

PART 2: WORKS REQUIREMENT

SECTION VII (a): VOL-1: EMPLOYERS REQUIREMENTS GENERAL SPECIFICATIONS

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BI-RIDE

CHAPTER 1

1. GENERAL

1.1 Application of the General Specification (GS)

1.1.1 The provisions contained in the Particular Specification (PS) and the Employers' Drawings shall prevail over the provisions contained in this GS.

1.1.2 Deleted

1.1.3 The provisions contained in the GS shall prevail over the provisions contained in International Standards, European Standards, British Standards, Indian Standards, British Standard Codes of Practice and similar standard documents stated in the Contract.

1.1.4 This GS shall be read in conjunction with the other documents constituting the Contract.

1.2 Abbreviations

Common abbreviations used in the GS and in the PSs shall have the following meanings:

Table 1-1 General Abbreviations

ACB	Air Circuit Breaker
AMS	Auxiliary Main Sub Station
ASS	Auxiliary Sub Station
BCC	Backup Control Centre
BCU	Bay Control Unit
BIM	Building Information Modelling
BS	British Standard
BEC	Buried Earth Conductor
BMS	Building Management System
CADD	Computer Aided Design and Drafting
CAR	Corrective Action Request
CMV	Catenary Maintenance Vehicle
CNP	Construction Noise Permits
COTS	Commercial Off the Shelf
CPM	Critical Path Method
CV	Curriculum Vitae
DG	Diesel Generator
DLP	Defects Liability Period
ECS	Environment Control System
E&M	Electrical & Mechanical
EMC	Electromagnetic Compatibility
EMIP	Environmental Mitigation Implementation Plan
EMP	Environmental Management Plan
EMSD	Electrical and Mechanical Services Department
EMU	Electric Multiple Unit

EN	Euro-Norm (European Standards)
EPD	Environmental Protection Department
ETI	Employer's Training Instructors
FAI	First Article Inspection
FAT	Factory Acceptance Test(s)
GCC	General Conditions of Contract
GS	General Specification (this document)
HV	High Voltage
IEC	International Electro-technical Commission
IEE	The Institution of Electrical Engineers
IED	Intelligent Electronic Device
IP	Ingress Protection
IS	Indian Standards
ISO	International Standards Organization
ITT	Instructions To Tenderers
ITU	International Telecommunications Union
LV	Low Voltage
MCB	Miniature Circuit Breaker
MMI/ HMI	Man/Human -Machine Interface
MTR	Mass Transit Railway
NSR	Noise Sensitive Receivers
OCC	Operations Control Centre
OEM	Original Equipment Manufacturer
OPC	Overhead Protection Cable
OSR	Operational Safety Report
OSR(S)	Operational Safety Report (Software)
OHE	Overhead Equipment (Flexible Catenary)
P3	Primavera Project Planner
PLC	Programmable Logic Controller
PPE	Personal Protective Equipment
PS/TS	Particular Specification
PST	Power Supply & Traction
PVC	Polyvinyl Chloride
QA	Quality Assurance
RAMS	Reliability, Availability, Maintainability and Safety
RC	Return Conductor Cable
ROCS	Rigid Overhead Conductor System
RSS	Receiving Sub Station
RTU	Remote Terminal Unit
SAR	Special Administrative Region
SAT	Systems Acceptance Test(s)
SCADA	Supervisory Control and Data Acquisition System
SCC	Special Conditions of Contract
SIL	Safety Integrity Level
SQAP	Software Quality Assurance Plan
SRR	Submission Review Request
SWA	Steel Wire Armored

T/C	Time Chainage
TRIP	Track Related Installation Program
TSS	Traction Sub Station
TVS	Tunnel Ventilation System
UPS	Uninterrupted Power Supply

- 1.2.1 Further abbreviations may be defined within the body of the GS or PS where there is only local applicability. Where such abbreviations exist, the Contractor shall exercise great care that the abbreviation is not used out of context when communicating with the Employer, the Employer's Representative or any Third Party.
- 1.2.2 Abbreviations of units of measurement used in the GS shall have the meanings as defined under the SI system of units.

1.3 Definitions

Words and phrases defined in the GCC or SCC shall retain the same meaning within the GS and PS unless specifically redefined within this GS or under the provisions of clause 1.1.1 above for the purpose of a particular clause or group of clauses.

- (1) "Access Dates" are dates that are to be achieved by other than the Contractor and which are considered to be essential to the successful completion of the Contract to the original planned schedule.
- (2) "Commissioning" means the process of setting to work the complete transportation system through a series of integrated tests that demonstrate the installation and performance in accordance with the specified criteria.
- (3) "Day" means calendar day unless expressly stated otherwise.
- (4) "Defined Area" means an area within which Works Trains will be operated and the Employer's defined area working safety rules will apply.
- (5) "Factory Acceptance Tests" means the tests to be performed at the Contractor's factories prior to delivery to the Site to verify compliance with the Specification and quality standards
- (6) "Installation Tests" means the tests to be performed to verify the conformity of completion of an installation/assembly to the design documents previously reviewed without objection by the Employers Representative prior to the start of Commissioning. Installation Tests do not form part of the Tests on Completion to be performed by the Contractor in order to achieve Employer's Taking Over of the Works or any Section however they must be successfully completed before the Tests on Completion can commence.
- (7) "Key Dates" are dates which are to be achieved by the Contractor and which are considered to be essential to the successful completion of the project to the original planned schedule. A list of the activities, completion of which gives rise to a Key Date, is included in the PS.
- (8) "Partial Acceptance Tests" means the functional tests to be performed on components and parts of systems to meet the specified criteria. Partial Acceptance Tests form part of the Tests on Completion to be performed under the Contract in order to achieve Employer's Taking Over of the Works or any Section.
- (9) "Service Trial" means the phase after completion of the System Acceptance Tests where the training and operating procedures are validated through the running of the trains to the published timetable. Service Trial form part of the Tests on Completion to be performed under the Contract in order to achieve Employer's Taking Over of the Works or any Section.
- (10) "Quality Control Point" means a point in time when a notice or other document is to be submitted to the Employer's Representative in accordance with the Contract before the Contractor can commence, proceed with or terminate an activity
- (11) "Quality Hold Point" means a point in time when a notice of no objection by the Employer's Representative is required.
- (12) 'S' curve" means the graphical relationship between the planned (and actual where appropriate) quantity of completed work (or resources) and time. The curve produced is to be illustrated on an accumulative basis where the slope of the line indicates the rate of undertaking the work or rate of expenditure of the resources.
- (13) "Specification (the)" means the aggregate sum of the documents and any amendments thereto, issued to Tenderers by BI-RIDE as part of the Tender process before the final date for submission of Tenders. This shall include but not be limited to Employer's.
- (14) Requirements, Employer's Tender Drawings, Preliminary Operating Plan and Clarification of Tender Documents issued in accordance with the ITT but shall not include the ITT itself nor any minutes of meetings.
- (15) "Specification (this)" means the particular document within which the reference is made.
- (16) "System Acceptance Tests" means those tests that demonstrate the performance of the installation/equipment to the specified requirements as detailed in the PS. SATs form part of the Tests on Completion to be performed under the Contract in order to achieve Employer's Taking Over of the Works or any Section.
- (17) "Integrated Testing and Commissioning" means those tests that demonstrate the integration of the complete transport system meeting the requirements of the Specification in an operating environment. Integrated Testing and Commissioning form part of the Tests on Completion to be performed by the Contractor in order to achieve Employer's Taking Over of the Works or any Section.
- (18) "Validation" means the process of confirmation by examination and provision of objective evidence that the application produced achieves the particular requirements specified.
- (19) "Verification" means the process of confirmation by examination and provision of objective evidence that the specified

requirements have been incorporated.

1.4 **Glossary of Terms**

1.4.1 Words and expressions to which meanings are assigned in any paragraph of the GS shall have the same meanings in other paragraphs of the GS except when the context otherwise requires.

1.4.2 Utilities are electricity, lighting, traffic control, telephone and other communication cables, gas, water, sewage and drainage pipes and ducts, including all associated protection, supports, ancillary structures, fittings and equipment.

1.5 **Submission for Review**

1.5.1 Reference in the GS and PS to any submission made by the Contractor to the Employer's Representative having been reviewed without objection by the Employer's Representative shall mean the issue of a notice of no objection by the Employer's Representative issued in response to a submission made by the Contractor. Documents, drawings, specifications, calculations, technical papers, material samples, methods of construction and any other matters which have been reviewed without objection by the Employer's Representative shall not be changed without further submission for review to the Employer's Representative of the proposed changes.

1.5.2 Clause 4.2 below prescribes the process to be adopted for submissions of documents, material samples and any other items to the Employer's Representative. Schedules of items that are to be submitted to the Employer's Representative for review are contained within this GS and/or the PS.

1.5.3 Submissions for review shall be made in accordance with the dates (relative to the Works Programme stated in the GS and/or the PS, or in accordance with APPENDIX 4 of this Specification. For items not specifically given a submission date.

In the Specification submissions shall be strictly in accordance with the agreed Submissions Programme or as directed by the Employer's Representative.

1.6 **Standards, Codes of Practice**

1.6.1 Unless otherwise stated in the Contract, reference in the GS to International Standards, European Standards, British Standards, British Standard Codes of Practice and similar standards shall be to that edition of the document stated in the PS, including all latest amendments issued by the relevant authority. In the event that no specific edition reference is given, the current edition as at the date of issue of the Letter of Acceptance shall apply.

1.6.2 Later editions of International Standards, European Standards, other national or international Standards or Codes of Practice and other similar standards, or standards which are considered to be equivalent, shall not apply unless reviewed without objection by the Employer's Representative. The Employer's Representative shall give or withhold his notice of no objection after the Contractor has provided him with a copy of the relevant standard for information. If a notice of no objection is given, the Contractor shall provide two copies of the document for use by the Employer's Representative.

1.6.3 Permanent Works, Temporary Works, Contractor's Equipment, hardware, firmware, software, apparatus of all kinds, and, where appropriate, materials and workmanship shall be in accordance with the Standards quoted in the Specification and the requirements identified in the PS or, where no Standard is identified, the Contractor shall make a proposal which shall be subject to review by the Employer's Representative.

1.7 **Employer's Drawings**

1.7.1 The Employer's Drawings assist in describing the scope of the Works in general and clarify constraints, interface arrangements and the conceptual nature of the finished structures/system outline.

1.7.2 The Contractor shall carefully check all Employer's Drawings and advise the Employer's Representative of discrepancies, omissions, errors or ambiguities should any be found.

1.7.3 The Contractor shall note that any drawings included but marked "For information only" do not form part of the Contract.

1.7.4 Dimensions shall not be obtained by scaling from the Employer's Drawings. Dimensions that are not shown or are not calculable from dimensions shown on Employer's Drawings shall be obtained from the Employer's Representative.

1.8 **Specifications in Metric and Imperial Units**

1.8.1 Specifications in imperial units shall not be substituted for specifications in metric units stated in the Contract without the prior consent of the Employer's Representative.

1.8.2 Conversion of metric units to imperial units and of imperial units to metric units shall be in accordance with the Standard International Practice.

1.9 **System Safety**

1.9.1 Safety philosophy

1.9.1.1 Safety of passengers, staff and the general public is paramount for railway operation. Prime consideration shall be given to all

- issues that can have an effect on safety.
- 1.9.1.2** During the construction phase the safety of all staff involved in the Works and any members of the general public affected by the Works shall be the prime feature of all working methods, including storage and transport to site as well as all temporary works not incorporated into the final construction.
- 1.9.2** Safety Management the Contractor shall implement the Contract Systems Safety Management Requirements, as referenced in the Project Safety Manual and elsewhere in the Specification, in consultation with the Employer's Representatives.
- 1.9.3 Prescriptive Safety Criteria**
- 1.9.3.1** The Contractor shall identify and list all applicable statutory and regulatory requirements and codes of practice relevant to the Works and to work within the constraints and limitations imposed by the requirements and codes.
- 1.9.3.2** The safety of the Contractor's supplied systems and equipment shall be developed by the Contractor in accordance with the requirements contained in clause 3.4.5 below and the PS.
- 1.10 Not used**
- 1.11 Suitability for Purpose**
BI-RIDE shall be operating high-density passenger trains with high volume of traffic in the proposed corridors commensurate with the stage opening of the sections.
- 1.11.1 Interference and Compatibility**
The Contractor shall ensure that all Works and Contractor's Equipment operate in a satisfactory manner without causing interference to other equipment and services including parties external to the Employer. The Contractor shall also ensure that the Permanent Works are physically and technically compatible with associated plant and in particular with that of other Contractors.
- 1.11.2 Planning for introduction to service**
The Permanent Works shall be constructed in such a manner that they can be installed, tested and commissioned without adversely affecting the operation or safety of the Project. The Permanent Works shall be constructed so that, where appropriate, considering the operating procedures adopted by the Employer, they can be brought into operational use during non-traffic hours and if necessary, during a single night following maintenance, repair or overhaul during the life of the Permanent Works, equipment and systems.
- 1.12 Climatic Condition / Operating Environment**
- 1.12.1 General**
- 1.12.1.1** The following information on climatic conditions in Bangalore/actual project site shall be taken into account by the Contractor when constructing any part of the Permanent Works. The Contractor shall ensure that due allowance is made for more severe local conditions when Permanent Works are required to operate, for example, with restricted ventilation that may lead to higher local ambient temperatures, and any other factors that may affect the operating environment in any way.
- (1) Unless specific figures are provided elsewhere, the Permanent Works will generally, be required to function at its rated value with the values of ambient temperature and relative humidity appropriate to the location of the equipment within the classifications shown in Table 1-2. Certain parts of the Permanent Works may need to be rated for more or less onerous conditions as required by the PS.
 - (2) Clause 1.12.2 below gives the different classifications of environment to be encountered. For any type of item, examples of which are installed in more than one environmental class, all examples of the type shall be suitable for installation in the most severe environmental class conditions encountered by any example of the type.
 - (3) The Contractor's attention is drawn to the more severe environmental conditions that may exist during the construction period and shall take adequate measures to protect the Permanent Works against any deleterious effects of such conditions during the time between installation and final completion of the Project.
 - (4) Air throughout the Project will contain considerable moisture content and the atmosphere will be corrosive. The Permanent Works shall be tropicalized and vermin proof.
 - (5) The information on climatic conditions in Bangalore/ Actual project site may be obtained from published data of India Meteorological Department publication 2016 or latest.
 - (6) While selection of the equipment and components, special care shall be taken for protecting these items against dust, humidity and wide temperature variations. The Contractor is also required to take into account, quality of power supply available in general in Bangalore/ actual project site with regard to voltage fluctuations, frequency variations, occasional voltage surges / impulses and select his system components accordingly. As per the experience of BI-RIDE, high level of IP protection as well as higher equipment ratings to protect against power supply variations / fluctuations

is required to ensure equipment reliability under severe environment / power supply conditions of Bangalore

1.12.2 Classification of Equipment Environment

The locations at which equipment may be installed have been divided into three environmental classes as shown in Table 1-2. The classes of environment are considered to become more extreme from A to C.

CLASS	LOCATION of EQUIPMENT
A	Air-Conditioned Offices, Computer and Equipment Rooms
B	Ventilated Equipment Rooms in buildings at the surface or at the underground station or structures.
C	Outdoors

Table 1-2 Classes of Environment

The following are the minimum requirements for equipment to be installed in each class of environment. Where any class does not have a value for a parameter the most extreme value quoted for the lesser class environments should be used.

1.12.3 Requirements for Class A

Minimum Temperature - 5°C

Maximum Temperature - 35°C

Relative Humidity - Minimum 0%, Nominal 65%, Maximum 95% (Non-Condensing)

Electrical Noise - High Frequency to 1MHz, 1kV damped to 50% after 6 cycles.

Radio Frequency field strength 10 V/m, UHF & VHF bands.

1.12.4 Requirements for Class B

Minimum Temperature - 5°C

Maximum Temperature - 45°C

Relative Humidity - Nominal 70%, Maximum 100% (Non-Condensing)

Air Quality - Polluted and dusty - SO₂: 80-120mg/m³

Suspended Particulate Matter: 360-540mg/ m³

Electrical Noise - Impulse 1kV, 1.2/50 rise/decay, 500S source impedance, 0.5 J source energy.

Radio & High frequency as Class A.

1.12.5 Requirements for Class C

Environmental conditions

(i)	Ambient air temperature	0.6 ⁰ to 47.2 ⁰ C
(ii)	Deleted	
(iii)	Maximum relative humidity	100%
(iv)	Annual rainfall	Ranging from 1750 mm to 6250 mm.
(v)	Maximum number of thunderstorm days per annum	85
(vi)	Maximum number of dust storm days per annum	35
(vii)	Number of rainy days per annum	120
(viii)	Basic wind pressure	As per IS: 875 latest editions
(ix)	Altitude	Not exceeding 1000m
(x)	Pollution severity level	"VERY HIGH" as per IEC 60815 Latest editions

Vibration Level

All equipment to be installed on viaduct must be reliable for operation up to **vibration level as prescribed in EN-61373:2010/AC:2017 or IEC- 60068-2 as applicable.**

1.12.6 Electromagnetic Compatibility (EMC)

Electronic equipment in a railway environment shall be immunized against the usual electromagnetic influences to be expected from the rail operations. For this, the following EMC classification in accordance to IEC 801 or similar, for the equipment rooms shall be achieved:

1.12.6.1 Electrostatic discharge

The electronic equipment rooms shall be constructed in accordance to class 2 of IEC 801- 2 or similar.

1.12.6.2 Electromagnetic fields

The electronic equipment rooms shall be constructed in accordance to class 2 of IEC 801- 3 or similar.

1.12.6.3 Fast transient interference (Burst)

The electronic equipment rooms shall be constructed in accordance to class 2 of IEC 801- 4 or similar.

1.12.6.4 High energy transient interference

The electronic equipment rooms shall be constructed in accordance to class 2 of IEC 801- 5 or similar.

1.12.6.5 Switching processes in high-voltage installations

The location of computer systems in the neighborhood < 1m of high-voltage installations, such as medium voltage or transformer stations as well as direct parallel exposure of power and data cables should be avoided.

1.12.6.6 Magnetic fields

The following magnetic field strengths at the place of installation of cathode ray tube (CRT) based visual display units (VDU) should not be exceeded:

DC fields: 10 A/m or 12 μ T

AC fields: 1 A/m or 1,2 μ T

If the image quality is impaired by values exceeding the above the Contractor shall provide any necessary shielding or alternative corrective measures to restore the picture quality. Note flat screen VDU using LED technology or similar may be acceptable if a sufficiently high resolution and image size can be obtained.

1.13 Survey and Site Investigations

1.13.1 For reference to surveys external to the Contract, the Contractor shall refer all Levels to Mean Sea Level (MSL) Datum, which is that generally used throughout Bangalore.

1.13.2 The datum used for the Contract shall be Mean Sea Level Datum.

1.13.3 The Contractor shall carry out all further site investigations necessary for the construction of the Permanent Works and to enable the determination of the methods of construction and the nature, extent and design of Temporary Works.

1.13.4 The Contractor shall investigate environmental factors also to determine suitable methods of manufacture and installation, both for Temporary and Permanent Works. In particular the Contractor shall ensure that the dusty environment of Bangalore has no detrimental effect to the functionality, reliability or long-term maintainability of the Permanent Works.

All civil works will normally be in BI-RIDE ROW or premises. However, contractor has to arrange necessary permission from concerned authorities KPTCL, BESCOM, BBMP, BWSSB, Traffic Police and NHAI, PWD, GAIL etc. for activities like cable laying from GSS to RSS, RSS to BSTP alignment etc.,

* End of Chapter *

CHAPTER 2

2. PLANNING, PROGRAMME AND PROGRESS MONITORING

2.1 Planning

- 2.1.1 The Contractor shall develop in detail, a logical method of executing the Works taking into account their complex nature and different phases and shall provide programmes which reflect the detailed planning undertaken.
- 2.1.2 The programmes, shall start with the Commencement Date of the Works as day one, are to be realistic, achievable and shall be accompanied by the detailed supporting Plans referred to in Chapter 3 below.

2.2 Programming General Requirements

- 2.2.1 Programme activities shall be discrete items of work, which when combined, produce definable elements, components, Milestones, Stages and Sections of the Works and clearly identify the completion obligations of the Contractor.
- 2.2.2 Access Dates and Key Dates shall be an integral part of all programmes and all activities, and sequencing and interrelationships required to achieve each completion obligation shall be shown. Milestones shall not impose constraints that in any way affect the Programme logic and float or limit the achievement of Key Dates. Milestones shall not be introduced into any Programme as constrained dates.
- 2.2.3 The critical path shall be clearly identified in the Programme and fully described in the accompanying Programme narrative.
- 2.2.4 Activity descriptions shall clearly convey the nature and scope of the Works.
Programmes shall take into account the activities of precursor, concurrent, adjacent and follow on Project Contractors as well as utility service diversions, new utilities and connections and any other activity that may affect the progress of the Works.
- 2.2.5 The Contractor shall also incorporate the Employer's Representative's requirements for additional activities, to further explain or subdivide complex or long duration tasks, without affecting completion dates.

2.3 Progress Monitoring

The Contractor shall monitor its and its subcontractors' performance and against programmes to ensure its compliance with its obligations under the Contract. Monitoring of the Works shall include direct, daily monitoring of the progress of the Works and the preparation of written and computerized reports to be submitted to the Employer's Representative. The reports shall include all necessary supporting data to apprise the Employer's Representative of the status of the completion of the Works as described in clause 2.17 below.

2.4 Works Programme

- The Works Programme to be submitted under the Contract shall be developed from the Design Submission Programme / Outline Works Programme submitted and developed during the Tender period.
- 2.4.1 The Contractor shall prepare and submit its Works Programme and three months rolling programmes and the detailed requirements contained in Appendices 2 and 7.
- 2.4.2 In compiling its Works Programme and in all subsequent updating and reporting, the Contractor shall make provision for the time required for co-ordinating and completing the design verification (system selection), testing, commissioning and integrated testing of the Works, including, inter alia, design co-ordination periods during which the Contractor shall co-ordinate its system with those of Designated Contractors, the review procedures, determining and complying with the requirements of all Government Departments and all others whose consent, permissions, authority or license is required prior to the execution of any work.

- 2.5 Not used
- 2.6 Not used
- 2.7 Not used
- 2.8 Not used
- 2.9 Not used
- 2.10 Not used
- 2.11 Not used
- 2.12 Not used
- 2.13 Not used
- 2.14 Not used
- 2.15 Not used
- 2.16 Not used

2.17 Monthly Progress Report

- 2.17.1 The Contractor shall prepare Monthly Progress Reports covering all aspects of the execution of the Works. Such Monthly Progress Reports shall be in writing and shall be delivered to the Employer's Representative by the 5th day of the month

- following the month of the Monthly Progress Report. The Monthly Progress Report shall take account of work performed up to and including the last day of the month to which the Monthly Progress Report relates.
- 2.17.2** The Monthly Progress Report shall include an executive summary and contain clear and concise statements in respect of every significant aspect of the Works including, without limitation, the requirements specified in APPENDIX 1 of this Specification.
- 2.17.3** The Monthly Progress Report shall contain evidence that documents and supports the progress of the Works, as stated in the Interim Payment Certificates, to the satisfaction of the Employer's Representative.
- 2.17.4** The reports, documents and data provided shall be an accurate representation of the current status of the Works and of the work to be accomplished and shall provide the Employer's Representative with a sound basis for identifying problems and deviations from planned work and for making decisions.
- 2.18 Programme Analysis Report**
- 2.18.1** Deleted
- 2.18.2** Deleted
- 2.19 Key Date and Access Date Report**
- 2.19.1** The Key Date and Access Date Report shall be prepared in a format reviewed by the Employer's Representative and identify and state the status of: -
- (1) all Key Dates and Access Dates that were planned to be achieved in the reporting period or earlier but have not been achieved
 - (2) all Key Dates and Access Dates that have been achieved in the reporting period
 - (3) all Key Dates and Access Dates that are planned to be achieved in the next reporting period; and
 - (4) any future Key Dates and Access Dates that appear unlikely to be achieved on time.
- 2.19.2** The Key Date and Access Date Report shall identify, for all relevant Key Dates and Access Dates, the planned dates, the actual dates achieved, and where the original planned dates are forecast to be unachieved, the revised dates identified in the Contract, as the same may be revised from time to time in accordance with the Contract.
- 2.19.3** The Key Date and Access Date Report shall also provide an explanation for any deviation from the planned dates. Measures taken or required to recover Programme delays shall also be identified.
- 2.20 Not used**
- 2.21 Progress Meetings**
- 2.21.1** The Employer will chair progress meetings every month with the Contractor. These meetings will be held at dates and times to be advised by the Employer's Representative. Progress meetings shall not be later than 10 days after the issue of the Contractor's Monthly Progress Report.
- 2.21.2** The Employer's Representative may convene at his discretion, at any time upon reasonable notice to the Contractor, any meeting, either on or off the Site, to discuss and address any aspect of the Works or the Contract. The Contractor shall attend any such meetings convened by the Employer's Representative.
- 2.21.3** All meetings shall be convened in Bangalore unless directed otherwise by the Employer's Representative. Meetings shall be attended by senior personnel from the Contractor who shall arrive properly briefed for all aspects of the meeting and shall be empowered to make executive decisions in respect of the execution of the Works.
- 2.22 Quarterly Review Meetings**
- 2.22.1** The Employer's Representative may convene Quarterly Review Meetings in Bangalore at approximately three-monthly intervals. The Employer's Representative will notify the Contractor the date of such Quarterly Review Meetings not less than 28 days before they are to be held.
- 2.22.2** Quarterly Review Meetings shall be held over a period of up to 3 days in order to review the overall progress of the Works in the context of the Project as a whole and to address and resolve any issues relevant to the execution and progress of the Works. Such Quarterly Review Meetings will be chaired by Senior official of the Employer or his delegate. The Contractor shall have in attendance one senior representative of Director level from each of the companies comprising the Contractor (together with the Managing Director of the company acting as leader or sponsor of the Contractor if it is a joint venture, consortium or partnership whenever necessary and required by the Employer's Representative).
- 2.22.3** The Contractor shall submit names of the persons whom the Contractor proposes to attend each Quarterly Review Meeting to the Employer's Representative for review not less than 7 days prior to each Quarterly Review Meeting.

* End of Chapter *

CHAPTER 3**3. MANAGEMENT PLANS AND SUBMISSIONS****3.1 General**

3.1.1 In order to organize the various submissions required by the Employer's Representative, and to ensure the Contractor's understanding and compliance with the requirements of the Contract, a series of Management Plans shall be developed. These Management Plans will serve to structure the submittals in a manner that the Contractor can develop and prepare the submittals and the Employer's Representative can review and comment on a prescribed Programme.

3.1.2 The Management Plans shall be configured as a family of "stand-alone" plans and associated documents each covering one of the subjects listed below.

The plans and documents shall be coordinated with each other and shall collectively define, describe and encompass the Contractor's proposed methods, procedures, processes, organization, sequencing of activities, etc. and shall show how these combine together to assure that the Works truly meet the requirements of the Specification in respect of the subjects listed.

Unless otherwise stated in the PS, all plans and documents shall be submitted in preliminary form within 30 days of the Commencement Date of the Works followed by detailed plans within 15 days of the preliminary submission. Further submissions shall be made:

- (1) when required in accordance with the Works Programme;
- (2) whenever the development of the Contractor's planning allows the plan to be developed further;
- (3) in response to comments made by the Employer's Representative in accordance with clause 4.3.6 below;
- (4) whenever any change occurs that invalidates the information contained in the previously submitted and reviewed document, within 14 days of the occurrence of such change; and
- (5) when requested by the Employer's Representative from time to time.

3.2 General Organization

3.2.1 The Plans listed below shall be developed and submitted by the Contractor for the Employer's Representative's review:

Project Management Plan

- Contractor's Project Plan
- Interface Management Plan

Systems Assurance Plans

- Quality Plans
- Safety Plans

Procurement and Manufacturing Plan

- Factory Testing Plan

Procurement, Manufacturing and Delivery Plan Construction and Installation Management Plan

- Construction and Installation Plan
- Health and Safety Documentation
- Not used

Completion Management Plan

- Commissioning Plan
- Operation and Maintenance Manuals Plan
- Training and Transfer of Technology Plan
- Defects Liability Management Plan

3.3 Project Management Plan

The overall management of the Works shall be the Contractor's responsibility. The organization of the resources for the procurement, manufacture, delivery, installation, testing and commissioning, and setting to work is to be developed into a Project Management Plan. Each section of this plan shall fully describe the Contractor's understanding of the Works and management skills and structure required to achieve the same.

3.3.1 Contractor's Project Plan

3.3.1.1 The Contractor's Project Plan shall provide a clear overview of the Contractor's organization, management systems and methods to be used for the complete execution of the Works.

3.3.1.2 The Contractor's Project Plan shall include a summary description of each and every stage of implementation of the Works, clearly showing the principal organizational interfaces both within the Contractor's own organization (including sub-contractors of every tier) and with Other Contractors and Relevant Authorities, defining how each of these interfaces is to be managed and controlled. An organization chart shall be produced to illustrate the subdivision of the work into elements for effective technical and managerial control, the reporting structure and the interface relationship among all parties involved. Names, addresses, telephone and fax numbers of all principal contacts shall be listed.

- 3.3.1.3** The Contractor's Project Plan shall contain structured organization charts showing the hierarchical relationship of the Contractor's organization (including sub-contractors of every tier). The organization charts shall be produced as a "family" such that the basic chart shows the overall organization structure supported by subsidiary charts detailing the internal structure of the various departments or sections of the overall organization.
- 3.3.1.4** The Contractor's Project Plan shall include full details of the qualifications, experience, authority and responsibility of the personnel assigned to all key positions of the Contractor's organization (including sub-contractors of every tier). As a minimum, this shall include all levels down to senior managers and shall include the personnel responsible for each individual department and functional group. A clear reference shall be given as to the location of staff (e.g. Site resident or factory based, etc.). Names, addresses, telephone and fax numbers of all principal contacts shall be listed.
- 3.3.1.5** The Contractor's Project Plan shall define the Contractor's management structure for the execution of the Works and for the control of the quality of the Works and shall, without limitation, identify and set out:
- (1) the procedure for audit.
 - (2) the procedures for the control of receipt and issue of all Works related correspondence so as to ensure traceability.
 - (3) the procedures for filing system to be implemented to maintain the Contractor's records during the course of the work. The filing systems used by the Contractor and sub- contractors of any tier shall be compatible as far as is necessary.
 - (4) the procedures for the identification, production, verification, internal approval, review (when required) by the Employer's Representative, distribution, implementation and recording of changes to all drawings, reports and specifications.
 - (5) the procedures for the evaluation, selection, engagement and monitoring of sub- contractors / suppliers together with the means of application of quality assurance to their work including audit and acceptance.
 - (6) the procedure for the regular review and revision of each type of quality plan and its supplemental individual specific quality plans to ensure their continuing suitability and effectiveness, in addition to the method to be used for revision and issue of revised documentation.
 - (7) the procedures for the control, calibration and maintenance of inspection, testing and measuring equipment.
 - (8) the procedures for the selection, indexing, disposition and maintenance of project records for storage in the archives. A list of items to be archived including their periods of retention shall be submitted for review by the Employer's Representative.
 - (9) The procedures for identifying training needs and for the provision of training of all personnel performing activities affecting quality; and
 - (10) The procedures for the control of non-conformity.
- 3.3.1.6 Particulars of agent**
- (1) The Contractor shall give and provide all necessary supervision during the execution of the Works as long as the Employer's Representative considers necessary for the proper fulfilment of the Contractor's obligations under the Contract.
 - (2) The Contractor shall ensure that he is at all times represented on the Site by a competent and authorized English/Hindi speaking agent who shall be deemed to have been reviewed without objection by the Employer's Representative provided such agent is not expressly objected to by the Employer's Representative in writing within 14 days from the service of a notice upon the Employer's Representative by the Contractor of the appointment of such agent. Such agent shall be constantly on the Site and shall give his full time to the superintendence of the Works.
 - (3) The Employer's Representative shall have the authority to withdraw his notice of no objection to the agent at any time. If such notice of no objection is withdrawn the Contractor shall remove the agent from the Site forthwith and shall not thereafter employ him again on the Site in any capacity and shall forthwith replace him by another competent English/Hindi speaking agent reviewed without objection by the Employer's Representative.
 - (4) Such authorized agent shall receive on behalf of the Contractor directions and instructions from the Employer's Representative.
 - (5) The following particulars of the proposed agent shall be submitted to the Employer's Representative for review: -
 - (i) name.
 - (ii) copy of Identity Card.
 - (iii) details of qualifications, including copies of certificates; and
 - (iv) details of previous experience.
 - (6) The particulars of the agent shall be submitted 30 days before the agreed scheduled start of that part of the Works. Except in the case of a replacement agent (as provided for in clause 3.3.1.6. (3) above), in which case the said particulars shall be submitted forthwith.
 - (7) The agent shall possess relevant academic or professional qualification and have at least 10 years' experience in relevant engineering works. The Employer's Representative reserves the right to call upon the Contractor to prove such qualifications/experience to the satisfaction of the Employer's Representative.

3.3.2 Interface Management Plan

- a) The Contractor shall interface and liaise with other Contractors in accordance with the requirements of clause 16.3 below and as per Annexure VII-3:
- b) Within 60 days of notification from the Employer's Representative of the identity of each Other Contractor, the Contractor shall develop and submit to the Employer's Representative an Interface Management Plan that is mutually acceptable to both the Contractor and the other Contractors. The Interface Management Plan shall:
 - (1) identify the sub-systems as well as the civil works and facilities with interfacing requirements.
 - (2) define the authority and responsibility of the Contractor's and other Contractors' (and any relevant sub-contractors') staff involved in interface management and development.
 - (3) identify the information to be exchanged, together with the management and technical skills required for the associated development work, at each phase of the Contractor's and other Contractors' (and any relevant sub-contractors') project life- cycles.
 - (4) include considerations of the Interface Hazard Analysis.
 - (5) specify the configuration and version control procedures in accordance with the Contractor's and other Contractors' (and any relevant subcontractors') quality management system; and
 - (6) address the supply, installation, testing and commissioning program of the contracts to meet the key dates of each contract, and highlight any program risks requiring management attention.
- c) Once the Interface Management Plan has been reviewed without objection by the Employer's Representative, the Contractor shall execute the Works in accordance with the Interface Management Plan. The Contractor shall advise the Employer's Representative immediately of any difficulty in developing a mutually acceptable Interface Management Plan.
- d) Within 90 days of notification from the Employer's Representative of the identity of each Other Contractor, the Contractor shall develop and submit to the Employer's Representative for review a Detailed Interface Document for each Other Contractor that is mutually acceptable to both contractors. The Detailed Interface Document shall address in detail how the dates identified in the Interface Management Plan shall be achieved and shall identify the data required by the interfacing other Contractors to meet the requirements of the PS.
- e) The Detailed Interface Document shall specify the proposed method and schedule for verifying the interface integrity, the individual equipment/system performance and the combined system performance. The Detailed Interface Document shall include a Programme of tests to demonstrate the performance and integrity of the integrated systems. The Interface Specification appended to the PS shall form the basis of the Detailed Interface Document but does not relieve the Contractor's obligation to identify any new interface to meet the Contract requirements. Any revision to the Detailed Interface Document shall be mutually acceptable by contractors and submitted to the Employer's Representative for review.

3.4 Systems Assurance Plans

3.4.1 The Systems Assurance Plans shall submit for review to the Employer's Representative in Preliminary and Final forms.

3.4.2 The various plans shall be coordinated with each other and shall collectively define, describe and encompass the Contractor's proposed methods, procedures, processes, organization, sequencing of activities, etc. and shall show how these combines together to assure that the Works truly meet the requirements of the Specification in respect of the subjects listed.

3.4.3 Configuration management of all hardware and software shall be in accordance with ISO 10007.

3.4.4 Quality Plans

The Contractor shall submit for review by the Employer's Representative quality plans in accordance with the requirements of clause 5.2 below.

3.4.5 Safety Plans**3.4.5.1 Site Safety Plan**

3.4.5.1.1 The Contractor shall prepare a Site Safety Plan incorporating the requirements of the Project Safety Manual and designed specifically for the various sites (including storage and overseas sites) on which work under the Contract is carried out.

3.4.5.1.2 The Site Safety Plan shall form a part of the Health and Safety Documentation referred to in Chapter 18 below.

3.4.5.2 RAMS Plan

3.4.5.2.1 Deleted

3.4.5.2.2 The Contractor shall submit for review by the Employer's Representative, the Contractor's Systems, Safety Plan, Reliability Plan and Maintainability Plan of Equipment/Systems for which it is required in the PS. The Contractor's Reliability Plan and Maintainability Plan shall include Failure Modes, Effects on the system performance and Criticality Analysis and the production of a Reliability Critical Items List. Contractor shall also propose mitigation plan against each failure mode to minimize its impact and restore the system back to original working state in the shortest possible time.

3.5 Procurement and Manufacturing Plan

The Procurement and Manufacturing Plan shall be configured as a family of "standalone" plans and associated documents each covering one of the subjects listed below. The plans shall be co-ordinated with each other and shall collectively define, describe and encompass the Contractor's proposed methods, procedures, processes, organization, sequencing of activities, etc. and shall show how these combines together to assure that the Works fully meet the requirements of the Specification in respect of the subjects listed. The Contractor should ensure that the equipment/systems proposed for elevated/at-grade/ underground sections shall be, as far as possible, similar to the ones used in other metro/relevant Projects.

3.5.1 Factory Testing Plan**3.5.1.1 Deleted**

The plan shall contain but not be limited to the following topics:

- (1) the plan for the production and submission of the inspection and test procedures to the Employer's Representative for review including the submission of the inspection and test reports and records; and
- (2) Type Tests, Routine Tests, First Article Inspections and any other tests constituting the Factory Acceptance Tests.

3.5.1.2 The Contractor shall arrange for all equipment and systems manufactured for incorporation into the Permanent Works to undergo a Factory Acceptance Test (FAT) before shipment from the place of manufacture. Any particular requirements for inspection and testing at the place of manufacture are prescribed in the PS.

3.5.1.3 The Contractor shall be responsible for re-inspecting and re-testing any failed inspection and Factory Acceptance Test including regression testing on previously passed items.

3.5.1.4 Inspections and tests that are to be witnessed by the Employer or the Employer's Representative shall be sensibly grouped and scheduled so that as many inspections and tests as possible may be witnessed during a single visit.

3.5.1.5 Unless otherwise specified in PS, Type Tests as detailed in clause 9.2.6 below shall be performed on equipment to be installed as part of the Permanent Works under the Contract.

3.5.1.6 For all production items a First Article Inspection shall be undertaken as detailed in clause 9.2.6.8 below. Routine production testing methods shall be detailed for review by the Employer's Representative. Routine testing shall ensure that all samples of a production item are within the tolerances required for complete interchangeability.

The Contractor shall prepare two copies of an inspection or test report immediately after the completion of each inspection or test whether or not witnessed by the Employer or the Employer's Representative. If the Employer or the Employer's Representative has witnessed the inspection or test, he will countersign the inspection or test report to indicate his review of the information and conclusions (i.e. whether or not the equipment being inspected or tested has passed satisfactorily) contained therein. If the Employer or the Employer's Representative has not witnessed the inspection or test (i.e. if a waiver has been granted, or the Employer or the Employer's Representative has not witnessed the inspection or test for some other reason in accordance with the Contract), the Contractor shall forward two copies of the inspection or test report without delay to the Employer's Representative. The Employer's Representative will countersign the report to indicate his review of the information and conclusions (i.e. whether or not the equipment being inspected or tested has passed satisfactorily) and return one copy to the Contractor. Where the results of the inspection or test do not meet the requirements of the Specification, the Employer or the Employer's Representative may call for a re-inspection or re-test.

3.5.1.7 For standard equipment, which is serial, or bulk manufactured, manufacturer's type test certificates (or equivalent) may be accepted, subject to review by the Employer's Representative.

3.5.1.8 It is to be ensured that type test should not be more than 5 years old from the date of Letter of Acceptance (LOA) of the contract, unless otherwise specified in PS.

3.5.1.9 Materials and equipment shall not be released for shipment until all applicable inspections and tests including Factory Acceptance Tests have been satisfactorily completed.

3.5.2 Procurement, Manufacturing and Delivery Plan

3.5.2.1 The Contractor shall prepare procurement, manufacturing and delivery plans in respect of all items and goods. Separate parts of the plan shall be prepared for Contractor or sub-contractor off-Site activities. Each plan shall identify the scope of work to be applied. In relation to such scope of work, it shall, without limitation, define:

- a) the purchasing of items and goods and ensuring they comply with the requirements of the Specification, including (without limit) purchasing documentation and **specific** Verification arrangements for Contractor/Employer's Representative inspection of material or manufactured product prior to release for use
- b) the manufacturing process so as to ensure compliance with the design
- c) the manufacturing process so as to ensure clear identification and traceability of material and manufactured parts
- d) the inspection and testing of incoming materials, in process and final product so as to ensure specified requirements for the material and/or manufactured product are met
- e) the identification of the inspection and test status of all material and manufactured products during all stages of the manufacturing process to ensure that only products that have passed the required inspections and tests are dispatched for use and/or installation
- f) review and disposal of non-conforming material or product so as to avoid unintended use

- g) the assessment and disposal of non-conforming material and manufactured product and approval for reworking or rejection as scrap
- h) the identification of preventive action so as to prevent recurrence of similar non- conformance; and
- i) the handling, storage, packaging, preservation and delivery of manufactured product.
- 3.5.2.2** Deleted
- 3.5.2.3** Deleted
- 3.5.2.4** Once the inspection and any required remedial actions are completed to the satisfaction of the Employer's Representative, the Employer's Representative shall give a notice of no objection for unit shipment. The Employer's Representative will not withhold his notice of no objection for shipping unreasonably, provided all pre-delivery assembly and testing has been successfully completed.
- 3.5.2.5** Any unit delivered without the Employer's Representative's notice of no objection shall be rejected at the Site and all expenses thereby incurred shall be borne by the Contractor.
- 3.6 Construction and Installation Management Plan**
The Construction and Installation Management Plan shall be configured as a family of "stand-alone" plans and associated documents each covering one of the subjects listed below.
The plans shall be coordinated with each other and shall collectively define, describe and encompass the Contractor's proposed methods, sequencing of activities, etc. and shall show how this combines together to assure that the Works truly meet the requirements of the Specification in respect of the subjects listed.
- 3.6.1 Construction and Installation Plan**
- 3.6.1.1** The Contractor shall prepare plans for the construction and installation activities on and off the site, as referenced in clause 14.1.1 below, and shall ensure that these are properly related to the subsequent testing and commissioning activity.
- 3.6.1.2** Separate parts of the plan shall be prepared for other contractor(s) or sub- contractor(s) off-site activities.
- 3.6.1.3** Each construction plan shall identify the scope of activity to be controlled. In relation to such scope of activity, it shall, without limitation, define:
 - (1) Deleted
 - (2) Deleted
 - (3) the interfacing or co-ordination required with the Contractor's other related plans
 - (4) the specific methods of construction and installation to identify any relevant method statements and develop those method statements to a sufficient degree of detail reviewed by the Employer's Representative
 - (5) a detailed method statement which shall include but not be limited to:
 - a) description of main operations and sub-operations
 - b) sequence of sub-operations
 - c) quantities of the work and production rates to be achieved
 - d) resources to be employed; and
 - e) quality checks to be carried out, supervision being exercised and safety precautions to be employed
 - (6) the list of procedures and work instructions to manage and control the quality of construction and installation works, including without limitation:
 - a) Deleted
 - b) Deleted
 - c) the construction processes including Temporary Works so as to ensure compliance with drawings and Specification. In addition, any software to be used in the construction, installation and commissioning process shall be identified and details of the Verification and Validation processes for the software application shall be given
 - d) the construction and installation process so as to ensure clear identification and traceability of material and manufactured product
 - e) the identification of the inspection and test status of all material and manufactured products during all stages of the construction and installation process to ensure that only products that have passed the required inspections and tests are dispatched for use and/or installation
 - f) review and disposition of non-conforming material or product so as to avoid unintended use/installation
 - g) the assessment and disposition of non-conforming material and product and approval for reworking or rejection as scrap
 - h) the identification of preventive action so as to prevent recurrence of similar non- conformance; and
 - i) the handling, storage, packaging, preservation and delivery of product; and
 - (7) the security control of the Site and the works area for Contractor's accommodation, storage, car park and other works facilities, etc. in accordance with clause 15.10 below.
- 3.6.1.4** Deleted
- 3.6.1.5** Where all or part of the Works is within the BI-RIDE Protection Zone, the Contractor shall follow the guidelines issued by the Employer's appropriate authority. The Contractor shall submit to the Employer's Representative for review his construction method statement and design of any Temporary Works proposed to be erected within this zone adjacent to BI-RIDE properties.

- 3.6.1.6** The following particulars shall be submitted to the Employer's Representative for review within 14 days of the Commencement Date of the Works:
- (i) drawings showing the layout within the Site of the Employer's Representative's and Contractor's accommodation, Project signboards, access roads and major facilities required early in the Contract
 - (ii) drawings showing the layout and the construction details of the Employer's Representative's accommodation; and
 - (iii) drawings showing the details to be included on Project signboards.
- 3.6.1.7** Drawings showing the location of stores, storage areas, work areas and other major facilities shall be submitted to the Employer's Representative for review as early as possible, but in any case, not later than 28 days before construction of the facilities.
- 3.6.2** Health and Safety Documentation
- 3.6.2.1** The Contractor shall submit Health and Safety Documentation to fully comply with the requirements of the Project conditions and proposed work activities in accordance with Chapter 18 below.
- 3.6.2.2** The Contractor shall submit to the Employer's Representative the Health and Safety Documentation for review within 30 days of the Commencement Date of the Works.
- 3.6.3** Not used
- 3.7** **Deleted**
- 3.7.1** Deleted
- 3.7.2** Commissioning Plan
- 3.7.2.1** The Contractor shall ensure the timely preparation of the Commissioning Plan in a format and to a level of detail in accordance with clause 9.3 below. The Contractor shall submit the first draft of the Commissioning Plan to the Employer's Representative within 60 days of the Commencement Date of the Works.
- 3.7.2.2** The Commissioning Plan shall consist of the following:
- a. Deleted
 - b. On-Site Testing and Commissioning Plan
 - (i) **Installation Tests Schedule**
The Contractor shall submit to the Employer's Representative a comprehensive schedule of Installation Tests as required by clause 9.4.3 below and the PS and in accordance with the Installation Programme as stated in clause 1.1 above. The schedule shall be submitted within the period of time laid down in the PS, or, if none is given, not later than two months in advance of the date for the commencement of the Installation Tests.
 - (ii) **Partial Acceptance Tests Plan**
The Contractor shall submit to the Employer's Representative a comprehensive Partial Acceptance Tests Plan including all requirements detailed in clause 9.4.4 below and the PS. The plan shall be submitted within the period of time laid down in the PS, or, if none is given, not later than four months in advance of the date for the commencement of the Partial Acceptance Tests.
 - (iii) **System Acceptance Tests Plan**
The Contractor shall submit to the Employer's Representative a comprehensive System Acceptance Tests Plan including all requirements detailed in clause 9.4.5 below and the PS. The plan shall be submitted within the period of time laid down in the PS, or, if none is given, not later than four months in advance of the date for the commencement of the System Acceptance Tests.
 - (iv) **Integrated Testing & Commissioning Plan**
The Contractor shall submit to the Employer's Representative a comprehensive Integrated Testing & Commissioning Plan including all requirements detailed in clause 9.4.6 below and the PS. The plan shall be submitted within the period of time laid down in the PS, or, if none is given, not later than four months in advance of the date for the commencement of the Integrated Testing & Commissioning.
- 3.7.3** **Operation and Maintenance Manuals Plan**
- 3.7.3.1** The Contractor shall develop an Operation and Maintenance Manuals Plan to suit staged commissioning of the system and to ensure the timely preparation of the Contractor's Operation and Maintenance Manuals and the 'As-Built' drawings in a format and to a level of detail reviewed without objection by the Employer's Representative and in accordance with Chapter 11 below.
- 3.7.3.2** The Contractor shall submit the Operation and Maintenance Manuals Plan by the date stated in the PS, or, if none is given, not later than nine (9) months prior to the issue of the Taking Over Certificate for the Works and according to staged commissioning of the proposed systems.
- 3.7.4** Training and Transfer of Technology Plan
- 3.7.4.1** The Contractor shall ensure the timely preparation of the Contractor's Training and Transfer of Technology Plan in a format and to a level of detail reviewed without objection by the Employer's Representative and fulfilling the requirements of clause 10.1 below.
- 3.7.4.2** The Contractor shall submit the Training and Transfer of Technology Plan by the date stated in the PS, or, if none is given,

not less than six (6) months prior to the issue of the Taking Over Certificate for the Works and also to suit the staged commissioning of the relevant systems.

3.7.5 Not Used

3.7.6 Defects Liability Management Plan

The Contractor shall submit for review by the Employer's Representative a Defects Liability Management Plan to repair, replace and perform any remedial item upon the Works identified by the Employer's Representative during the Defects Liability Period (DLP). The first submission of this plan is required before issuance of the Taking Over Certificate for the Works. The Contractor shall:

- (a) endeavor to complete all necessary work in a timely responsible manner;
- (b) not proceed with any remedial work without the consent of the Employer's Representative.
- (c) submit a plan that details the methods and timing of any proposed work; and
- (d) update the plan monthly, showing progress of the work and the time to completion.

3.7.7 Not used

* End of Chapter *

CHAPTER 4

4. DOCUMENTS SUBMISSION AND REVIEW

4.1 Documents, Submissions and Correspondence

Copies of correspondence relevant to the execution of the Works and not of a confidential nature received from or dispatched to Government departments, utility undertakings and Project Contractors employed by the Employer shall be submitted to the Employer's Representative for information as soon as possible but in any case, not later than 7 days after receipt.

4.2 Submissions to the Employer's Representative

4.2.1 General requirements

4.2.1.1 All submissions shall be made to the Employer's Representative in a format reviewed without objection by the Employer's Representative and in accordance with the requirements in:

- (1) the Contract
- (2) the Computer Aided Design & Drafting (CADD) Manual; and
- (3) the Document Submittal Instructions to Consultants and Contractors.

4.2.1.2 Paper and drawing sizes shall be "A" series sheets as specified in BS 3429.

4.2.1.3 The following software (versions quoted or higher) compatible for use with Intel - Windows based computers shall be used, unless otherwise stated, for the various electronic submissions required:

Document Type Electronic Document Format (latest versions of) Text Documents MS Word Spread Sheets, MS Excel Data Base Files, MS Access Presentation Files, MS PowerPoint Programmes, Primavera for Windows, AutoCAD Graphics CorelDraw/ AutoCAD Photographic, Adobe Photo Shop Desktop Publishing QuarkXPress CADD Drawings Micro Station 3D/4D Models BIM

Media for Electronic File Submission All submittals shall be accompanied with a CD containing the submittal.

Internet File Formats/Standards Deleted

4.2.1.4 Deleted

4.2.1.5 If required, two copies of all internal and external orders placed by the Contractor for equipment or materials required for the Works shall be forwarded to the Employer's Representative at the time of issue. All orders shall state the Employer's Representative's requirements for inspection and testing, shall bear the Contract reference, Contractor's name and address and shall indicate, where applicable, the sub-section of the Works for which the equipment or material is required.

4.2.1.6 Deleted

4.2.1.7 The Contractor shall have the obligation to upgrade, at his own cost, all the relevant software to the latest version upon instruction by the Employer's Representative, after the new version of the relevant software has been launched for more than six months in Bangalore.

4.2.1.8 The Contractor shall submit a drawing register to the Employer's Representative in electronic copy and hard copy with each submission of drawings and at an interval agreed by the Employer's Representative. The drawing register shall be in a format submitted for review and agreed without objection by the Employer's Representative and shall include each document reference number, version, date, title and data-file name.

4.2.1.9 Specific additional requirements in respect of the numbering scheme shall be as defined in the PS.

4.2.2 Content

4.2.2.1 Unless otherwise specified or permitted by the Employer's Representative, each submission shall comprise:

- (1) for drawings - 3 paper A1 copy, 3 paper A3 copies and an electronic data copy of all drawings; and
- (2) for documents - the unbound original, 3 bound copies and an electronic copy when applicable.
- (3) Final approved submission shall be in 3 paper A1 copy, 6 paper A3 copies and an electronic data copy of all drawings and shall be the unbound original, 6 bound copies and an electronic copy when applicable of all documents.

4.2.2.2 The A3 copies of drawings shall be produced as reduced versions of the A1 original.

4.3 Records and Reports

4.3.1 Reports and records that are to be submitted to the Employer's Representative shall be in a format reviewed by the Employer's Representative. Reports and records shall be signed by the Contractor's agent or by a representative authorized by the Contractor.

4.3.2 Within 28 days of the Commencement Date of the Works, the Contractor shall submit a Project document control procedure to the Employer's Representative for review, which shall include but not be limited to the following:

- (1) a document approval system which shall specify the level of authority for approval of all documents and material before submission to the Employer's Representative
- (2) a system of issuing documents to ensure that pertinent documents are issued to all appropriate locations
- (3) a document changes or re-issue system to ensure that only the latest revision of a document can be used; and

- (4) a submission identification system which identifies each submission uniquely by the following:
 - (a) contract number
 - (b) discipline
 - (c) Submission number
 - (d) Revision indicator
- 4.3.3 Project records will eventually be used by the Employer to manage, operate and maintain the Works after the completion of the Project under construction and for future reference.
- 4.3.4 The Contractor shall submit the documents as required by the Employer's Representative as Project records in full and on time. The Employer's Representative shall determine the adequacy of the Project record.
- 4.3.5 Submission and review procedure
- 4.3.5.1 Except where specific procedures are given for certain items, all submissions shall be submitted and reviewed according to the procedure laid down in the following clauses.
- 4.3.5.2 Each submission shall be accompanied by a brief introduction to explain which sub-system, part or Section of the Works to which the submission refers, listing the documents enclosed with the submission, and describing in outline how all relevant requirements of the Specification are achieved by the proposals.
- 4.3.5.3 For each stage of submittal, the Contractor shall prepare a Submission Review Request (SRR) carrying the date of submission, the submission reference number as defined in clause 4.3.2.(4) above, the submission title, the stage of submission, and the authorized signature of the Contractor's responsible engineer in the format shown in APPENDIX 3 of this Specification, to confirm that, in the opinion of the Contractor, the submission:
 - (1) complies with all relevant requirements of the Specification
 - (2) conforms to all interface requirements
 - (3) contains, or is based on auditable and proven or verified calculations
 - (4) has been properly reviewed by the Contractor, according to the Contractor's QA system, to confirm its completeness, accuracy, adequacy and validity; and
 - (5) has taken account of all requirements for approval by statutory bodies or similar organizations, and that where required, such approvals have been granted.
- 4.3.5.4 The Employer's Representative's response to the submission will normally be made within 30 calendar days of receipt of the submission, provided that the submission is made no later than the date shown on the Submissions Programme described in clause 2.5 above. The Employer's Representative may extend the review period depending on the amount of documentation accompanying the submission.
- 4.3.5.5 The Contractor shall record all of the Employer's Representative's observations and any agreed actions resulting from the Employer's Representative's review meeting and shall address each of these fully before submission of the respective documents for formal review.
- 4.3.5.6 If, in the Employer's Representative's opinion, following receipt of a submission there is benefit to be gained from a meeting with the Contractor to clarify or discuss any of the contents of the submission, he will notify the Contractor accordingly with not less than 5 days advance notice, and the Contractor shall attend at the time and place appointed by the Employer's Representative.
- 4.3.5.7 No submission may be made by the Contractor in respect of the Works or any sub-system, part or Section thereof unless a notice of no objection has been received for the previous stage of the same Works or any sub-system, part or Section thereof.
- 4.3.6 Employer's Representative's Response
- 4.3.6.1 The Employer's Representative will respond in one of the following three ways:
 - (1) "Reviewed without Objection"
 - (2) "Reviewed without Objection, Subject to"
 - (3) "Rejected"
- 4.3.6.2 If the Employer's Representative, having reviewed the submission, has not discovered any non-compliance with the Contract, the SRR will be returned endorsed with the Employer's Representative's signature and the words "Reviewed without Objection". Receipt of such notice of no objection does not in any way imply the Employer's Representative's approval of the submission, nor does it remove any responsibility from the Contractor for complying with the Contract. Issue of a "Notice of No Objection" entitles the Contractor to proceed to the next stage of the Programme of work.
- 4.3.6.3 If the Employer's Representative discovers minor non-compliance, discrepancies, omissions, etc. that, in his opinion, are not of a fundamental nature, he may return the SRR endorsed with the Employer's Representative's signature and the words "Reviewed without Objection Subject to", and including a list of the features that are required to be amended, included or improved to comply with the Contract. Issue of a "Notice of No Objection Subject to" entitles the Contractor to proceed to the next stage of the Programme of work provided that all of the Employer's Representative's comments are taken into account fully and implemented exactly.
- 4.3.6.4 If the Employer's Representative issues a "Notice of No Objection Subject to", the Contractor shall resubmit the affected parts of the submission, clearly demonstrating how the Employer's Representative's comments have been taken into account and resubmit amended or corrected material within 10 working days of issue of the Employer's Representative's

comments, using the process described in clause 4.3.5 above.

- 4.3.6.5 If the Employer's Representative discovers major non-compliance, discrepancies, omissions, etc. that, in his opinion, are of a fundamental nature, he may return the SRR endorsed with the Employer's Representative's signature and the word "Rejected", and including a list of the features that are required to be amended, included or improved to comply with the Contract. Issue of a "Notice of Rejection" does not entitle the Contractor to proceed to the next stage of the Programme of work until all of the Employer's Representative's comments are fully taken into account and a satisfactory re-submission has been made (i.e. one which results in a "Notice of No Objection" or "Notice of No Objection Subject to").
- 4.3.6.6 If the Employer's Representative issues a "Notice of Rejection", the Contractor shall resubmit the complete submission, clearly demonstrating how the Employer's Representative's comments have been taken into account and resubmit amended or corrected material within 10 working days of issue of the Employer's Representative's comments, using the process described in clause 4.3.5 above.

4.4 Records

- 4.4.1 The Contractor shall establish and maintain a place for the storage and archiving of all the documents relating to the Works and not required to be submitted to the employer's Representative under clause 4.1 above which shall be:
- (1) the same place or office where the Contractor is performing the work and storing documents reviewed by the Employer's Representative, or
 - (2) at the Site or elsewhere in Bangalore, a records office, which contains all other, documents that the Contractor is required to maintain in accordance with the Contract.
- 4.4.2 All documents shall be filed, indexed and suitably stored to permit easy identification and necessary audits.
- 4.4.3 The Contractor shall maintain in Bangalore his archive of all documents in connection with and arising out of the Contract, until 28 days after the issue of the Final Certificate or until final settlement of all Disputes, whichever is later.

4.5 Implementation of BIM (Building Information Modelling)

- (i) The Contractor shall implement BIM system for executing and delivering the services set out in this Agreement. Building Information Modelling (BIM) uses computing power and systems to create 3D models of all kinds of buildings and infrastructure, with information about its design, operation and current condition. At the planning and design stage it enables designers, owners and users to work together to produce the best possible designs and to test them virtually before they are constructed. During construction, it enables BI-RIDEs, contractors and suppliers to integrate all components cutting out waste and reducing the risk of errors. In operation, it provides users with real-time information about available services and facility managers with accurate assessments of the condition of assets.
- (ii) All services designs/design verification shall be done using BIM modelling. The Contractor shall implement the necessary hardware, software and human resources towards this end. 3D Coordination between all disciplines shall be achieved by incorporating them in a single model.
- (iii) Contractor shall be required to produce, update and present to BI-RIDE on a fortnightly basis an integrated 3D BIM model incorporating all the services and system wide requirements under the scope of Contract, in design review meetings. These models shall be 3D rendered and shall help in design visualization and clash detection of elements as well as finalization of design.
In addition, Contractor shall also provide following individual models: -
 1. Tunnel Services Modelling
 2. Clash Detection
 3. Quantity take-off from BIM model
 4. Visualization and Animated Walkthrough
- (iv) Final coordinated Working Reference drawings of all disciplines shall only be generated from the BIM model.
- (v) The Contractor shall develop "As build" BIM Model up to LOD 500 level and submit the same to BI-RIDE at the time of completion of the project. Schedule of BIM implementation Plan and standards to be adhered to, shall be provided after award of contract.
- (vi) Implementation of software-based billing & labor Management system.

* End of Chapter *

CHAPTER 5

5. QUALITY MANAGEMENT

5.1 Introduction

- 5.1.1 The Contractor shall maintain and implement a Quality Management System that shall remain in effect during the execution of the Works. The Contractor's Quality Management System shall be based on the International Standard ISO 9001:2015 "Model for quality assurance in design, development, production, installation and servicing." The Contractor shall submit its Quality Management System documentation for the Employer's Representative's review as specified in this Chapter.

The Quality Management System documentation shall include, but shall not be limited to the following:

- (1) quality manual
 - (2) quality procedures, work instructions & Method Statements
 - (3) quality plans; and
 - (4) inspection and test plans.
- 5.1.2 The Contractor shall plan, perform and record all quality control activities to ensure that all work is performed in accordance with the requirements of the Contract and is detailed in the quality plans which are required under this Chapter. Such activities shall include, without limitation, the inspections and/or tests expressly or implicitly required by the Contract.
- 5.1.3 Without prejudice to such requirements, the Employer's Representative may from time to time instruct the Contractor in relation to such further or other inspections and/or tests as are in his opinion appropriate.
- 5.1.4 Quality audits will be conducted by the Employer's Representative to verify the Contractor's implementation and compliance with the quality management system as specified herein.

5.2 General Requirements

- 5.2.1 All quality system documents and plans to be submitted shall embrace all activities of the Contractor and sub-contractors of any tier, including its suppliers.

5.2.2 Quality Plans

- 5.2.2.1 The quality plans to be submitted by the Contractor shall comprise of:

- (1) a Management Quality Plan, for the control of all management related activities
 - (2) Deleted
 - (3) Manufacturing Quality Plan and Site Quality Plan, for the control of activities within each category of work or discrete element of procurement, manufacturing, delivery, construction and installation of the Works, including Temporary Works.
- 5.2.3 Within 30 days of the Commencement Date of the Works, the Contractor shall submit for review by the Employer's Representative:
- (1) a quality manual
 - (2) the quality system procedures and any associated system instructions and/or forms which he proposes to use for the Works; and
 - (3) Deleted
- 5.2.4 The Contractor shall submit separate Manufacturing Quality Plan and Site Quality Plan to cover all elements of the Works. These shall be in accordance with the specific requirements of this Chapter and shall be submitted to the Employer's Representative for review 60 days prior to the commencement of the manufacturing and construction works covered by the quality plans. In addition, the Contractor shall prepare inspection and test plans for the management and control of the inspection and/or testing by the Contractor of the Works identified in each quality plan.
- 5.2.5 The Contractor shall promptly supply the Employer's Representative with two (2) controlled copies of his quality manual, quality plans, inspection and test plans and related procedures/instructions/forms upon such documents being reviewed without objection by the Employer's Representative. The Contractor shall maintain such controlled documents throughout the duration of the Contract. For any amendment to quality system documentation, the Contractor shall as soon as reasonably practicably prepare and submit the proposed amendment for review by the Employer's Representative. In addition, the Employer's Representative may request further copies of the quality system documents and these documents shall reach the Employer's Representative's office within fourteen (14) days of notification.
- 5.2.6 The Contractor shall appoint (a) suitably qualified and experienced person(s) as Quality Manager(s), who shall be directly responsible to senior management level and is able to discharge his duties without hindrance or constraint and provide such other resources as may be required to ensure effective implementation of the Quality Management System and all quality plans. Details of the qualifications, experience, authority and responsibility of the proposed Quality Manager(s) shall be submitted for review by the Employer's Representative within 30 days of the Commencement Date of the Works.
- 5.2.7 During the Contract period, upon receipt of a Corrective Action Request (CAR) or similar document issued by the Employer's Representative as a result of quality audits, the Contractor shall submit a proposed corrective and preventive action plan within 14 days to the Employer's Representative for review.

5.3 Management Quality Plan

5.3.1 The Management Quality Plan shall define the Contractor's management structure for the execution of the Works and for the control of the quality of the Works and shall, without limitation, define:

- (1) 5.3.1.1 the appointment of a Quality Manager in accordance with clause 5.2.6 above
- (2) 5.3.1.2 the organization of the Contractor's managerial staff with particular reference to any joint venture partners and main subcontractors. An organization chart shall be produced to illustrate the sub-division of the Works into elements for effective technical and managerial control, the reporting structure and the interface relationship between all parties involved
- (4) 5.3.1.3 the hierarchy of the overall quality management system documentation to be applied to the Works; 5.3.1.4 the quality management system of the Contractor in monitoring and controlling sub-contractors and suppliers; and
- (5) 5.3.1.5 the list of quality system procedures and work instructions to be applied to manage the quality of the Works.

5.4 Not used**5.5 Site Quality Plan**

5.5.1 The Contractor shall prepare a Site Quality Plan for its construction and installation works. The Site Quality Plan shall, without limitation, define:

- (1) the organization of the Contractor's staff directly responsible for the day-to-day management of the construction and installation activities on or off the Site
- (2) the specific allocations of responsibilities and authorities given to identified personnel or sub-contractors for particular construction and installation work
- (3) the hierarchy of quality management system documentation for managing and controlling construction and installation works, including construction and installation works of sub-contractors of any tier; and
- (4) the list of procedures and instructions to be applied to manage and control the construction and installation works together with the procedures and instructions that have not been previously submitted for review.

5.5.2 The Contractor shall also prepare inspection and test plans to manage and control any test and inspection activities in accordance with clause 5.6.1 below.

5.6 Inspection and Test Plans, Records and Reports

5.6.1 Inspection and test plans shall be produced for every activity requiring test and/or inspection. Each inspection and test plan shall identify the quality objectives and include, without limitation:

- (1) the personnel responsible for undertaking and certifying the inspection and/or test
- (2) the procedure or instructions for the inspection and/or test
- (3) the test method or a reference to the relevant standard of testing
- (4) the inspection and/or test required prior to commencement of an activity
- (5) the inspection and/or test during an activity and its frequency
- (6) the inspection and/or test required to complete an activity
- (7) all Quality Control Points, Quality Hold Points and any notices or other documents to be given to the Employer's Representative in relation to Quality Control Points and Quality Hold Points
- (8) the compliance criteria
- (9) the method of analysis of test data
- (10) the procedure for correction or disposal of any work which fails the compliance criteria
- (11) examples of the documentation to be used for reporting the results of inspections, tests and analysis of test data
- (12) examples of the documentation to be used for recording the status of inspections and tests in accordance with clause 5.8.1 below; and
- (13) the procedure for the distribution, filing and storage of inspection reports, test reports and reports on analysis of test data.

5.6.2 Each report of the inspection and/or test shall be prepared in accordance with clause 9.6.6.1 below.

5.6.3 The Contractor shall ensure that a signed copy of each report of inspection and test is filed in his filing system within 3 (three) working days of the date of inspection and test.

5.6.4 In relation to all Quality Control Points and Quality Hold Points involving inspection and/or test by the Contractor, the Contractor shall give the Employer's Representative notice of when the relevant work will be inspected and/or tested in accordance with clause 9.8.1 below.

5.7 Review, Verification & Audit

5.7.1 The Contractor shall continuously monitor the performance of each quality plan related to the execution of the Works and shall include in each Monthly Quality Report the status of all quality system documentation, an up-to-date audit schedule and status and an up-to-date non-conformity register providing the status of all non-conformities identified by the Employer's Representative and the Contractor. The Contractor shall make an appraisal of such performance and identify in particular any non-conformities or other shortcomings in the quality management system, the actions being taken to

dispose of these non-conformities, any necessary corrective action taken or proposed to be taken to prevent the re-occurrence of these non-conformities or shortcomings and, any other items as instructed by the Employer's Representative.

- 5.7.2 The Contractor shall ensure that audits of all the activities in each quality plan are carried out at quarterly intervals, or at such other intervals as the Employer's Representative may require, to ensure the continuing suitability and effectiveness of the quality management system. Reports of each such audit shall be submitted promptly for review by the Employer's Representative.
- 5.7.3 The Contractor shall ensure that the requirements for supervision and verification of work by the Contractor and/or his sub-contractors of any tiers are identified in the quality plans and adequate resources and trained personnel are provided for these activities.
- 5.7.4 The Contractor shall submit for review by the Employer's Representative details of the authority, qualifications and experience of personnel assigned to review, verification and to audit activities.
- 5.7.5 The Employer's Representative may, by notice to the Contractor, require external audits of the Contractor's quality management system to be carried out either by the Employer's staff or by his representative. In such case, the Contractor shall afford to such auditors all necessary facilities and access to the records to permit this function to be performed.

5.8 Quality Control Register

- 5.8.1 The Contractor shall provide and maintain at all stages of the Works a quality control register or registers to identify the status of inspections, sampling and testing of the work and all certificates. Such registers shall be updated by the Contractor to show all activities in previous months and shall reach the Employer's Representative's office before the 7th working day of each month. Each register shall:
- (1) list the certificates received for each batch of goods and materials incorporated in the Works and compare this against the certification required by the Contract and the Contractor's quality plans
 - (2) list the inspection and testing activities undertaken by the Contractor on each element of the Works and compare these activities against the amount of inspection and testing required by the Contract and the Contractor's quality plans
 - (3) show the results of each report of inspection and/or test and any required analysis of these results and compare these results against the pass/fail criteria; and
 - (4) summarize any actions proposed by the Contractor to overcome any non-conformity identified in clauses 5.8.1.(1), (2) & (3) above.

5.9 Summaries of Inspection and/or Test

The Contractor shall submit to the Employer's Representative for his information summaries based on quality control register in accordance with the Summaries of Inspection and/or Test described in clause 9.6.11 below.

5.10 Notification of non-conformities

- 5.10.1 If, prior to the issue of the Taking Over Certificate for the Works or the relevant Section, the Contractor has used or proposes to use or repair any item of the Works which does not conform to the requirements of the Contract, he shall immediately submit to the Employer's Representative such proposal, supplying full particulars of the non-conformity and, if appropriate, of the proposed means of repair which shall include any calculation analysis or other documentation to support the repair or acceptability of the non-conformity.
- 5.10.2 If the Employer's Representative issues non-conformity reports or similar documents to notify the Contractor of any item of the Works which he considers to constitute a non-conformity, and which has not been reported in accordance with clause 5.10.1 above, the Contractor shall promptly investigate the matter and, within 14 days of notification by the Employer's Representative, submit to the Employer's Representative for review the remedial measures to be taken and stating the reasons for such measures.

5.11 Monthly Quality Report

The contractor shall submit the Monthly Quality Report as specified Clause 5.7.1 above. MQR could contain but not be limited to:

5.11.1 Status of Approval of Method Statements, Checklists & Test Procedures:

The contractor shall submit and get approved Method Statements for all site activities from the engineer. Method Statements shall be as per Clause 3.6.1.3 above. The method statements are to be prepared for execution of each and every item including temporary works and shall be submitted and approved at least 4 weeks before execution of the works. All method statements shall conform to Specifications of the contract. Engineer may, if so desired, call for a mock-up demonstration of critical works as per proposed method statement for its review.

The contractor shall keep up to date the status of submission/approval of all Method Statements, Checklists and Test procedure and submit statement duly indicating the same in each MQR.

- 5.11.2 **Quality Walks:** It is of utmost importance to keep a check on the quality of works at site to identify any quality issues, deviations from specification, procedures laid down in approved method statements etc. Quality walks shall be conducted twice a week at

- each work site jointly by Employer's representative, Contractor's quality manager & Contractor's site representative. All deviations/non-conformity noticed/observed in any item of the Works shall be recorded and joint report prepared, the Contractor shall promptly investigate the matter and, within 7 days of notification by the Employer's Representative, submit to the Employer's Representative for review the remedial measures to be taken and stating the reasons for such measures. Details of all deviations/non-conformity noticed shall be compiled and reported in the MQR along with status of closure of deviations/non-conformity.
- 5.11.3 **Internal Quality Audit (IQA):** The contractor shall conduct Internal Quality Audit (IQA) at each site every month during the currency of the contract. The Internal Audit shall be conducted by Contractor's HQ team which shall be independent of the site team. Report of IQA shall be submitted to the employer each month along with MQR.
- 5.11.4 **External Quality Audit (EQA):** The contractor shall get conducted External Quality Audit (IQA) at each site on half-yearly basis during the currency of the contract starting from the actual commencement of works at site. The External Audit shall be conducted by reputed independent 3rd Party auditors who have proven track record for conducting such Audits. Details of External Auditor shall be submitted to BI-RIDE for approval, decision of Engineer in terms of appointment of External Auditor shall be final and binding. Report of EQA shall be submitted to the employer on half yearly basis along with MQR.
- 5.11.5 **Calibration of Test Equipment:** The contractor shall make assessment of all Test Equipment required for carrying out all quality checks and testing at site. The contractor shall submit a list of all Test equipment to be made available at site during the project. The engineer may at his discretion advice regarding availability of any additional Test Equipment which shall be promptly arranged by the contractor. Sets of Test Equipment shall be kept at each site. All test equipment shall be kept calibrated by accredited calibration agencies at all times. Status of test equipment along with calibration details shall be submitted along with each MQR.
- 5.11.6 **External Testing of Samples:** BI-RIDE may get samples of material received at site tested at 3rd Party accredited labs. Cost of Testing & Samples in case of failure of samples sent from site shall be recovered from the contractor. In case of passing of samples the cost of samples and testing shall be borne by BI-RIDE. The samples shall be collected jointly in presence of BI-RIDE & Contractor's representative. Status of samples collected, test results, action taken etc. shall be kept up to date and submitted along with each MQR.
- 5.11.7 **Status of Plant & Machinery:** The contractor shall submit details of Plant and Machinery deployed at site along with status of their fitness certificates along with each MQR. The competency details of operator of plant and machinery shall also be submitted by contractor for Employer's review and approval in MQR.
- 5.11.8 **NCNs (Non-Conformity Notice) of Quality issued by BI-RIDE (Non- Conformity Report) of quality raised by the contractor:** All Non-Conformity Notices or Reports raised during Internal Quality Audit, External Quality Audit, Quality Walks, Site Visits etc. shall be compiled and their status shall be reported in each Monthly Quality Report.
- 5.11.9 In case the Contractor is not able to complete the non-conformity within reasonable time frame, the employer reserves the right to get the work done at the risk and cost of contractor or recover the cost of the non-conformity as assessed by the Engineer.

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CHAPTER 6

6. SOFTWARE MANAGEMENT AND CONTROL

6.1 Prescriptive Framework

All software to be developed or modified (re-engineered software) shall follow the normative requirements of EN50128 (Railway Applications: Software for Railway Control and Protection Systems). The Software shall be designed, developed and tested according to the Software Quality assurance Plan, Software Integrity Level (SIL) and the Software Lifecycle. The Contractor shall define within the Software Quality Assurance Plan what techniques and measures are to be applied for software development. In addition to the requirements of the Software Quality Assurance Plan, justification, which shall be reviewed without objection by the Employer's Representative, shall be required in respect of any highly recommended EN50128 Annex A normative clauses which are not to be applied to software development and supply.

6.2 Software Framework

As defined in EN50128, all software produced or supplied for the project shall be subject to a defined quality framework. The Contractor shall use a Quality Assurance System which is compliant with CENELEC specifications, with EN29000 series and others and meet the requirements as stipulated in the PS. ISO 9000- 3 is considered appropriate for Safety Integrity Level 0 or 1 software.

6.3 All Control & Monitoring Software has to be provided to the Employer in the following formats

- i) Source Code
- ii) Detailed Programme With explanation of key functions, protection schemes and safety requirement.
- iii) System description and layout module wise.
- iv) Troubleshooting of hardware & software including that in communication with SCADA.

6.4 System should generate non- conformity statements with classification of severity of the non-conformity. The daily reports should be updated.

6.4.1 The contractor/OEM shall ensure full support to the Employer or Engineer for all Computer programs/software provided by the Contractor under the contract. The Contractor/OEM shall be liable for upgrading the supplied software as a part of the permanent works to the latest version, if the supplied software becomes obsolete/non-compatible due to upgradation of operating system/hardware/firmware, Contractor has to upgrade his supplied software accordingly to match the compatibility throughout the design life of the system/software. However, the new version of software must be fully tested and shall not result in any non-conformance with the specifications or degrade the operation of the system.

6.4.2 Sufficient software documentation shall be provided to give the Engineer of full understanding of the software function and operation. Documentation shall be complete, yet clear and concise, and include all modifications up to final acceptance. Documentation shall include software block diagram showing signal flow, logic and hardware interfaces. A top-level flow diagram and description of detailed operation shall be provided.

6.4.3 The Contractor shall submit a software support plan at least 90 days before commencement of software installation. This plan shall require the Contractor to provide all changes, bug fixes, updates, modifications, amendments, and new versions of the program as required by the Engineer.

6.4.4 The Contractor shall provide all tools, equipment, manuals and training necessary for the Employer / Engineer to maintain and re-configure all the software provided under the Contract.

6.5 This will form part of the submittals.

* End of Chapter *

CHAPTER 7

7. MATERIALS AND EQUIPMENT

7.1 Materials and Equipment Provided by the Employer

7.1.1 Materials and equipment which are to be provided by the Employer will be as stated in the Contract.

7.1.2 Materials and equipment provided by the Employer shall be collected by the Contractor from the locations stated in the Contract and delivered by the Contractor to the Site. The Contractor shall inspect the materials and equipment before taking receipt and shall immediately inform the Employer's Representative of any shortage or damage.

7.1.3 Materials or equipment provided by the Employer which are damaged after collection shall be repaired by the Contractor and submitted to the Employer's Representative for review. Materials or equipment which are lost or which in the opinion of the Employer's Representative are not capable of being or have not been repaired satisfactorily shall be replaced by the Contractor.

7.1.4 The Contractor shall dispose of crates and containers for materials or equipment provided by the Employer.

7.1.5 Equipment / materials provided by the Employer, surplus to the requirements of the Works shall be returned to the locations stated in the Contract.

7.1.6 The Contractor shall protect and maintain equipment provided by the Employer while it is on the Site and shall provide operatives, fuel and other consumables required to operate the equipment.

7.2 Materials

7.2.1 General

7.2.1.1 Materials for inclusion in the Permanent Works shall be new unless otherwise stated in the Contract or having been reviewed without objection by the Employer's Representative.

7.2.1.2 Certificates of tests by manufacturers, which are submitted to the Employer's Representative shall relate to the material delivered to the Site. Certified true copies of certificates may be submitted if the original certificates cannot be obtained from the manufacturer. A letter from the supplier stating that the certificates relate to the material delivered to the Site shall be submitted with the certificates.

7.2.1.3 Materials, which are specified by means of trade or proprietary names, may be substituted by materials from a different manufacturer, provided that the materials are of the same or better quality and comply with the specified requirements and have been reviewed without objection by the Employer's Representative.

7.2.1.4 In addition to any special provisions in the Contract for the sampling and testing of materials, the Contractor shall submit samples of all materials and goods which it proposes to use or employ in or for the Works. Such samples, if having been reviewed without objection, shall be retained by the Employer's Representative and shall not be returned to the Contractor or used in the Permanent Works unless reviewed by the Employer's Representative. No materials or goods of which samples have been submitted shall be used in the Works unless and until the Employer's Representative shall have reviewed such samples without objection.

7.2.1.5 The Employer's Representative may reject any materials and goods which in his opinion are inferior to the samples previously reviewed and the Contractor shall promptly remove such materials and goods from the Site.

7.2.1.6 If any material required for this Contract is not available in metric specifications from any known sources, at the time the material is required for the Contract, the Employer's Representative may, upon application from the Contractor, give permission to the use of an equivalent material in imperial specifications as a substitute, provided that:

- (1) no statutory specification shall be altered except in accordance with relevant legal provision, if any
- (2) the Employer's Representative is satisfied that the Contractor has made every reasonable effort to obtain the material in metric specifications
- (3) in the opinion of the Employer's Representative, the substitute material is suitable for the Works in all respects
- (4) in the opinion of the Employer's Representative, the substitute material complies with all the specifications for the material substituted, allowing minor discrepancies between the specified metric measurements and the corresponding imperial measurements of the substitute, provided that such discrepancies can be effectively and satisfactorily compensated for by the provision of extra quantity of the material; and
- (5) the Contractor shall be responsible for all extra quantities of the material required for meeting specification requirements of the Works due to the use of the substitute.

- 7.2.1.7 Hardwood shall not be used for Site Hoardings, shoring of trenches and pits, false work or form work.
- 7.2.2 Notice of place of manufacture and/or source of supply The Contractor shall notify the Employer's Representative of the places of manufacture and/or the source of supply of all goods and materials previously reviewed without objection by the Employer's Representative to be incorporated into the Permanent Works. The Contractor shall give reasonable notice (which shall not in any event be less than 56 days) to the Employer's Representative before the start of any manufacturing and/or the supply of goods and materials.
- 7.2.3 **Certificates for Manufactured Goods or Materials:** The Contractor shall obtain certificates for each batch of goods and materials incorporated into the Permanent Works. Each certificate shall certify that the materials comply with the requirements of the Contract and shall include all reports of inspections and/or tests carried out at the place of manufacture.
- 7.3 **Equipment**
- 7.3.1 Identification labels
- 7.3.1.1 Each and every individual item of equipment forming part of the Permanent Works shall be fitted with permanent identification labels in accordance with a system based on the contract identification. In this respect, the term "individual item of equipment" refers to a complete assembly of components and to each removable sub-module within the complete assembly.
- 7.3.1.2 The proposed labelling system shall be submitted for review by the Employer's Representative at least 3 months before the scheduled date for the shipment of the first item of equipment to site.
- 7.3.1.3 The identification label shall be permanently attached in such a way that it shall not become detached or illegible during the lifetime of the system from any cause including wear and tear, environmental effects (such as rain, direct sunlight, etc.) or any other influence. Preference shall be given to embossed or engraved metallic labels mechanically fastened by riveting or similar means to the item to which they refer.
- 7.3.1.4 All labels shall be easily cleaned to remove dirt and debris (including grease and oil) without disturbing the legibility properties.
- 7.3.1.5 All labels shall incorporate the inscription "Property of BI-RIDE".
- 7.4 **Electronic Control Racks & Cabinets**
- 7.4.1 Racks & Cabinets
- 7.4.1.1 Electronic control equipment shall be housed in racks suitably enclosed in metal cabinets.
- 7.4.1.2 The equipment shall be of modular construction to facilitate maintenance, repair and replacement of parts. Standard commercial parts shall be utilized to the maximum extent possible.
- 7.4.1.3 Cubicles, Equipment Racks, cable and wiring Termination Racks shall not be filled to greater than 80% of their capacity at the completion of the works.
- 7.4.1.4 Deleted
- 7.4.1.5 The equipment shall be suitable for the environment in which it is to be used and it shall be to prevent ingress of all vermin and to minimize the ingress of moisture, dust and dirt.
- 7.4.1.6 **Unless otherwise specified in PS, indoor equipment's shall have a minimum IP rating of IP54 and out door equipment shall have IP rating of IP 65 under IEC 529.**
- 7.4.1.7 No item of equipment, which is removable, as part of routine maintenance procedures shall be mounted at more than 2.0m above floor level.
- 7.4.2 Cables
- 7.4.2.1 No joints or splices shall be permitted in cables or wires except at recognized termination points unless specifically approved by engineer in charge.
- 7.4.2.2 Not used
- 7.4.2.3 All cable cores shall be terminated including all spare conductors.
- 7.4.2.4 Each cable core shall be uniquely numbered and identified with a label giving details of the circuit carried.
- 7.4.2.5 Terminals carrying voltages exceeding 50 volts shall be uniquely identified and protected against accidental contact by persons, test equipment or other unintended physical contact. Similarly, all bus bars shall be suitably identified and protected.

* End of Chapter *

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BI-RIDE

CHAPTER 8

8. PACKAGING, STORAGE, SHIPPING AND DELIVERY

8.1 Storage of Equipment

- 8.1.1 The Contractor shall provide and maintain acceptable storage facilities for the Permanent Works, equipment and materials of all kinds intended for use in carrying out the Works or for incorporation into the Works.
- 8.1.2 The Contractor shall prepare, protect and store in an agreed manner all Permanent Works, Contractor's Equipment, equipment and materials so as to safeguard them against loss or damage from repeated handling, from climatic influences and from all other hazards arising during shipment or storage on or off the Site.
- 8.1.3 Secure and covered storage shall be provided by the Contractor for all Permanent Works, Contractor's Equipment, equipment and materials which are other than those having been reviewed without objection by the Employer's Representative as suitable for open storage.

8.2 Crating

8.2.1 Deleted

8.3 General Precautions

- 8.3.1 Spare parts shall be tropicalized in their packing for prolonged storage in accordance with BS 1133 or another equivalent International /Indian standard and shall be suitably and individually labelled to indicate:
 - (1) shelf life and date of manufacture
 - (2) type or condition(s) of storage and special handling information
 - (3) description of item and relevant part number
 - (4) serial number, if applicable
 - (5) inspection/test certificate number and batch number; and
 - (6) Contract number, variation order number and item number.
- 8.3.2 Deleted
- 8.3.3 Deleted
- 8.3.4 Deleted
- 8.3.5 Deleted
- 8.3.6 Appropriate precautions in accordance with the Contractor's safety regulations, the regulations of the Employer, and statutory regulations shall be taken in respect of all hazardous, toxic, inflammable, etc. materials.

8.4 Packaging Procedures

- 8.4.1 All required inspection/test certificates shall be supplied and packed together with individual material. All packaging materials and procedures shall be subject to review by the Employer's Representative.
- 8.4.2 All empty cases, crates or packages, whether or not returnable, shall be removed from the Site by the Contractor or stored by the Contractor in such a way that they do not interfere with the progress of the works of Project Contractors.

8.5 Shipping

- 8.5.1 The Contractor shall notify the Employer's Representative ten days in advance of any expected shipment date and give further notification of the actual shipment date and routing when such information is subsequently established. This shall complement the inspection requirements prior to delivery as specified herein.
- 8.5.2 Two copies of packing lists and quality certificates shall be attached to each case or package to be shipped. One copy shall be placed inside the package and the second copy shall be enclosed in a watertight enclosure on the outside of each case or package. A copy of packing lists and quality certificates shall be sent to the Employer's Representative after each package of the Works, the equipment, spare parts and other items to be shipped have been shipped.
- 8.5.3 Without prejudice to any other provisions of the Contract, the Contractor shall be responsible for all legal requirements, duties, dues, taxes and other such requirements and expenditures required for the importation of the Works, the equipment, spare parts and other items to be supplied under the Contract into Bangalore.
- 8.5.4 The Contractor shall clear the Works, the equipment, spare parts and other items to be supplied under the Contract through Bangalore customs/Indian sea port in accordance with all Government of India Enactments.

8.6 Delivery

- 8.6.1 The Contractor shall deliver the Works and all items to be supplied under the Contract to the Site.
- 8.6.2 The Contractor shall unload the Works and all items to be supplied under the Contract at the designated delivery point and positioning or storing them.
- 8.6.3 Any part of the Works or any item to be supplied under the Contract that is damaged in transit shall not be considered as delivered until repairs or replacements have been made and all necessary spare parts or items have been delivered to the Site.

- 8.6.4** All documents, manuals, drawings and other deliverables shall be delivered to an address in Bangalore to be designated by the Employer's Representative in writing.
- 8.6.5** The Contractor shall store and secure the Works, equipment, spare parts and other items until the same have been inspected and are considered delivered at the designated point by the Employer's Representative.
- 8.6.6** The Contractor shall remove temporary fittings required for shipment and re-assembly of equipment and shall complete this prior to the equipment or parts thereof being inspected and before they are considered delivered.
- 8.6.7** An item shall be considered delivered when all damage has been repaired and all documentation and post- delivery preparation have been completed to the satisfaction of the Employer's Representative.

* End of Chapter *

CHAPTER 9**9. TESTING AND COMMISSIONING**

Testing and Commissioning shall comply with all the requirements of the GCC supplemented, amplified, modified or superseded as applicable by this Specification and the PS.

9.1 General**9.1.1 Deleted****9.1.2 Deleted****9.1.3 Deleted****9.1.4** The Employer and the Employer's Representative will bear their own costs for attendance at witnessed inspections or tests (other than re-tests) scheduled in accordance with the agreed Works Programme and subject to notice in accordance with the Specification.**9.2 Manufacturing Test Plan****9.2.1** The Manufacturing Test Plan is the Contractor's plan for carrying out the necessary procedures to ensure that the items presented for acceptance by the Employer and the Employer's Representative are in compliance with the requirements of the Specification.**9.2.2** During the process of procurement and manufacture of the system components the Contractor shall undertake such testing and inspection as is required by the Quality Plan referred to in clause 5.6.**9.2.3** The Employer and the Employer's Representative will not become involved in the Contractor's Manufacturing Tests except in respect of the following:

- **Type Tests**; and
- **First Article Inspection.**

9.2.4 Before shipment of any items to Site the Contractor shall present the items for the first stage of Acceptance according to the Commissioning Plan as detailed in clause 9.3 below.**9.2.5 Inspection****9.2.5.1** The Contractor shall be wholly responsible for all inward inspection of items to be incorporated into the system as a whole.**9.2.5.2** Equipment issued by the Employer shall not be subject to Type Tests or First Article Inspection however the Contractor shall undertake Inspection as referenced in clause 7.1 above. Should the Employer's issued equipment be subsequently incorporated into another manufactured item then the whole item shall be subject to both Type Tests and First Article Inspection.**9.2.6 Type Tests****9.2.6.1** The Contractor must submit Type test reports of equipment / components as per the relevant standard mentioned in the Contract.**9.2.6.2 Deleted****9.2.6.3 Deleted****9.2.6.4** Where only some of the required tests have been carried out, the Employer's Representative may agree to selected type tests being carried out individually rather than as part of a sequence.**9.2.6.5 Deleted****9.2.6.6 Deleted****9.2.6.7** For each test, the Employer's Representative will determine whether the item under test has passed or failed. In general, the test will be considered to have failed if either:

- The result of the test is not in accordance with the expected result described in the test procedure, or
- The result of the test is in accordance with the expected result described in the test procedure, but some other unexpected or unexplained event occurred which the Employer's Representative considers to be a fault.

9.2.6.8 If during Type Tests, any failure occurs or the equipment is changed, it shall be reported to the Employer's Representative who may, at his discretion, require repetition of the previous tests at the Contractor's cost.**9.2.7 First Article Inspection****9.2.7.1** FAI shall be performed jointly by the Employer and the Employer's Representative and the Contractor on all major equipment items or sub-systems identified by the Employer's Representative.**9.2.7.2** Equipment shall be shipped from the point of manufacture only after a FAI has been completed or the requirement waived in writing by the Employer's Representative.**9.2.7.3** The Contractor shall provide a minimum of 15 working days' notice to the Employer's Representative before any FAI.

- 9.2.7.4** At least 15 days prior to each FAI, the latest drawings, inspection and test procedures, specifications and quality documentation required for adequate inspection of the equipment under inspection shall be submitted to the Employer's Representative. The drawings shall be complete to the lowest level replaceable unit.
- 9.2.7.5** The Contractor shall ensure that he and his subcontractors are prepared for all FAIs. The Contractor shall not schedule more than one FAI on the same day without prior notice of No Objection by the Employer's Representative.
- 9.2.7.6** Deleted
- 9.2.7.7** Deleted
- 9.2.7.8** The Contractor shall be responsible for the cost and scheduling, to the Employer and the Employer's Representative's convenience, of any repeat testing of items which fail FAI.
- 9.2.8** Factory Acceptance Test
- 9.2.8.1** Before shipment all manufactured items or systems shall undergo FAT in accordance with the requirements of the PS / TS.
- 9.3** Commissioning Plan
- 9.3.1** The Commissioning Plan is the Employer and the Employer's Representative's tool for managing and co-ordinating the Testing, Commissioning, Training and Service Trial activities. The Commissioning Plan will be divided into the following sub-plans:
- (1) Factory Testing Plan (see clause 3.5.1 above and PS / TS)
 - (2) On-Site Testing and Commissioning Plan
- 9.3.2** Testing and Commissioning Phases
- 9.3.2.1** Testing and Commissioning activities shall be undertaken in the following phases:
- (1) **Factory Acceptance Test** (which requirements are specified in clause 3.5.1 above)
 - (2) **Installation Tests**
 - (3) **Partial Acceptance Tests**
 - (4) **System Acceptance Tests**
 - (5) **Integrated Testing & Commissioning;** and
 - (6) **Service Trial.**
- 9.3.2.2** Items (3), (4), (5) and (6) as required by the PS / TS constitute the Tests on Completion referred to in the GCC.
- 9.4** **On-Site Testing and Commissioning Plan**
- 9.4.1** The Contractor shall prepare and submit for review by the Employer's Representative the Contractor's On-Site Testing and Commissioning Plan detailing and explaining how the Contractor will plan, perform and document all tests and inspections that will be conducted to verify and validate the Works on Site. The On-Site Testing and Commissioning Plan shall consist of a narrative description supported by graphics, diagrams and tabulations as required.
- 9.4.2** The On-Site Testing and Commissioning Plan shall contain, but not be limited to, the following topics:
- (1) the Contractor's strategy for testing and commissioning all constituent parts of the Works and how this relates to the sequence of construction and installation
 - (2) Deleted
 - (3) the interdependency and interaction with other Contractors and their commissioning programmes; the type and extent of testing and commissioning to be undertaken and the parts of the Works to be proven by that testing; the objective of each test, what particular operating criteria the test or inspection will prove and how the success of the test will be demonstrated or measured
 - (4) Deleted
 - (5) the plan for the production and submission of the testing and commissioning procedures to the Employer's Representative for review including the submission of the testing and commissioning reports and records; and
 - (6) the On-Site Testing and Commissioning Plan shall be organized and submitted in the stages described in clauses 9.3.2 above, 9.4.3 below & 9.4.7 below.
- 9.4.3** Installation Tests
- 9.4.3.1** The Installation Tests phase is defined as being the final stage of assembly/installation before the start of commissioning itself. The Installation Tests are to be performed by the Contractor under the Contract and may be witnessed by the Employer or the Employer's Representative. During this phase, the Contractor shall perform static testing of components and/or systems in preparation for Partial Acceptance Testing.
- 9.4.3.2** The particular requirements for Installation Tests are prescribed in the PS. Where performance across interfaces to other Contractors or to other parties is required to be verified, the Contractor shall lease with the interfacing party to co- ordinate the test procedures and Programme in the manner prescribed in clause 3.3.2 above.
- 9.4.3.3** The Contractor shall prepare three copies of a test report immediately after the completion of each test whether or not witnessed by the Employer or the Employer's Representative. If the Employer or the Employer's Representative has witnessed the test, he will countersign the report to indicate his agreement to the information and conclusions (i.e. whether or not the

- equipment being tested has passed satisfactorily) contained therein. If the Employer or the Employer's Representative has not witnessed the test (i.e. if a written waiver has been granted), the Contractor shall forward three copies of the test report without delay to the Employer's Representative.
- 9.4.3.4** The Employer's Representative will countersign the report to indicate his agreement to the information and conclusions (i.e. whether or not the equipment being tested has passed satisfactorily) and return one copy to the Contractor. Where the results of the test do not meet the requirements of the Specification, the Employer or the Employer's Representative may call for a re-test.
- 9.4.3.5** Test equipment and instrumentation shall be subject to calibration test within a properly controlled calibration scheme and signed calibration certificates shall be supplied to the Employer's Representative in duplicate. Such calibration checks shall be undertaken prior to testing and, if required by the Employer or the Employer's Representative, shall be repeated afterwards.
- 9.4.3.6** The Contractor shall submit to the Employer's Representative a comprehensive schedule of tests as required by the PS giving full details and procedures for each test to be carried out under the Contract and including the pass / fail criteria (i.e. the standards or limits to be achieved).
- 9.4.4** Partial Acceptance Tests
- 9.4.4.1** Partial Acceptance Tests are defined as the performance of functional tests of sections, areas, or stages of a system. The Partial Acceptance Tests are part of the Tests on Completion to be performed by the Contractor under the Contract in order to achieve Employer's Taking Over of the Works. During this phase, an energy source shall be introduced to enable functional testing to be performed. On satisfactory completion of the Partial Acceptance Tests, the tested items will be considered available for Systems Acceptance Testing.
- 9.4.4.2** The particular requirements for Partial Acceptance Tests prescribed in the PS / TS are indicative only.
- 9.4.4.3** The Contractor shall submit to the Employer's Representative a comprehensive Partial Acceptance Tests Plan including all requirements detailed in the PS / TS. The plan shall be submitted on a logical section-by-section basis, using a "top- down" approach describing the testing and commissioning strategies and processes clearly showing how these serve to provide the full verification of the systems and equipment.
- 9.4.4.4** The Partial Acceptance Tests Plan shall identify a comprehensive list of specifications, standards, method statements, procedures, pass/fail criteria, sample records, resources to be made available, drawings and records to be submitted to the Employer's Representative, and a Programme showing the dates for testing and for submission of each test procedure.
- 9.4.4.5** Test procedures shall be carefully planned to ensure that the work can be executed in the time available. If the available time is restricted, this planning shall include contingency plans to be implemented if testing proceeds slower than anticipated or if defects are discovered that necessitate rectification and subsequent repeat testing, etc.
- 9.4.4.6** If any working equipment is relocated or altered by the Contractor during the execution of the Works, thorough re-testing shall be performed to verify that the equipment remains fully functional and operates safely according to its specification. The testing to be performed shall be no less rigorous than the procedures used for the original testing and commissioning of the equipment.
- 9.4.4.7** The Contractor shall submit to the Employer's Representative by the date laid down in the PS / TS (or if none is given, no later than two months before the commencement of the commissioning work whichever is earlier), 3 copies of its proposed Partial Acceptance Tests records. The records shall be appropriately sub-divided to make provision for the various parts of the systems and equipment covered by the Contract and shall cover all tests (mechanical, electrical or otherwise), positive identification of equipment, assemblies and sub-assemblies by serial number, drawing and specification reference numbers (and issue reference) and any other data to be certified by the Employer or the Employer's Representative during the course of commissioning.
- 9.4.4.8** The Contractor shall during the execution of the Works prepare such reports and records of, manufacture, installation, erection and testing as may be required in order that any relevant licenses or approvals (including any statutory approvals) may be issued or granted. Such records shall be adequate to enable the system or its respective part to be commissioned and to meet the requirements of the licensing authority or statutory body.
- 9.4.4.9** Immediately following the successful Partial Acceptance Testing of the system or any constituent part, the Contractor shall complete the appropriate Partial Acceptance Tests records in the agreed format and submit 3 signed copies to the Employer's Representative.
- 9.4.4.10** The Contractor shall include a complete schedule of all Partial Acceptance Tests records and their current status within the Monthly Progress Report.

9.4.5 System Acceptance Tests

9.4.5.1 System Acceptance Tests are defined as the tests undertaken to demonstrate that the Works in its entirety is capable of functioning in accordance with the specified requirements in the Contract in all respects. The System Acceptance Tests are part of the Tests on Completion to be performed by the Contractor under the Contract in order to achieve Employer's Taking Over of the Works. The System Acceptance Tests may commence before remote operations capability (if any) is fully functional, however, the system must be satisfactorily tested remotely (if specified to have such capability) before the System Acceptance Tests can be considered to be completed. On satisfactory completion of the System Acceptance Tests, the tested items will be considered available for Integrated Testing & Commissioning.

9.4.5.2 The particular requirements for System Acceptance Tests are prescribed in the PS / TS are indicative only.

9.4.5.3 The Contractor shall submit to the Employer's Representative a comprehensive System Acceptance Tests Plan including all requirements detailed in the PS / TS. The plan shall be submitted on a section-by-section basis to demonstrate how the System Acceptance Tests are to be carried out. The plan shall adopt a top-down approach and describe the system completion strategy and process.

9.4.5.4 System Acceptance Tests shall comprise comprehensive testing of the assembled installation to ensure that it operates in accordance with the requirements of the PS / TS.

9.4.5.5 The tests shall include, but not be limited to, the following:

- (1) tests of all functional and performance requirements for the system
- (2) tests of behavior under failure conditions, e.g. changeover to redundant hardware; initiation of re-configuration functions or reverse modes of operation; and recovery of the equipment and system from failure.

9.4.5.6 The System Acceptance Test Plan shall identify a comprehensive list of specifications, standards, method statements, procedures, pass / fail criteria, sample records, resources to be made available, drawings and records to be submitted to the Employer's Representative, and Programme showing the dates for testing and for submission of each test procedure.

9.4.5.7 Test procedures shall be carefully planned to ensure that the work can be executed in the time available. If the available time is restricted, this planning shall include contingency plans to be implemented if testing proceeds slower than anticipated or if defects are discovered that necessitate rectification and subsequent repeat testing, etc.

9.4.5.8 Immediately following the successful acceptance testing of the system, the Contractor shall complete the appropriate commissioning records in the agreed format and submit 3 signed copies to the Employer's Representative.

9.4.5.9 The Contractor shall include a complete schedule of all System Acceptance Test records and their current status within the Monthly Progress Report.

9.4.6 Integrated Testing & Commissioning:

9.4.6.1 Integrated Testing & Commissioning are defined as the final tests to be undertaken before the commencement of Service Trial. The Integrated Testing & Commissioning are part of the Tests on Completion to be performed by the Contractor under the Contract in order to achieve Employer's Taking Over of the Works. The Integrated Testing & Commissioning shall demonstrate the full compatibility between all interfacing systems. On satisfactory completion of the Integrated Testing & Commissioning, the tested items will be considered available for Service Trial.

9.4.6.2 The particular requirements for Integrated Testing & Commissioning are prescribed in the PS are indicative only.

9.4.6.3 The Contractor shall submit to the Employer's Representative a comprehensive Integrated Testing & Commissioning Plan as required by the PS. The plan shall be submitted on a logical section-by-section basis, using a "top-down" approach describing the testing and commissioning strategies and processes clearly showing how these serve to provide the full verification of the systems and equipment in context of the complete railway system.

9.4.6.4 The Contractor shall co-ordinate with the Employer and the Employer's Representative and with all interfacing parties to ensure that the proposed test Programme and schedule truly demonstrate that the full specified performance requirements are achieved.

9.4.6.5 The tests shall include, but shall not be limited to the following: -

- (1) test of all functional and performance requirements for the system
- (2) test to demonstrate compliance with all interface specifications; and
- (3) test of behavior under failure conditions (e.g. changeover to redundant hardware, initiation of re-configuration functions or reversionary modes of operation, recovery of systems and equipment from failure, demonstrations of planned emergency procedures, etc.).

9.4.6.6 The Integrated Testing & Commissioning Plan shall identify a comprehensive list of specifications, standards, method statements, procedures, pass/fail criteria, sample records, resources to be made available, drawings and records to be submitted to the Employer's Representative, and a Programme showing the dates for testing and for submission of each test procedure. 9.4.6.7 Test procedures shall be carefully planned to ensure that the work can be executed in the time

available. If the available time is restricted, this planning shall include contingency plans to be implemented if testing proceeds slower than anticipated or if defects are discovered that necessitate rectification and subsequent repeat testing, etc.

9.4.6.8 Immediately following the successful Integrated Testing & Commissioning of the system or any constituent part, the Contractor shall complete the appropriate commissioning records in the agreed format and submit 3 signed copies to the Employer's Representative.

9.4.6.9 The Contractor shall include a complete schedule of all Integrated Testing & Commissioning records and their current status within the Monthly Progress Report.

9.4.7 Service Trial

9.4.7.1 Service Trial is defined as the final test of the fixed equipment, the rolling stock, and the operational procedures including the final elements of the Tests on Completion to demonstrate that the system in its entirety can operate satisfactorily. The Service Trial is performed by the Employer with attendance by the Contractor under the Contract in order to achieve Employer's Taking Over of the Works. During this phase, the system will be run to the published timetable but without fare-paying passengers. This phase also allows for Validation of the training procedures in a real time environment.

9.4.7.2 The Commissioning Team in conjunction with the Employer will develop the Service Trial Plan. Operations Department and will serve to organize and co-ordinate all on-Site activities.

9.4.7.3 The particular requirements for tests to be undertaken during the Service Trial are prescribed in the PS / TS.

9.4.7.4 The Contractor shall provide special and general attendance to the Employer and the Employer's Representative during the Service Trial period as required by the PS / TS.

9.4.7.5 The Contractor shall co-operate with the Employer and the Employer's Representative and with all interfacing parties to ensure that the proposed Service Trial Programme and schedule truly demonstrates that the full, specified performance requirements and operating parameters are achieved.

9.4.7.6 The Contractor shall review and comment on the Employer's Representative's Service Trial Plan and shall identify specifications, standards, method statements, procedures, pass / fail criteria, to the Employer's Representative for inclusion in the Plan.

9.4.7.7 The Contractor shall not interfere with the Service Trial tests and Validations in any manner. Any need for remedial works required to be performed by the Contractor shall be coordinated with the Employer and the Employer's Representative in advance.

9.4.7.8 Immediately following the successful tests of the system or any constituent part during Service Trial the Contractor shall complete the appropriate commissioning records in the agreed format, submit 3 signed copies to the Employer's Representative and may then apply for the Taking Over Certificate in accordance with the requirements of the GCC.

9.4.7.9 The Contractor shall include a complete schedule of all Service Trial records and their current status within the Monthly Progress Report.

9.5 Activity of the Employer and the Employer's Representative

9.5.1 The Employer and the Employer's Representative will establish a Commissioning Team and a Site Co-ordination Team at appropriate stages of the Project. These teams will comprise representatives of all interested parties including not more than two representatives of the Contractor, subject to review by the Employer and the Employer's Representative. In accordance with the Commissioning Plan, the Commissioning Team shall advise and plan to co-ordinate the activities of the Contractor to ensure the Employer and the Employer's requirements are met.

9.5.2 The Contractor shall participate in the activities of the Commissioning Team and Site Co-ordination Team in addition to its own testing and commissioning or as directed by the Employer or the Employer's Representative.

9.6 Records and Reports

9.6.1 The Contractor shall submit to the Employer's Representative for review not less than six (6) months before commissioning activities commence his proposed format for the commissioning records. The records shall be appropriately sub-divided to make provision for the various parts of the Permanent Works covered by the Contract.

9.6.2 The format of the records shall cover all mechanical and electrical tests, provide positive identification by serial number for assemblies and sub-assemblies of the Permanent Works and show modifications to Employer's Drawings and diagrams or "as built" data to be certified by the Employer or the Employer's Representative in the course of installation, testing and setting to work of the Works.

9.6.3 The Contractor shall, during the execution of the Works, prepare such reports and records of manufacture, installation and testing as may be required in order that a license may be issued, or statutory requirements may be met or approval given. Such reports or records shall be adequate to enable each part of the Permanent Works to be commissioned and to meet the requirements of the licensing authority or any standing statutory regulations and shall be reviewed by the Employer and the

Employer's Representative.

- 9.6.4 The Contractor shall obtain reports of each inspection and/or test. Such reports shall show the results of all the inspections and/or tests carried out and shall certify that the work has been inspected and/or tested in accordance with the requirements of the Contract and that the work complies with the requirements of the Contract.
- 9.6.5 Any analysis of the results required to confirm that the work complies with the requirements of the Contract shall be compiled and reported to the Employer's Representative in accordance with Chapter 4.
- 9.6.6 A representative of the Contractor who has been allocated the required authority under the relevant quality plans shall sign each report of inspection and/or test.
- 9.6.6.1 Each report of inspection and/or test shall include the appropriate details of: -
- (1) the description of the item or goods subjected to the test or inspection
 - (2) if applicable, the batch from which the samples were taken for test, the size and description of samples and the method of sampling
 - (3) the place of testing
 - (4) the date and time of tests
 - (5) the environmental conditions
 - (6) the technical personnel supervising or carrying out the test or inspection
 - (7) the properties tested or inspected
 - (8) the method of testing or inspectional relevant checklists and work sheets used during the inspection and/or test, including the readings and measurements taken during the tests; and
 - (9) the test results, including any calculations and graphs.
- 9.6.7 After Commissioning of a part of the Works, the Contractor shall complete each commissioning record in the agreed format and shall forward copies of the record to the Employer's Representative for review.
- 9.6.8 The Contractor shall submit within its Monthly Progress Report a complete schedule of his commissioning records showing completion dates, target completion dates and status.
- 9.6.9 **Timing for Reports of Inspection and/or Test**
The Contractor shall ensure that a signed copy of each report of inspection and test is filed in his filing system within 3 (three) working days of the date of inspection and test.
- 9.6.10 **Quality Control Register**
The Contractor shall provide and maintain at all stages of the work a quality control register or registers to identify the status of inspections, sampling and testing of the work and all certificates in accordance with Quality Control Register in Chapter 5.
- 9.6.11 **Summaries of Inspection and/or Test**
The Contractor shall submit to the Employer's Representative for his information summaries based on each quality control register showing the type and amount of certification received and the inspection and/or testing undertaken on each element of the Works. Such summaries shall reach the Employer's Representative's office before the 7th working day of the month. The summaries shall identify and demonstrate the compliance of such certification, inspection and/or testing with the requirements of the Contract and shall identify any item which does not conform to the requirements of the Contract.
- 9.7 Test Equipment and Facilities**
- 9.7.1 The Contractor shall provide all equipment and services required for testing, including, but not limited to:
- i. Laboratory test instruments.
 - ii. Special test equipment, emulators, simulators and test software, to permit full testing of System functions and performance.
 - iii. Other items of the System specified elsewhere as being part of the Contractor's supply, even if not part of the Subsystem under test.
 - iv. Consumables.
- 9.7.2 All test instruments shall be subject to routine inspection, testing and calibration by the Contractor.
- 9.7.3 Details of all test instruments shall be submitted for review by the Employer's Representative and, if required by the Employer or the Employer's Representative, shall be calibrated at the expense of the Contractor by an independent standards laboratory.
- 9.7.4 All test equipment must be capable of operating from the mains supply (230V AC 50Hz).
- 9.7.5 All test software shall be subject to formal quality assurance requirements stipulated elsewhere in the Specification.
- 9.7.6 The Contractor shall ensure that all inspection and test equipment is calibrated in accordance with the specified standards or, if such standards are not applicable to certain test and inspection equipment, with systems and programmes of calibration which have been reviewed without objection by the Employer's Representative.

- 9.7.7** The Contractor shall ensure that documented evidence of instrument calibration is maintained and made available to the Employer or the Employer's Representative on request.
- 9.8 Witnessing by the Employer and the Employer's Representative**
- 9.8.1** Notice for Trial, Inspection and/or Test to the Employer's Representative
- 9.8.1.1** In relation to all Quality Control Points and Quality Hold Points involving inspection and/or testing by the Contractor, the Contractor shall give the Employer's Representative notice of when the relevant work will be inspected and/or tested using the form in APPENDIX 6 of this Specification. The period of notice shall be as stated in the PS or such period as in the opinion of the Employer's Representative is reasonable and notified to the Contractor. In the absence of any such statement or notice, a reasonable period of notice shall be given by the Contractor provided that:
- (1) in the case of on-Site work, such notice shall be given not less than 72 hours of normal working time before the work is to be inspected and/or tested
 - (2) in the case of work carried out off-Site in Bangalore, such notice shall be given not less than 5 days before the work is to be inspected and/or tested
 - (3) in the case of work carried out outside Bangalore, such notice shall be given not less than 14 working days before the work is to be inspected and/or tested.
- 9.8.1.2** In relation to all inspection and/or testing notified by the Contractor, the Employer and the Employer's Representative may elect to witness such inspections and/or tests, but the Contractor may proceed with the inspections and/or tests notwithstanding the absence of the Employer or the Employer's Representative or of any response to the said notice.
- 9.8.1.3** If the Contractor is in any doubt whether inspection and/or testing by the Employer's Representative is required as a Quality Hold Point, the Contractor shall request that the Employer's Representative clarifies his requirements prior to submitting the relevant inspection and testing plan for review, and in any event not later than 30 days.
- 9.8.2** Timing for Inspection and/or Test by the Employer and the Employer's Representative
- 9.8.2.1** The Contractor shall allow the Employer and the Employer's Representative a reasonable time to carry out any inspection and/or testing and to assess the result of any inspection and/or test before proceeding with the Works.
- 9.8.2.2** Unless the Employer's Representative's prior review without objection has been obtained, all inspections and/or tests to be carried out or witnessed by the Employer and the Employer's Representative shall be carried out between 0800 and 1800 hours.
- 9.8.3 Failure to Notify the Employer's Representative**
The Employer or the Employer's Representative may reject the test and test results in question, and require the test to be repeated in the event of any failure by the Contractor to notify the Employer's Representative in accordance with clause 9.8.1.1 above.
- 9.9 Failures**
- 9.9.1** The Contractor shall correct all faults found during testing, and shall arrange for the relevant tests to be repeated. The relevant tests shall only be repeated when the fault has been remedied and the equipment demonstrated to function correctly.
- 9.9.2** Where remedial measures involve significant modifications that might, in the Employer's Representative's opinion, affect the validity of earlier tests, the Contractor shall repeat the earlier tests and obtain results satisfactory to the Employer and the Employer's Representative before repeating the test in which the fault was first identified.
- 9.9.3** The Employer or the Employer's Representative shall have the right to order the repeat or abandonment of any test in the event that results demonstrate that the equipment is significantly non-compliant with the Contract.
- 9.9.4** The Employer or the Employer's Representative shall have the right to suspend any test in the event that errors or failures have become unacceptable. The Employer or the Employer's Representative shall also have the right to suspend any test if a fault was detected by the Contractor but not reported to the Employer's Representative within 24 hours of the detection. In this event, the suspension shall remain in effect until reporting has been brought up to date to the satisfaction of the Employer and the Employer's Representative.
- 9.10 Repeat Tests**
- 9.10.1** The Contractor shall correct and re-test every fault detected during the tests.
- 9.10.2** If the test results in a failure of the item under test the provisions of GCC Clause 7 shall apply.
- 9.11 Fault Categories**
- 9.11.1** Deleted

9.12 Fault Log

9.12.1 The Contractor shall maintain a fault log throughout each series of tests. Every fault detected during the tests will be entered in the log, together with the actions taken to clear and re-test the fault.

9.12.2 The fault log will be retained as part of the permanent quality assurance record for the system and be subject to regular inspection by the Employer's Representative.

9.13 Hardware Failure Reports

9.13.1 For each hardware failure that occurs at any stage of testing, the Contractor shall investigate the failure and prepare a report on its cause(s) and implications, if any, resulting from such failure. The report shall clearly show:

- (1) the observed symptoms
- (2) the most likely cause of the failure
- (3) the fault category
- (4) an analysis of any stress that may have been caused to other components of the equipment being tested as a result of the failure; whether the failure is a result of any component operating outside its range; and
- (5) whether any design changes should be made to avoid further failures.

9.13.2 All such reports will be retained as part of the permanent quality assurance record for the system, which shall be subject to inspection by the Employer's Representative.

9.14 Software Failure Reports

9.14.1 For each software failure that occurs, once the software has been reviewed without objection for inclusion into the system and is subject to configuration control, the Contractor shall generate a software failure report.

9.14.2 All such reports will be retained as part of the permanent quality assurance record for the system, which shall be subject to inspection by the Employer's Representative.

9.14.3 The report shall clearly show:

- (1) the observed symptoms
- (2) the likely cause
- (3) the fault category (from Table 9.1)
- (4) and the operator input.

9.14.4 The report shall also clearly show the following information which shall be entered when the failure has been investigated:

- (1) the actual cause of the failure
- (2) the corrective action taken; and
- (3) all software modules affected at the location
- (4) all similar software modules used in the project.

* End of Chapter *

CHAPTER 10**10. TRAINING & TRANSFER OF TECHNOLOGY****10.1 Training Requirements**

- 10.1.1 The Contractor shall provide comprehensive training to the Employer's staff to enable all of the systems and equipment supplied, installed or modified as part of the Works to be operated and maintained in the designed manner safely and efficiently so as to achieve the maximum reliability and economy, and to meet the requirements of the Employer's Programme.
- 10.1.2 To achieve the objective, it will be necessary to train the Employer's staff, including Employer's Training Instructors (ETI). The Contractor shall submit to the Employer's Representative for review and critique the range of staff for which training is recommended and a Training Plan to be proposed for the Employer in accordance with clause 3.7.4 above.
- 10.1.3 The recommendation shall include details of training equipment necessary and appropriate to achieve the training objectives.
- 10.1.4 The Training Plan shall provide a structured training Programme to educate and train the personnel of the Employer in all aspects of the system operation and maintenance and shall include, but not be limited to, the following:
- (1) schedule of training courses
 - (2) objective, syllabus, format, class size and duration of each training course
 - (3) training facilities to be provided by the Employer
 - (4) list of training materials and documentation to be included with the training course
 - (5) method of pre- and post- testing to be utilized
 - (6) qualifications and experience level necessary for the trainees
 - (7) instructor's qualifications; and
 - (8) course evaluation methods.
- 10.1.5 Courses offered shall be suitable for operations and maintenance staff classified below as distinct from engineering staff:
- (1) first line and second line maintenance staff undertaking recovery/corrective and routine/preventive maintenance
 - (2) third line (high skill level) maintenance staff specialized in workshop repair and overhaul of equipment; and
 - (3) technical support staff specializing in fault analysis and investigation techniques associated with the particular type of equipment.
- 10.1.6 Training shall, as a minimum, impart the following techniques to the Employer's staff of the appropriate grades:
- (1) all planned maintenance and overhaul of the systems and equipment supplied, installed or modified under the Contract
 - (2) fault finding and rectification techniques for the systems and equipment supplied, installed or modified under the Contract. These shall be developed from the Contractor's previous experience with similar equipment and also from the fault tree analysis and other analyses carried out as part of the reliability engineering studies undertaken by the Contractor
 - (3) normal and degraded modes of operation of the systems and equipment supplied, installed or modified under the Contract
 - (4) all rules, regulations, practices and procedures necessary for the safe and efficient operation of the systems and equipment supplied, installed or modified under the Contract; and
 - (5) all contingency plans necessary to recover speedily and safely from any mishaps or emergencies that may arise with the systems and equipment supplied, installed or modified under the Contract.
- 10.1.7 Training shall be carried out in the medium of the English language and supplemented, if necessary, in the Hindi language.
- 10.2 Training Method**
- 10.2.1 Training shall consist of classroom (theory) training, computer based interactive multi-media training (CBT) and practical (hands on) training.
- 10.2.2 The training shall take place in Bangalore, unless there are prohibitive reason(s), and shall be related to Permanent Works that are to be or are being installed on the Project.
- 10.2.3 The training in Bangalore shall be supplemented, where appropriate, by training at the Contractor's own premises and the premises of the major sub-contractors during the manufacturing and factory testing phases of the Works. Maximum use shall be made of the

opportunities presented during equipment testing phases of the Contract to demonstrate and practice fault finding and diagnostic techniques.

10.2.4 To meet this need, the Contractor shall supply competent trainers/instructors to carry out training to a high degree of proficiency in areas where the Contractor has the specialized knowledge.

10.2.5 In order to ensure that satisfactory standards are met, the Employer's relevant Operations/Maintenance Department in liaison with the Training Department will monitor all training.

10.2.6 During the Defects Liability Period, when the Contractor is responsible for faultfinding and repair, he shall provide practical hands-on training to the Employer's maintenance staff to facilitate the successful hand over of this function.

10.2.7 Where applicable, the Employer will pay all of his staff's salaries, travelling, subsistence and other related allowances.

10.3 Employer's Instructor Training

10.3.1 The Contractor shall provide training courses and training materials to train the Employer's Training Instructors (ETI) to a level of competence to allow the ETIs to subsequently train the Employer's staff in all aspects of operation and maintenance of the systems and equipment supplied, installed or modified as part of the Works.

10.3.2 For Maintenance Instructors, this shall include specific training in the use of maintenance documentation, all faultfinding guides and any special gauges, instrumentation or test equipment required in any maintenance or fault finding and analysis.

10.3.3 For Operations Instructors, this shall include training in the operation of the equipment and the various systems/sub systems under both normal and fault conditions.

10.4 Training Plant & Equipment

10.4.1 With the prior review of the Employer's Representative, the Contractor may use the Permanent Works being erected, tested or commissioned for the training of the Employer's staff. In general, the Contractor shall not use Contract Spare parts for this purpose.

10.4.2 Training course notes shall be entirely compatible, and, where appropriate, cross-referenced to the manuals supplied by the Contractor as part of the Operation and Maintenance documentation.

10.4.3 The Contractor shall provide such written or printed matter, functional equipment, samples, models, cutaway equipment, slides, films and other instructional materials as may be necessary for training. Such equipment and material shall remain the property of the Employer and shall be sufficient both for the persons trained by the Contractor and for those to be subsequently trained by the ETI.

10.4.4 The Contractor shall provide an instructor's guide for each training course. The guide shall include the course agenda, objectives, list of resources and facilities required, detailed lesson plans, presentation notes, discussion guides, training aids and job aids, test papers, criteria and methodology for testing and assessment, and all other things that will enable the ETI to carry out repeat or refresher courses in the future.

10.4.5 Not used

10.4.6 All training course notes, and instructor's guides shall be in a form that allows for easy reproduction.

10.4.7 All training course notes, and instructor's guides shall be in a standard format as set out by the Employer.

10.5 Testing and Assessment

10.5.1 The Contractor shall, at the conclusion of each training course, issue questionnaires to, and/or set practical tests for all trainees directed at determining the level of satisfaction with the course content and to assess the level of knowledge and understanding of the course content by each trainee.

10.5.2 The Contractor shall review the responses to questionnaires and the trainees' test results and forward a summary to the Employer's Representative.

10.5.3 If the Employer's Representative considers that the course has not achieved the required objectives, he will advise the Contractor who shall then organize and implement appropriate re-training.

10.6 Training Records

10.6.1 The Contractor shall, at the completion of each training course:

- (1) provide the Employer's Representative with a consolidated training record listing the training course title, date of training, name of all trainees, training result and other relevant information; and
- (2) issue an appropriate certificate to each trainee who has successfully completed the course.

10.7 Transfer of Technology

- 10.7.1 Tenderer shall submit the detailed plan of transfer of technology along with MOU with suitable Indian companies or companies having proven track record and working in related areas for major systems / subsystems in accordance with clause 10.7 of GS during execution.
- 10.7.2 TOT shall be essential and shall include system assembly, installation, maintenance and software modification / customization and training of Employer's personnel to cover the systems/subsystems as specified in Particular Specifications:
- 10.7.3 TOT shall essentially include the following aspects as a minimum:
- Engineering or extensions and up gradations of the system.
 - Re-engineering to suit changed traffic conditions.
 - Incorporation of optional facilities.
 - Any other configuration/programs required for maintenance/ up
 - gradation of hardware/software.
- 10.7.4 The Transfer of Technology shall require involvement of Employer's personnel in each of sub-systems during the contract period. The sponsored engineers shall be under the technical administrative control of the contractor. It is tentatively proposed to deploy 2 Nos Employer's personnel for this purpose.
- 10.7.5 The contractor shall undertake to supply or make arrangement with the original manufacturer to supply additional equipment required for replacement or expansion of the network in future.
- 10.7.6 The contractor shall undertake to provide, if required during the life of the equipment ordered, technical assistance in the form of additional drawings, maintenance practices and technical advice.

* End of Chapter *

CHAPTER 11

11. OPERATION AND MAINTENANCE DOCUMENTATION

11.1 General

- 11.1.1 The Contractor shall supply Operation and Maintenance documentation in respect of the systems and equipment supplied or installed or modified under the Contract in accordance with the requirements of the following clauses, except where expressly specified otherwise in the Contract.
- 11.1.2 All Operation and Maintenance Manuals produced by the Contractor shall conform to the requirements of the Employer. The Contractor shall interface with the Employer for the requisite format.
- 11.1.3 The Contractor shall supply all documentation, including Operation and Maintenance Manuals and "as-built" drawings, necessary for operating, maintaining, repairing and modifying the systems and equipment supplied, installed or modified under the Contract.
- 11.1.4 Except where otherwise stated, the Contractor shall provide one electronic copy, eight bound copies and one unbound copy of all documentation. The unbound copy will be used by the Employer for reproduction purposes. All documentation shall be in the English language.
- 11.1.5 The Operation and Maintenance Manuals shall be provided in the English language.
- 11.1.6 The Contractor shall fully co-ordinate and cross-reference interfaces and areas associated with interconnecting equipment and systems within the Contract. The Operation and Maintenance Manuals shall fully describe the overall operation of all systems incorporating all equipment.
- 11.1.7 The Operation and Maintenance Manuals shall contain no irrelevant or ambiguous information and shall relate specifically to this Contract.
- 11.1.8 The Contractor may use manufacturer's data and handbooks for individual items of E&M equipment that are a sub-component of the overall system, including printed circuit boards, providing they meet the intent of the Specification, and are integrated by the Contractor into the description of his equipment, and are indexed accordingly in his own general index. All such documentation shall be contained in similar binders.
- 11.1.9 Where a sub-assembly item is of such a nature that local repairs in Bangalore/India cannot be made and it is necessary to be returned to the manufacturer as a unit for overhaul, the specific information concerning its repair and breakdown into component parts shall be provided.
- 11.1.10 The document shall be collated and numbered in proper order and correspond to the contents and index tables. Nomenclature or references to any items of equipment, diagrams, figure numbers or units shall be consistent throughout the text. In order to comprehend the text, diagrams, drawings, sketches and actual photographs shall be added where necessary. All manufacturers' literature identification codes or stamp markings shall be omitted. Precautions and warnings regarding the safety of life and equipment shall be included where applicable.

11.2 Arrangement and Format of Manuals

- 11.2.1 The Contractor shall arrange all documentation in accordance with the Employer requirements.
 - 11.2.2 The Contractor shall provide documentation for all hardware and software for computer systems and other associated electronic equipment to meet the following requirements. Such documents shall include but not be limited to:
 - (1) manufacturers' documentation supplied as standard with the equipment
 - (2) hardware configuration with details of expansion capabilities and options
 - (3) Programme loading instructions, including runtime environment configuration
 - (4) Programme listing including comprehensive 'comment statements' in hard copy and soft format for source code, compilers and development tools necessary to modify and recompile software
 - (5) flow charts, data flow diagrams and state diagrams as appropriate
 - (6) description of software modules including purpose, linkage with other modules, error routines and any special considerations
 - (7) memory maps for both internal and peripheral memory showing description of all programmes, data files, overlay areas, memory available for expansion and the like
 - (8) loading and operating instructions for diagnostic programmes and specifically developed debugging tools; and
 - (9) programming manuals relevant to operating systems, languages, development tools, etc.
 - 11.2.3 The documentation shall in all respects be entirely sufficient to allow any competent software programming organization to undertake Programme and/or system modifications without recourse to the Contractor. These requirements shall apply in respect of microprocessor-based equipment and 'firmware'.
- #### 11.3 Drawings
- 11.3.1 The Contractor shall submit such drawings as may be required for the operation and maintenance and repair of the Permanent Works by the Employer.
 - 11.3.2 Information contained on the drawings shall include but not be limited to:
 - (1) arrangement drawings for all sub-systems and individual items of equipment
 - (2) installation and fixing drawings for all sub-systems and individual items of equipment

- (3) interface drawings for all sub-systems and individual items of equipment
 - (4) schematic drawings for all electrical, pneumatic, hydraulic, water and drainage systems
 - (5) sizes, material and finish of all fixtures and threads; manufacturer's code, drawing and reference numbers
 - (6) wiring diagrams to BS EN 60617, BS 3939 and BS 376 including internal wiring of sealed unit items
 - (7) setting dimensions and tolerances; and
 - (8) bill of materials.
- 11.3.3 Where instructed by the Employer's Representative, drawings shall be supplied with Hindi language notation in addition to English. The Employer's Representative will supply such Hindi notation to the Contractor.
- 11.4 Submissions**
- 11.4.1 The Contractor shall deliver all documentation to the Employer's Representative by the date stated in the PS, or, if none is given, preferably six (6) months prior to the issue of the Taking Over Certificate for the Works (for the final draft version), and one (1) month prior to the issue of the Taking Over Certificate for the Works (for the final version). The delivery shall include a copy of the software and license to operate the software to modify the manuals together with one set of CADD drawing files. The final manuals shall incorporate comments made by the Employer's Representative on the draft manual.
- 11.4.2 Drawings shall be submitted to the Employer's Representative as stated in the PS. The submission shall be in accordance with stage commissioning requirements specified in the Works Programme and shall include two 35mm microfilms and/or Compact Discs (CD) for each drawing.
- 11.4.3 Following the Employer's Representative's review, the Contractor shall make a final submission of the complete Operation and Maintenance Manuals and as-built drawings in a form and in a quantity specified in the PS. The final submission shall be made not later than the date set by the Employer's Representative. The type of binder used to bind the Operation and Maintenance documentation shall be of a design, which will permit all changes and additions to the said documentation to be readily collated therein. The Contractor shall make such amendments to his submissions as may prove necessary during commissioning of the Permanent Works and the Defects Liability Period. Amendments found necessary during commissioning shall be completed within two months after the issue of the Taking Over Certificate for the Works. Subsequent amendments shall be completed two months prior to the issue of the Defects Liability Certificate.
- 11.5 Operation and Maintenance Manuals**
- The Employer shall have the right to reproduce any part or the whole of any Operation and Maintenance Manual as he wishes for his O and M requirements.

* End of Chapter *

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CHAPTER 12**12. SUPERVISION AND PLANNING OF MAINTENANCE****12.1 Scope**

12.1.1 The Contractor shall be responsible for the supervision of maintenance of the equipment supplied under the Contract after the Employer's Taking Over of the Works or Part of the Works. The maintenance personnel shall be provided by the Employer.

12.1.2 The responsibility for the provision of supervision of maintenance shall be based on the number of man-months identified during the Tender period and incorporated into the Contract. The actual utilization of these man-months shall be at the Employer's discretion and may be at any time up to six months after the Employer's Taking Over of the whole of the Works or the last part of the Works or the date of issuing of the Performance Certificate whichever shall be the later.

12.1.3 The scope of maintenance activities shall include all scheduled and unscheduled maintenance required including all routine inspections and service overhauls at trackside, on trains and in workshops. Maintenance work shall include faultfinding following report of incidents and repair of items of equipment changed out in the course of fault rectification but excluding any Contractor's liability for work to be carried out under the requirements of the Defects Liability Period.

12.2 Maintenance Planning & Management Staff

12.2.1 The Contractor shall undertake the necessary tasks in planning the maintenance activities to ensure that the reliability of the operating railway is upheld including but not limited to:

- (i) Provide recommendations in respect of philosophy and procedures for repairs of electronic systems, including PCBs, and the scale of facilities required to be set up in the Depot and Workshops for this purpose.
- (ii) Preparation of detailed operational plan for the routine servicing of any equipment which requires such service. The plan shall ensure that all items in use receive maintenance within the required time cycle by suitably trained and qualified staff and under the personal safety regime appropriate to the location of the equipment being maintained.
- (iii) Preparation of a detailed staffing for each and every different inspection, overhaul and repair activity. The plan shall also identify and quantify resources required by staff and groups of staff in terms of tools, tackle, protective clothing, etc.
- (iv) Preparation of a detailed quality plan, covering all maintenance activities. Based on the plan it shall be possible for the maintenance organization to obtain ISO-9002-2002 certification.
- (v) Preparation of a computer-based Stores management Plan, which shall assist the management, ensuring a timely availability of spares, tools and consumable materials with a low level of inventory.
- (vi) Setting in position a computerized defects and failure analysis and documentation system, based on FMEA principles for all systems, subsystems and components including individual PCBs.
- (vii) Efficient supervision of the maintenance, overhaul and repair activities of maintenance staff to ensure high quality work and productivity. This shall also include planning and supervision of ongoing training and re-training as required in the correct procedures using the training materials and courses supplied under the Contract. Where the supplied training courses are insufficient the Contractor shall develop additional training courses, manuals and materials to make good the deficiency as part of his Defects Liability responsibilities.

12.3 Supervisory Staff

12.3.1 The Contractor shall provide supervisory maintenance staffs who are experts in the first- and third-line faultfinding, maintenance and repair of the various systems supplied under the Contract:

12.3.2 The experts provided for supervision of maintenance shall have adequate qualifications and experience in the relevant discipline in the maintenance depots / workshops of existing metro type undertakings.

12.3.3 The deployment of the experts may not be continuous, and they may be required to supervise the maintenance in short periods at the discretion of the Employer.

12.3.4 The experts shall be available in Bangalore at short notice to supervise the Employer's staff at any time during the Normal Operating hours and by arrangement to undertake extended investigations during non-revenue hours.

*** End of Chapter ***

CHAPTER 13**13. SUPPLY OF SPARE PARTS, SPECIAL TOOLS AND TEST EQUIPMENT****13.1 Details of supply**

13.1.1 Deleted

13.1.2 Deleted

13.1.3 The Contractor shall submit to the Employer's Representative for review, in the format of a contract spares schedule, in accordance with Chapter 4 above, a list of:

- (a) the Spare Parts to be supplied by the Contractor as part of the Works to suit stage, categorized into individual parts or sealed units; and
- (b) the Special Tools and Test Equipment to be supplied by the Contractor as part of the Works to suit stage.

Such list shall be an amplification and confirmation of the list supplied with the Tender, as may have been subsequently modified during the Tender period and shall be amended as necessary to reflect changes that may have occurred since the date of the Letter of Acceptance.

13.1.4 The Contractor shall use separate sets of contract spares schedules for different sub- assemblies of the main assembly / equipment.

13.1.5 The information supplied in respect of each spare part or special tool shall include, but not be limited to, the following:

13.1.5.1 core data - main assembly/equipment

- (i) manufacturer / brand name
 - (ii) manufacturer's type/model number
 - (iii) rating
 - (iv) serial number if applicable
 - (v) total number of the main assembly/ equipment supplied under the Contract
- 13.1.5.2 core data - sub-assembly of main assembly/equipment
- (i) manufacturer / brand name
 - (ii) manufacturer's type/model number
 - (iii) rating
 - (iv) serial number, if applicable (if items (i) to (iv) above are different from those of the main assembly/equipment)
 - (v) total number of sub-assemblies in the main assembly/equipment supplied under the Contract

13.1.5.3 individual item of main/sub assembly/equipment manufacturer order number

- (i) parts description - a full description of the Spare Part, including a note as to whether it is a sealed unit or whether it is an assembly or sub-assembly which can be broken-down into component parts
- (ii) manufacturer / brand name
- (iii) the manufacturer's part number (if different from the ordering number)
- (iv) the sub-contractor's ordering part number/reference, if applicable
- (v) recommended quantity
- (vi) unit of measurement
- (vii) unit price CIF to Bangalore including delivery to designated location amount (quantity multiplied by unit price)
- (viii) total number of the Spare Part in the sub-assembly of the main assembly/equipment supplied under the Contract
- (ix) total number of the Spare Part in all the sub-assemblies of all the main assemblies/ different equipment supplied under the Contract. The Contractor shall ensure that the ordering part numbers specified shall enable the Employer to procure the exact item in future without reference to the Contractor.

13.1.5.4 primary data

- (i) parts catalogue number/cross reference (illustrated parts catalogues to be submitted together with the contract spares schedules to the Employer's Representative)
- (ii) drawing number

13.1.5.5 secondary data

- (i) lead times stating whether for ex-stock or for product manufactured upon receipt of order.
- (ii) delivery schedule(s).
- (iii) supplementary information:
 - a) special handling instruction, e.g. for fragile materials, hazardous substances, radioactive materials, etc.

- b) storage requirement, e.g. overall dimensions including special packing (if any) for bulky materials, materials with limited shelf life, etc.
- c) statutory requirements, e.g. licenses, test certificates, etc.
- d) interchangeability information
- e) tailor-made product for the Contract or a standard bought-in product
- f) the source of the Spare Part or Special Tool and Test Equipment, including the manufacturer's name and address together with that of his Bangalore agent
- g) Supplementary sheets to be used for detailed information that is important to the Employer's future procurement.

13.2 Manufacture and delivery of Spare Parts

- 13.2.1 All Spare Parts shall be manufactured, works tested and inspected in accordance with the relevant quality system, suitably packed and labelled in accordance with Chapter 8 above and delivered to the Employer by the Contractor. Before the Spare Parts are delivered to the Employer, the Contractor shall submit to the Employer's Representative a shipment advice notifying details such as date of dispatch, date of arrival, vessel name, etc. as well as a packing list to indicate the contract number, variation order number, the lot size, quantity and weight. The Spare Parts shall be consigned to the Employer and delivered in accordance with The Employer's Representative's instructions to a Programme which shall ensure that sufficient Spare Parts are delivered to facilitate normal routine maintenance of the Permanent Works by the Employer at all stages of completion. Contractor may refer Spares' policy defined in relevant clause of PS/Preamble of BOQ for more details.
- 13.2.2 Spare Parts shall be fully interchangeable with their corresponding part. All Spare Parts shall be configured to the latest revision during the Defects Liability Period. For Spare Parts such as electronic components, lamps, fuses and other consumable and high-use items, the Contractor shall ensure that a minimum of two alternative sources of supply is available.
- 13.2.3 An adequate supply of Spare Parts shall be available throughout the design life of the Works, from the date of the Employer's Taking Over of the Works. The Contractor/OEM undertakes to notify the Employer at least 6 months prior to deleting any item used in the Works from general availability.
- 13.2.4 For any Spare Parts that the Contractor/OEM is unable to supply throughout the design life of the Works, or where the Contractor/OEM ceases availability support of that item before the end of such design life or if the Contractor/OEM ceases trading, the Contractor/OEM undertakes to transfer the relevant intellectual property rights, design rights and technology to the Employer and the Employer shall have the full right to manufacturing drawings, schedules, software and any other information needed to manufacture the relevant item. Such rights shall give the Employer complete freedom to manufacture the item in Bangalore or anywhere else world-wide. The Contractor/OEM shall also undertake to notify the Employer two years in advance of the intended cessation of spares availability of any item.
- 13.2.5 If any Spare Part is rendered obsolete by a design change or material change during the design life of the Works supplied under the Contract, the Contractor/OEM shall design a replacement item to match the identical mechanical and electrical interfaces as the former item.
- 13.2.6 If, as a result of changes in technology, any Spare Part is not completely interchangeable with the original item, or the performance of any Spare Part is different from the original item, then the Contractor shall purchase the same from the Employer, at a price agreed between the parties, such quantities of the obsolete Spare Part as the Employer may possess.
- 13.2.7 The contractor shall furnish an undertaking that he has no objection whatsoever and shall not in any way deter or obstruct the Employer, its licensee or its representative from dealing directly with the OEMs for purchase of the Spares during the service life of the equipment. Such an undertaking has to be submitted at the time of Vendor approval.
- 13.2.8 Contractor shall obtain an undertaking from all OEMs approved by the Engineer under the contract at the time of Vendor Approval that they will deal directly with Employer for Supply of Spares, Equipment and/or sub-system or any required technical support if the Employer so desires. The Employer shall have the option to procure as many Spares Parts as desired at a reasonable cost.

13.3 Contract Spares

- 13.3.1 The quantity of Spare Parts to be supplied by the Contractor to the Employer shall be determined in accordance with the formulae described in clauses or for particular items as detailed in the PS. **Deleted**
- 13.3.2 Notwithstanding the quantities defined, PS or by the following formulae the quantity of Spare Parts shall be sufficient for the full operation of the Permanent Works for the first two years following the expiry of the Defects Liability Period for the works ("Contract Spares").
- 13.3.3 The Contractor shall supply and deliver the Contract Spares on or before completion of the Systems Acceptance Test
- 13.3.4 Deleted
- 13.3.5 Deleted
- 13.3.6 Deleted
- 13.3.7 Deleted

13.4 Commissioning Spares

13.4.1 In addition to the Contract Spares, the Contractor shall keep on the Site, under his own custody throughout the installation, erection and commissioning periods, sufficient stocks of Spare Parts to enable immediate replacement of any item in the Permanent Works found to be defective or in any way in non-conformance with the Specification during the installation, erection and commissioning period ("Commissioning Spares").

13.4.2 The Contractor shall supply and deliver the Commissioning Spares on or before the commencement of any Partial Acceptance Tests (PAT) or as defined in the PS.

13.4.3 Deleted

13.4.4 The Contractor shall not be entitled to use any of the Contract Spares to replace any item in the Permanent Works during the installation, erection and commissioning periods.

13.5 Defects Liability Spares

13.5.1 In addition to the Contract Spares, the Contractor shall keep sufficient stocks of Spare Parts, in his own custody in an off-site location in Bangalore throughout the Defects Liability Periods to enable rapid replacement of any item in the Permanent Works found to require replacement as part of the Contractor's obligations during the Defects Liability Periods ("Defects Liability Spares").

13.5.2 The Contractor shall supply and deliver the Defects Liability Spares on or before the commencement of the Service Trial.
Deleted

13.5.3 The Contractor shall submit to the Employer's Representative for review a list of all Defects Liability Spares that shall be maintained by the Contractor during the Defects Liability Periods.

13.5.4 The Contractor shall not be entitled to use any of the Contract Spares to replace any item in the Permanent Works during the Defects Liability Periods.

13.6 Special Tools and Test Equipment

13.6.1 The Special Tools and Test Equipment (together with the relevant calibration certificates) required to carry out all the functions described in the Operation and Maintenance Manual or as required by the PS shall be suitably packed and identified in accordance with Chapter 8 above, consigned to the Employer by the Contractor and delivered to the Employer in accordance with the Employer's Representative's instructions not later than the date referred in Spares' policy defined in relevant clause of PS/Preamble of BOQ. The extent of supply shall include protective carrying cases as may be appropriate for the storage and use of each item.

13.6.2 All Special Tools and Test Equipment shall be supplied with Operation and Maintenance Manuals, complete diagrams, schematics, assembly and connection drawings, calibration instructions and circuit diagrams/descriptions for future maintenance.

13.6.3 Where the Contractor has used the Special Tools and Test Equipment for installation and commissioning of the Permanent Works, he shall refurbish and re-calibrate each item to the satisfaction of the Employer's Representative prior to handover to the Employer, accompanied by the Certificate of Calibration traceable to a recognized International or National standard.

13.6.4 Where any item of Special Tools and Test Equipment is provided by the Contractor, it shall be accompanied by drawings, manuals and full operating instructions to enable them to be used by suitably skilled (but not necessarily specially trained) personnel in a non-hazardous manner and to achieve the desired result in terms of accuracy and quality.

13.6.5 The Contractor shall provide the means and instructions which describe the parameters of each item of Special Tools and Test Equipment that are critical to their proper methods of use and which enable the Employer's staff using the Special Tools and Test Equipment to achieve the proper performance and operation. Such means and instructions shall include, but not be limited to, any routine checking or re-calibration needs for the Special Tool and Test Equipment itself.

13.7 Coding and Tagging of Spare Parts and Special Tools and Test Equipment

13.7.1 All Spare Parts and Special Tools and Test Equipment to be delivered to the Employer shall each carry a tag suitably marked, bar-coded (as directed by the Employer's Representative) and numbered.

13.7.2 The numbers on the tags shall correspond with those on the coding system developed by the Contractor for all components, parts and equipment's. See also clause 7.3.1 above.

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CHAPTER 14**14. THE WORKS AND CARE OF THE WORKS****14.1 Methods of Construction**

14.1.1 The Contractor shall, as stated in the PS and in any case not less than 12 weeks before starting the construction of the Works on Site, submit to the Employer's Representative the Construction and Installation Plan as specified in Chapter 3 above.

14.2 Temporary Works

Upon receiving a written application from the Contractor, the Employer's Representative may at his absolute discretion consent to certain Temporary Works of a minor nature being exempted from the requirements of this Chapter. Such exemption shall not relieve the Contractor of any of his obligations under the Contract.

14.3 Normal Working Hours

14.3.1 Normal working hours shall be defined as the period between 0700 hours and 1900 hours on all days excluding General Holidays. Work outside normal working hours shall not be carried out unless reviewed without objection by the Employer's Representative and unless the Contractor has obtained any necessary permission or approval from Relevant Authorities.

14.3.2 The Contractor shall inform the Employer's Representative 24 hours, or such shorter period reviewed without objection by the Employer's Representative, in advance of any occasion when work outside normal working hours is proposed.

14.4 Drawings and Schedules

Detailed manufacturing drawings for the Permanent Works will not normally be required to be submitted to the Employer's Representative for review but shall be available on the Contractor's or his sub-contractor's premises if required. The Contractor shall also maintain at the Site a comprehensive and up-to-date set of drawings properly indexed and catalogued, which shall include complete sets of detailed working and, where applicable, manufacturing drawings and shall permit free access to such drawings by the Employer's Representative at any reasonable time.

14.5 Notification and Inspection of Works

14.5.1 The Works will be the subject of a formalized system of written applications for inspection.

14.5.2 Work that is carried out without being appropriately sanctioned by the Employer's Representative could be classified as defective work.

14.6 Construction Restraints

14.6.1 The Contractor shall design and implement Temporary Traffic Management (TTM) in accordance with the provisions of the Enactment.

14.6.2 The Contractor shall ensure that, the construction and performance of all Temporary Works and the and construction of all Permanent Works shall be such that any ground movements in and around the Site will not result in settlement and/or subsidence of the ground that will cause damage to any buildings, structures, rail, roads, footpaths, slopes or utilities.

14.6.3 The Contractor shall ensure that the method of installation of any part of the Permanent Works (prior to dewatering and excavation) minimizes settlements in the adjacent ground or buildings. Dewatering of an excavation will not be permitted unless a closed perimeter of impermeable wall is complete.

14.7 Protection from Water

14.7.1 Deleted

14.7.2 Deleted

14.7.3 Deleted

14.7.4 Measures shall be taken to prevent flotation of new and existing structures.

14.8 Protection from Weather

14.8.1 Work shall not be carried out in weather conditions that may adversely affect the work unless protection by methods reviewed without objection by the Employer's Representative is provided.

14.8.2 The Permanent Works, including materials for the Permanent Works, shall be protected by methods reviewed without objection by the Employer's Representative from exposure to weather conditions which may adversely affect the Permanent Works.

14.9 Protection of Work

Finished work shall be protected against damage that could arise from the execution of adjacent work. Work shall be carried out in such a manner that work carried out by others, including Government departments, utility undertakings, Relevant Authorities and Project Contractors, is not damaged.

The Contractor shall, provide CCTV cameras covering all the major work areas for the purpose of security and work progress monitoring. All the cameras installed at different sites under Contractor's jurisdiction, shall be connected to a centralized location preferably in headquarters for central monitoring.

14.10 Liability of Design Deficiency

In this Contract in case a design deficiency is observed after commissioning of the system / equipment, the Contractor shall be liable to carry out failure analysis and suggest remedial measures to be undertaken. If design lapses are found to be pertaining to OEM / Equipment manufacturer, the Contractor shall get the same rectified through the OEM / Equipment manufacturer. In case, design deficiency is observed in method of installation of the system / equipment, the Contractor shall get the reinstallation done to overcome the defect. If design deficiency is found due to wrong selection of system/system component after detailed scrutiny of design submitted by engineer/employer then, contractor should modify and install alternative system to suit requirement of the project. Decision of Engineer/employer shall be final and binding in such cases.

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CHAPTER 15**15. SITE ESTABLISHMENT AND ATTENDANCE****15.1 Use of the Site**

15.1.1 The Site shall not be used by the Contractor for any purpose other than for executing the Works or carrying out other work which is associated with the Works and having been reviewed without objection by the Employer's Representative.

15.1.2 The Employer can provide free of cost clear area subject to availability, to the contractor on work sites for setting up of office and local stores. The provision of area will depend on the scope/quantum of work of the contractor at that particular site and decision of Employer in this respect will be final. The contractor shall vacate the area before the handing over of works or as and when instructed by the Employer.

The Employer can also provide area at any other location than the work sites subject to availability and quantum/scope of work of contractor for setting up of central store and office, the same shall be vacated after completion of Defect liability period.

The space provided in such cases shall be on chargeable basis at the rate of Rs 200/m²/year excluding electricity, water and other maintenance charges.

15.1.3 All materials and equipment stored on Site shall be adequately protected against loss or damage due to any cause such as climatic effects, vandalism, shock and vibration, etc. according to the nature of the articles stored and the local Site condition.

15.1.4 The particular use to which the Site is put shall be submitted to the Employer's Representative for review with the following particulars:

- (1) drawings showing the layout within the Site of the Employer's Representative's and Contractor's accommodation, access roads and major facilities required early in the Contract
- (2) drawings showing the layout and the construction details of the Employer's Representative's accommodation; and
- (3) proposals for the Employer's Representative's Site accommodation (if applicable) as defined by clause 15.4 below.

15.2 Survey of the Site

On or before the Contractor is granted access to a certain portion of the Site, the Contractor shall carry out a survey jointly with the Other Contractors executing works on that portion of the Site. The Contractor shall advise the Employer's Representative of the date of the joint survey at least 1 week in advance of the date.

15.3 Fences and Signs on the Site

15.3.1 Hoardings, fences, gates and signs on and at the Site shall be maintained in a clean, stable and secure condition.

15.3.2 Project signboards stated in the Contract shall be erected not more than 28 days, or such other period reviewed without objection by the Employer's Representative, after the Commencement Date of the Works. Other advertising signs shall not be erected on the Site unless reviewed by the Employer's Representative.

15.3.3 The permission of the Employer's Representative shall be obtained before hoardings, fences, gates or signs are removed. Hoardings, fences, gates and signs which are to be left in position after Employer's Taking Over of the Works shall be repaired and repainted as instructed by the Employer's Representative.

15.4 The Contractor's Site Accommodation

15.4.1 The Contractor's offices, sheds, stores, mess rooms, latrines and other accommodation on the Site shall be maintained in a clean, stable and secure condition. Living accommodation shall not be provided on the Site unless stated in the Contract or having been reviewed without objection by the Employer's Representative. The Contractor's personnel shall not be allowed to live on the Site.

15.4.2 The Contractor shall provide and maintain all necessary offices, sheds, stores, mess rooms, latrines and other accommodation and remove the same from the Site on the Employer's Taking Over of the Works. These shall be to the satisfaction of the Employer's Representative and shall be kept in a clean and sanitary condition. No structure shall be erected by the Contractor within the Site without the written consent of the Employer's Representative and such consent will not relieve the Contractor of the responsibility of siting temporary structures clear of the Works.

15.4.3 A copy of the plan showing the extent and position of all offices, stores, sheds, etc. shall be prepared by the Contractor and retained for inspection in the Site office.

15.4.4 Deleted

15.4.5 The Contractor shall not erect or operate canteen and kitchen facilities on the Site except with the consent of the Employer's Representative and, where appropriate, the Relevant Authorities. Any such facilities shall, in particular but without limitation, conform to all regulations and standards to the extent required by the concerned city authorities of GNCTD.

15.5 Site Utilities and Access

- 15.5.1 Temporary clean drinking water, washroom, electricity,) sewerage and drainage facilities shall be provided for the Employer's Representative's office accommodation along with Contractor's office for carrying out the Works. The Contractor shall make all arrangements and obtain the necessary approvals from the Relevant Authorities for the facilities.
- 15.5.2 If, under the Contract, the Contractor is provided with Site utilities and access by any Other Contractor under the attendance of the same or another Other Contractor, the Contractor shall ensure that all requirements in terms of use of such facilities, their upkeep and maintenance, etc. are properly observed. If the facilities provided under such attendance are insufficient for the Contractor's bona fide needs, the Contractor shall be solely responsible for providing such additional facilities he may require for the execution of the Works.
- 15.5.3 Access roads and parking areas shall be provided within the Site as required and shall be maintained in a clean, passable and stable condition.

15.6 Site Facilities for the Employer's Representative

- 15.6.1 The Contractor will be required to provide suitable accommodation for Employer's representative in Contractor's site office/work site.
- 15.6.2 The office accommodation for Employer's Representative shall include furniture, fan, air conditioner, drinking water facilities etc.
- 15.6.3 Deleted
- 15.6.4 Office facilities and equipment provided for the use of Employer's Representative shall be maintained in a clean and suitable condition and all containers shall be replenished if required.
- 15.6.5 If any facility is to be removed/curtailed, the permission of the Employer's Representative shall be obtained.
- 15.6.6 The accommodation to be provided for the Employer's Representative can be used for the Contractor's staff associated with the Project, if necessary.
- 15.6.7 All accommodation and equipment for the Employer's Representative shall be provided throughout the course of the Works and for so long a period of time during the Defects Liability Period as the Employer's Representative may require.
- 15.6.8 The Contractor's proposals for the construction of the office shall be submitted for review by the Employer's Representative within 14 days of the Commencement Date of the Works and erected within 60 days of the Commencement Date of the Works.
- 15.6.9 The Contractor shall, when advised in writing by the Employer's Representative, remove the accommodation and equipment, leaving the Site in a clean and tidy condition.

15.7 Clearance of the Site

Temporary Works, which are not to remain on the Site after the Employer's Taking Over of the Works, shall be removed on the Employer's Taking Over of the Works or at such other time(s) as instructed by the Employer's Representative. The Site shall be cleared and reinstated to the lines and levels and to the same condition as existed before the Works started except as otherwise stated in the Contract.

15.8 Attendance

- 15.8.1 Offices for the Employer or the Employer's Representative Unless otherwise stated in the Contract, the Employer or the Employer's Representative may supply his own temporary accommodation on the Site at locations indicated in the Contract or in writing. The Contractor shall afford, provide and maintain free and unhindered access to such Employer or the Employer's Representative's Site offices and parking areas and for the Employer or the Employer's Representative's Site officers, contractors and workmen as may be necessary for installation, inspection, maintenance, repair and removal of the aforesaid Employer or the Employer's Representative's Site offices and the services thereto.
- 15.8.2 Attendance on the Employer or the Employer's Representative the Contractor shall provide all necessary assistance to the Employer or the Employer's Representative, including adequate and safe means of access to all parts of the Site to assist him in carrying out his duties and responsibilities under the Contract. Such assistance shall not include the provision of full-time attendance upon the Employer or the Employer's Representative.
- 15.8.3 Attendance on the Commissioner of Metro Rail Safety or other inspecting authorities.
- 15.8.3.1 The Contractor shall afford all necessary attendance upon the Commissioner of metro Rail Safety or other inspecting authorities Inspectorate during their inspections including adequate and safe means of access to appropriate parts of the Site.
- 15.8.3.2 The Contractor shall provide all documents necessary for inspection as are requested by the above authorities.
- 15.8.4 Not used
- 15.8.5 Attendance on Other Contractors
- 15.8.5.1 The Contractor shall provide general and special attendance on Other Contractors who will be carrying out the execution of electrical and mechanical and other works on the Site. Reference shall be made to the PS to determine the full extent of such attendance.
- 15.8.5.2 General attendance shall include but not be limited to providing for accepting deliveries, unloading and storing materials for the Other Contractors on the Site and allowing the Other Contractors space for their site offices, and all reasonable access and facilities for the proper execution of their work including the free use of access roads, craneage,

- scaffolding, ladders, stores, mess rooms, sanitary and welfare facilities provided that these facilities are normally available on the Site at the time.
- 15.8.5.3 Intentionally left blank
- 15.8.5.4 Special attendance shall include but not be limited to cutting of holes and other openings, forming chases, providing built-in sleeves, grouting in bolts, anchors, brackets, base plates, frames and the like, including making good to the disturbed work and cleaning after completion of the disturbed work.
- 15.8.6 Attendance by Other Contractors
- 15.8.6.1 Where provided for under the Contract, the Contractor shall receive attendance from Other Contractors. The Contractor shall ensure that by receiving such attendance, it does not hinder, obstruct or otherwise frustrate the Other Contractor that is providing the attendance in any way.
- 15.9 Contractor's Equipment**
The Employer's Representative reserves the right to order the immediate removal and replacement of any Contractor's Equipment that, in his opinion, is unsatisfactory for its purpose.
- 15.10 Security**
- 15.10.1 The Contractor shall be responsible for the security of the works area for Contractor's accommodation and shall provide and maintain fencing.
- 15.10.2 The Contractor shall provide adequate training to its security staff to ensure that they are able to discharge their security duties properly.
- 15.10.3 The Contractor shall establish and maintain contingency plans to cope with emergency situations such as fire, flooding, serious damage to the Works, etc.
- 15.10.4 The Employer's security staff will conduct inspections and security audits on the Site and the works area for Contractor's accommodation from time to time. The Employer's Representative will give recommendations for improvement arising from the inspections and security audits to the Contractor. However, managing the security of the Site and the works area for Contractor's accommodation remain the Contractor's responsibility.

*** End of Chapter ***

CHAPTER 16**16. LIAISON WITH OTHERS****16.1 Liaison with Others**

16.1.1 The Contractor shall make all necessary arrangements with and obtain the necessary approvals from Government departments, utility undertakings and other duly constituted authorities for the execution of the Works.

16.1.2 The Contractor shall maintain close liaison with Other Contractors and other contractors employed by the Employer, utility undertakings or other authorities who are carrying out work on or adjacent to the Site. The Contractor shall ensure as far as possible that the progress of the Works is not adversely affected by the activities of such other entities.

16.1.3 All civil works will normally be in BI-RIDE ROW or premises. However, contractor has to arrange necessary permission from concerned authorities KPTCL, BESCOM, BBMP, BWSSB, Traffic Police and NHAI, PWD, GAIL etc. for activities like cable laying from GSS to RSS, RSS to BSTP alignment etc.,

16.2 Work by Other Contractors

16.2.1 The contractor shall keep note of the works which may be proceeding on various adjacent areas by others include, but is not limited to, those listed in the PS. The Employer's Representative will keep the Contractor informed of forthcoming work by Other Contractors in the proximity of the Site.

16.2.2 The Contractor shall provide reasonable access to such contractors and any other adjacent contractors and shall where necessarily lease with the appropriate contractors, utility undertakings and other duly constituted authorities on details of interdependent phasing. The Contractor shall notify the Employer's Representative and other concerned entities at least 14 days in advance should he wish to alter these access arrangements during the course of the Works.

16.3 Interface Management

16.3.1 The Contractor shall co-ordinate with Relevant Authorities and Other Contractors in the execution of the Works.

16.3.2 The Contractor shall interface and lease with Other Contractors to ensure the effective and compatible co-ordination of all aspects of the installation and testing of the Works. The Employer's Representative shall be kept fully informed at all stages of the Works.

16.3.3 The Contractor shall assign a person as the interface contact for each Other Contractor to actively manage the progress of each interface to ensure adherence to the jointly developed Interface Management Plan.

16.3.4 Throughout the process, the Contractor shall lease with Other Contractors to develop interface designs in conjunction and co-operation with the designers of interfacing systems. Interfacing systems include, but are not limited to, those listed in the PS / TS. These interface designs will be monitored and reviewed by the Employer's Representative, but the Contractor shall work directly with the other interfacing Contractors to develop designs which are mutually acceptable to all parties. The Employer's Representative will provide details of the Other Contractors as contracts are awarded.

16.3.5 The Employer's Representative may, at his discretion, attend the Contractor's meetings with other interfacing Contractors. The Contractor shall give the Employer's Representative a minimum of 7 days' notice of all meetings to be held with any other interfacing Contractors, or 14 days' notice if the meeting is to be outside Bangalore. If insufficient notice is given to the Employer's Representative, he may require the meeting to be postponed to a later date to enable him to attend.

16.3.6 The Contractor shall provide the Employer's Representative with two copies of the minutes of all meetings within 14 days of each meeting and also two copies of all correspondence with any Other Contractor.

16.3.7 The Contractor shall attend co-ordination meetings chaired by the Employer's Representative at no greater than monthly intervals to discuss and ensure that designs are correct and that conflicts in E&M services requirements between the Contractor and Other Contractors are identified and resolved.

16.3.8 The Contractor shall co-ordinate his installation activities with the Other Contractors. The Contractor shall ensure that there is no interference to the work of the Other Contractors and shall maintain close co-ordination with Other Contractors working on or adjacent to the Works to ensure that their work can progress in a smooth and orderly manner.

16.3.9 The Contractor shall be given access to the various parts of the Site by the dates relative to the Works Programme defined in the ITT and the PS as Access Dates. The ITT and the PS specify certain Key Dates by which the Contractor shall complete certain parts of his Works to enable work to be undertaken by the Other Contractors. These dates may be subject to adjustment by the Employer's Representative in consultation with the Contractor and the Other Contractors to ensure the progress of the Project.

16.3.10 The Contractor's responsibility shall include provision of and receipt from Other Contractors or the Employer's Representative of information required for construction of the Works and the installation of the Works and Contractor's Equipment, insofar as that requirement is specified in or can reasonably be inferred from the Contract. Where the execution of work by a Other Contractor depends upon the Contractor's Site management or upon information to be given by the Contractor, the Contractor shall provide the Other Contractor with either the required services or the correct and accurate information required to enable the Other Contractor to meet his Programme for the construction or installation of his works.

16.3.11 In the event of any disagreement as to the extent of services or information required to be exchanged between the Contractor and another Contractor, the Employer's Representative shall determine the requirements and this determination

- shall be final and binding on the Contractor and the Other Contractor.
- 16.3.12 The Contractor shall co-ordinate his testing and commissioning activities with the Other Contractors. The Contractor shall ensure that there is no interference to the work of the Other Contractors and shall maintain close co-ordination with Other Contractors working on or adjacent to the Works to ensure that their testing and commissioning work can progress in a smooth and orderly manner.

*** End of Chapter ***

CHAPTER 17**17. THE SITE****17.1 Access to Site**

The Contractor will be given access to the Site in accordance with following conditions.

17.2 Site Restrictions

17.2.1 The particular use to which the Site is put shall be submitted to the Employer's Representative for review within 14 days of the Commencement Date of the Works and the Contractor shall:

- (1) confine his use of the areas of the Site to purposes having been reviewed without objection by the Employer's Representative who reserves the right to extend, amend or restrict the uses to which areas of the Site will be put;
- (2) where required under the Contract, provide and maintain fencing and lighting around and within the areas of the Site when or where necessary for the safety and convenience of the public or others or as directed;
- (3) refrain from depositing rubbish or causing nuisance or permitting nuisance to be caused and, except where reviewed without objection by the Employer's Representative, depositing earth on or removing earth from areas of the Site;
- (4) Deleted
- (5) refrain from obstructing manholes, utility access points and the like; and
- (6) Deleted

17.2.2 Work other than that necessary for completion of the Works shall not be carried out on the Site.

17.2.3 While the Contractor is being given access to the Site, he shall provide means of distributing loads imposed by Contractor's Equipment and prevent damage to utility services.

17.2.4 Except where otherwise provided, the Contractor shall not permit any person to reside on the Site.

17.2.5 Unless otherwise stated, the Contractor shall pay all rates and charges of any nature whatsoever arising out of his use of the Site and all work areas provided therein under the Contract. The location and size of stockpile material, including excavated material within the Site, shall be submitted to the Employer's Representative for review. All stockpiles shall be maintained at all times in a stable condition.

17.2.6 The Contractor shall not allow animals to be brought onto or kept on the Site.

17.2.7 The Contractor's attention is drawn to the Waste Disposal Regulation currently prevalent in Bangalore, regarding storage, transportation and disposal of chemical waste. The Contractor's proposed methods and chemicals to be used in cleaning shall be submitted for review by the Employer's Representative.

7.2.8 No rock crushing or screening facilities shall be set up on Site unless reviewed by the Relevant Authorities and reviewed without objection by the Employer's Representative.

17.3 Site Services

17.3.1 Deleted

17.3.2 The Contractor shall provide such services for use solely in connection with the proper execution of the Works. The Contractor shall comply with all regulations of the utility companies and Government departments concerned. The Contractor shall provide and maintain installations associated with such services and in relation thereto and shall take all reasonable precautions to safeguard the safety and health of all persons and the security of the Site. The Employer's Representative may demand the immediate disconnection or alteration of such installations or portions thereof he considers as being prejudicial to safety, health or security. As soon as any or all of the Contractor's installations are no longer required for the execution of the Works, they shall be entirely removed to the satisfaction of the Employer's Representative.

17.3.3 Deleted

17.3.4 The Employer's Representative will instruct the Contractor as to the requirements for Site services to be connected to the Employer's Representative's portable Site accommodation at any given location and the Contractor shall provide and maintain these services during his use of the Site.

17.4 Site Cleanliness

17.4.1 Deleted

17.4.2 Deleted

17.4.3 Deleted

17.4.4 Deleted

17.4.5 Deleted

17.5 Prevention of Mosquito Breeding

- 17.5.1 Measures shall be taken to prevent mosquito breeding on the Site. The measures to be taken shall include the following:
- (1) empty cans, oil drums, packing and other receptacles which may retain water shall be deposited at a central collection point and those not required for future use shall be removed from the Site regularly
 - (2) standing water shall be treated at least once every week with an environmental acceptable oil which will prevent mosquito breeding; and
 - (3) Contractor's Equipment and other items on the Site that may retain water shall be stored, covered or treated in such a manner that water will not be retained.
 - (4) Anti-mosquito breeding sprays should be done in the area during the rainy season at frequent intervals.
- 17.5.2 Posters in both English and Hindi drawing attention to the dangers of permitting mosquito breeding shall be obtained from the Bangalore Government and displayed prominently on the Site, to the requirement of the Enactments. These posters shall be removed on Employer's Taking Over of the Works.

17.6 Deleted**17.7 Deleted****17.8 Deleted****17.9 Access to the Site by Other Contractors**

- 17.9.1 Due to the multi-discipline nature of the Project, several different parties may require access to the same portion of the Site during the construction phase for the installation, erection and testing of the Works. To facilitate the organization and coordination of access and occupation requirements, including the use of Works Trains, if any, the Employer's Representative will issue and maintain a TRIP as referred to in clause 1.1 above.
- 17.9.2 The TRIP will be developed from the declared requirements of all Project Contractors and others having need of access and occupancy, at the weekly Works Train Meeting. The TRIP will be subject to revision and updating to reflect changing circumstances during the progress of the Project.
- 17.9.3 The Contractor shall work in accordance with the arrangements prescribed by the TRIP.
- 17.9.4 The Contractor shall ensure that his working arrangements on the Site conform to the agreements made with the Employer's Representative during establishment of the TRIP requirements. In particular, the Contractor shall ensure that his occupancy does not extend either physically or chronologically beyond the agreed boundaries.

17.10 Transportation to Site

- 17.10.1 The Contractor shall use such routes and rights of entry to the Site as may be decided by the Employer's Representative from time to time. Routes for very large or very heavy loads shall be discussed with the Employer's Representative in advance of the need arising and all arrangements therefor shall be submitted for review by the Employer's Representative.
- 17.10.2 In this context, the definition of the terms "very large" and "very heavy" refer to articles that cannot be transported by normal road vehicles or be handled by readily available methods. Where doubt exists, it shall be the responsibility of the Contractor to notify and discuss the nature of the load in question with the Employer's Representative in accordance with clause 17.10.1 above.
- 17.10.3 The Contractor shall comply with the requirements of the Commissioner of Transport and /or the Commissioner of Police and / or any other Relevant Authority regarding any special traffic arrangements that may be necessary. The Contractor's attention is drawn to the Road Traffic (Regulation and Licensing of Vehicles) Regulations and the Road Traffic (Construction and Use) Regulations currently in use at Bangalore.
- 17.10.4 Extraordinary traffic may be moved from docks and between areas of the Site over public highways only by police escort and on a route and at a time determined by the Relevant Authority. The Contractor shall be responsible for obtaining permission from the Relevant Authorities to move extraordinary loads and traffic and for arranging police escorts as necessary.
- 17.10.5 The Contractor shall make all arrangements and assume full responsibility for transportation to the Site of all Contractor's Equipment, materials and supplies needed for the proper execution of the Works.
- 17.10.6 While travelling to and from the Site, the Contractor shall observe all posted speed limits, traffic regulations, stop signs, etc., and adherence to the access route indicated on the Employer's Drawings or as instructed by the Employer's Representative. No employee of the Contractor shall trespass into any part of the Employer's premises other than the Site or the designated route of access.

- 17.10.7 The Contractor shall ensure that all roads and pavements, etc. leading to and around the Site are kept free from obstructions and shall not cause inconvenience or hindrance to traffic or persons either by its vehicles or by its workmen, scaffolding, plant, materials, equipment, etc.
- 17.10.8 The Contractor shall repair damage to existing roads, footpaths, steps, cables, sewers, live drains, etc. and shall reinstate any damage caused by the Contractor's actions.
- 17.11 Contractor's Own Rolling Stock**
- 17.11.1 Where the Contractor is to provide rolling stock (either self-propelled or trailing) for use during the installation and testing of the Works, the requirements of clause 17.12 below shall apply. All the Contractor's own rolling stock shall not exceed the Construction Vehicle Load Gauge as shown in the Specification Drawings except with the Employer's Representative's written consent.
- 17.11.2 The Contractor shall submit full details of any rolling stock that is to be used during the installation and testing of the Works to the Employer's Representative for review within 90 days of the Commencement Date of the Works. Such details shall include a full description and drawings of the rolling stock, details of axle load, stopping distance, fail-safe braking system, kinematic envelope, and operating and maintenance instructions.
- 17.11.3 Deleted
- 17.11.4 Prior to use, and following each maintenance examination, the Contractor's qualified engineer shall certify the Contractor's own rolling stock as fit-to-run. Thereafter, the Contractor's qualified engineer shall issue a registration tag. The expiry date, i.e. the date of the next inspection, shall be shown on the registration tag. The Contractor's own rolling stock shall not be used without a valid registration tag.
- 17.11.5 Deleted
- 17.11.6 If the Contractor's own rolling stock is found to be operating in an unsatisfactory or unsafe condition, it shall be immediately removed until it has been restored to an acceptable condition to the satisfaction of the Employer's Representative.
- 17.12 Defined Area Working and Works Train Operations**
- 17.12.1 When the Project under construction has been made available for track related electrical and mechanical installation works, the area will be classified as a Defined Area within which Works Trains will be operated.
- 17.12.2 All persons whose duties require them to work within a Defined Area must observe safety rules and procedures to be provided by the contractor and reviewed without objection by the Employer's Representative. It shall provide procedures and guidance for the safety of all persons in the Defined Area.
- 17.12.3 Deleted
- 17.12.4 Persons working on or near tracks in a Defined Area, either by themselves or supervising a working party, must be suitably trained and qualified by the Employer or his delegates in the safety provisions of the Works Train Manual. Persons who are not qualified shall not attempt to gain access to the railway tracks unless accompanied by a qualified person.
- 17.12.5 When overhead lines are energized, EMUs may be running at high speed for testing. No work may be undertaken on either the Up or Down tracks when test trains are running. Procedures for gaining access to the energized track will be detailed in the Works Train Manual. The Contractor shall make requests for gaining access to the energized track at the weekly Works Train Meetings.
- 17.13 Not used**

*** End of Chapter ***

CHAPTER 18

18. HEALTH AND SAFETY

Please refer to Conditions of “Section VII. Works Requirements, 7.b. Specifications for Project Area ESHS Management

CHAPTER 19**19. DAMAGE AND INTERFERENCE****19.1 Damage and Interference**

19.1.1 Work shall be carried out in such a manner that, as far as is practicable, there is no damage to or interference with the following, other than such damage as is necessitated to enable the execution of the Works:

- (1) watercourses or drainage systems
- (2) utilities
- (3) structures, roads including street furniture, or other property
- (4) public or private vehicular or pedestrian accesses
- (5) trees, graves or burial urns; and
- (6) existing railways and railway systems.

The Contractor shall obtain prior approval of the concerned authority or party, if so required, for any work near properties under their ownership or management.

The Contractor shall inform the Employer's Representative as soon as practicable of any item, utility or thing which is not stated in the Contract as requiring diversion, removal or relocation but which the Contractor considers as requiring diversion, removal or relocation to enable the Works to be executed. The Contractor shall not divert, remove or relocate any such item, utility or thing without such diversion, removal or relocation having been reviewed without objection by the Employer's Representative.

19.1.2 Items which are damaged or interfered with as a result of the Works being carried out and items which are diverted, removed or relocated to enable the Works to be carried out, shall be reinstated to the same condition as existed before the Works started or to such condition as may be reviewed without objection or instructed by the Employer's Representative.

19.1.3 The Contractor shall excavate by hand where damage may be caused by the operation of mechanical plant adjacent to any utilities.

19.1.4 Except with the prior approval of the Bangalore Fire Services, no damage or interference with existing fire hydrants and valves shall be caused.

19.1.5 Prior to trench excavation, the Contractor shall carry out investigations to locate utilities by means of hand-dug inspection pits. The locations and number of inspection pits required in meeting the Contractor's obligations to establish the location of existing utilities and underground features shall be determined by the Contractor. The Contractor shall note that many existing pipes/ducts/cables may not be shown in the records kept by the utility undertakings and may only be exposed as the excavation proceeds. The trench excavation shall be carried out by hand where there are utilities adjacent to or within the excavation works and the Contractor shall have allowed in his Programme the time required for the exposing, temporary support and diversion of these recorded or unrecorded utilities. Should any pipes/ducts/cables or cover tiles be exposed, the respective utility undertaking shall be contacted to determine if all the utilities have been located. Cover tiles and utilities shall only be removed by the utility undertakings concerned.

19.1.6 Where the Employer's Representative has conducted utility and ground investigation on behalf of the Employer, the Contractor may obtain the data obtained from the investigations from the Employer's Representative in accordance with clause 1.7.2 above and subject to the condition of clause 19.3 below.

19.2 Watercourses and Drainage Systems

19.2.1 Existing watercourses and drainage systems shall be temporarily diverted as required to enable the Works to be carried out. Particulars of the proposed diversions shall be submitted to the Employer's Representative for review at least 14 days before the relevant work starts. Diversions shall be constructed to the satisfaction of the Employer's Representative with such alignment and in such manner that the flow is discharged adequately and effectively without causing flooding or erosion to the adjacent area. The diversions shall be maintained while the work is being carried out and shall be reinstated, including the removal of any obstructions to flow, as soon as practicable after the work is complete.

19.2.2 Measures shall be taken to prevent excavated material, silt or debris from being deposited in existing drainage systems, watercourses or the river.

19.2.3 Under no circumstances shall foul sewage flow be diverted into existing stormwater drains and vice versa.

19.2.4 The Contractor shall adequately maintain the existing drainage and sewerage systems at all times including removal of solids in sand traps, manholes, gullies and streambeds.

19.2.5 The Contractor shall discharge water surface run-off from the Site into storm drains via adequately designed sand/silt removal facilities such as sand traps, silt traps and sediment basins. Channels or sandbag barriers shall be provided on Site to properly direct the storm water to such silt removal facilities. The Contractor shall remove all silt, which may have accumulated in the drainage or sewerage systems whether within the Site, or not. If at any time such provisions prove to be ineffective, the Contractor shall take such additional measures as the Employer's Representative deems necessary.

19.2.6 Water pumped out of the trenches under construction shall be discharged into storm drains after the removal of silt in silt removal facilities.

- 19.2.7 The Contractor shall maintain the silt removal facilities, channels and manholes and remove the deposited silt and grit regularly, at the onset and after each rainstorm to ensure that these facilities are functioning properly at all times.
- 19.2.8 No obstruction to flow is to be left in position longer than is necessary for carrying out the Works. The Contractor shall ensure that adequate provisions are made for dealing with increased flow of water during the wet season.
- 19.2.9 The Contractor shall keep interruption or disturbance to the public due to the diversion works to a minimum.
- 19.2.10 If any mechanical equipment is required for the foul sewage diversion work, the Contractor shall suggest and provide precautionary measures to mitigate against consequences of breakdown of the equipment.
- 19.2.11 The Contractor shall at all times ensure that all existing stream courses and drains within and adjacent to the Site are kept safe and free from any debris and any excavated materials arising from the Works. The Contractor shall ensure that chemicals and concrete agitator washings are not deposited in watercourses.
- 19.2.12 The Contractor shall be responsible for the Temporary Works involved in training, diverting, or conducting of open streams or drains intercepted by the Works and the Site, for the maintenance of the Temporary Works and waterways as required by the Employer's Representative, and for reinstating these to their original courses on Employer's Taking Over of the Works, when and where in the opinion of the Employer's Representative such action is desirable.
- 19.2.13 The Contractor shall take all necessary precautions to prevent water entering upon or being discharged from the Site, from entering upon the works of adjacent contractors or adjacent properties.
- 19.2.14 The Contractor shall provide where necessary temporary water courses, floodwalls, flood gates, ditches, drains, pumping or other means of maintaining the Works and the Site free of water.
- 19.3 Utilities**
- 19.3.1 The details of existing utilities are given by the employer for information only and the accuracy of the details is not guaranteed. The Contractor shall make his own enquiries and shall carefully excavate trial holes to locate accurately the utilities indicated to him by the utility undertakings.
- 19.3.2 Temporary supports and protection to utilities shall be provided by methods reviewed without objection by the Employer's Representative. Permanent supports and protection shall be provided if instructed by the Employer's Representative.
- 19.3.3 The Contractor shall inform the Employer's Representative and the utility undertakings without delay of the following:
- (1) damage to utilities
 - (2) leakage of utilities
 - (3) discovery of utilities not shown on any drawings; and
 - (4) diversion, removal, repositioning or re-erection of utilities which is required to enable the execution of the Works.
- 19.3.4 The Contractor shall take all steps necessary to enable the utility undertakings to proceed in accordance with the Programme agreed between the Contractor and the utility undertakings under clause 2.2.2 above. The Contractor shall maintain close liaison with the utility undertakings and shall inform the Employer's Representative of any delays in works by the utility undertakings.
- 19.3.5 The Contractor shall keep records of existing utilities encountered on the Site and a copy provided for the Employer's Representative. The records shall be submitted for review by the Employer's Representative and shall contain the following details:
- (1) location of utility
 - (2) date on which utility was encountered
 - (3) nature and size of utility
 - (4) condition of utility; and
 - (5) temporary or permanent supports provided.
- 19.3.6 The Contractor shall co-ordinate the activities of the utility undertakings in connection with the diversion of utility services necessary for the execution of the Works.
- 19.3.7 The Contractor shall set up and manage a Utilities Liaison Group for the duration of the Contract. The Group shall meet at a frequency to be as instructed by the Employer's Representative but at least once a month and shall discuss and resolve matters associated with utility undertakings on programming, co-ordination and action. The Contractor shall ensure that all relevant utility undertakings and the Employer's Representative are represented at the meetings.
- 19.3.8 The Contractor shall inform the Employer's Representative of the date, time and place of every meeting with utility undertakings and he shall copy all correspondence and minutes of meetings to the Employer's Representative.
- 19.3.9 The Programme for any section of work to be carried out by a utility undertaking shall be confirmed in writing by the Contractor to the utility undertaking no more than four weeks and no less than one week before the agreed scheduled start date for that section of Works, such confirmation to be notified to the Employer's Representative.
- 19.3.10 The Contractor shall monitor the progress of utility undertakings against the agreed programmes and shall notify the Employer's Representative of any slippage to these programmes. The agreed programmes shall mean those programmes agreed in writing by the Contractor and the various utility undertakings described in 19.3.9 above.
- 19.3.11 In the event of any such slippage, the Contractor shall prepare and execute a plan of action with the relevant utility

undertaking to redress the slippage. Such a plan may, if necessary, include provision of Contractor's labor resources, materials and/or plant to the utility undertaking.

- 19.3.12 The Contractor shall ensure that the peak particle velocity and amplitude of ground movement due to temporary sheet pile driving for trench excavation or any other construction activities, as measured by a vibrograph at all water mains within or adjacent to the Site shall not exceed the values specified in Table 19-1 of this GS.

Type of structure or installation	Peak particle velocity (mm/s)	Vibration amplitude (mm)
Water retaining structures Water tunnels	13	0.1
Water mains Other structures and pipes	25	0.2

Table 19-1 – Peak Particle Velocity & Vibration Amplitude

- 19.3.13 Hand digging method shall always be employed where there are utilities adjacent to or within the trench excavation works. Portable mechanical tools may be used but shall be restricted to the breaking of the pavement surface. Due care shall be exercised to prevent damage to the underground cables, water pipes, gas pipes or other utility installations.
- 19.3.14 Exposed utility installations shall be adequately supported and protected from accidental damage.
- 19.3.15 Smoking and use of naked flames shall be prohibited if gas pipes are present, or pipes the use of which are not identified are present.

19.4 Structures, Roads and Other Property

- 19.4.1 The Contractor shall immediately inform the Employer's Representative of any damage to structures, roads or other property that is not required for the execution of the Works.
- 19.4.2 The Contractor shall use every reasonable means to prevent any of the highways or bridges connecting with, or on the routes to, the Site from being damaged by any traffic of the Contractor or any of his sub-contractors of any tier and the Contractor shall, in particular, select routes, choose and use vehicles and restrict and distribute loads so that the moving of Temporary Works, Permanent Works and Contractor's Equipment from and to the Site shall be organized as far as reasonably possible so that no unnecessary damage or injury may be occasioned to such highways and bridges. The Contractor shall in selecting such routes take advice from and follow the instructions of the Commissioner for Transport and other Relevant Authorities of GNCTD and GOI.
- 19.4.3 Should the Commissioner for Transport or any other Relevant Authority or the Contractor be of the opinion that it should be necessary to move one or more loads of Temporary Works, Permanent Works or Contractor's Equipment over a highway or bridge the moving of which is likely to damage any highway or bridge unless special protection or strengthening is carried out then the Contractor shall, before moving the load on to such highway or bridge, give notice to the Employer's Representative of the weight and other particulars of the load to be moved and request the protection or strengthening of the said highway or bridge. If within 14 (fourteen) days of receipt of such notice the Employer's Representative directs in writing that such protection or strengthening is unnecessary then the Contractor may move the said load or loads over the said highway or bridge but otherwise the Contractor shall not move the said load or loads until notified by the Employer's Representative of the route which he may use.
- 19.4.4 If during the execution of the Works or at any time thereafter the Contractor shall receive any claim arising out of the execution of the Works in respect of damage or injury to highways or bridges he shall immediately report the same to the Employer's Representative and thereafter the Employer shall negotiate the settlement of and pay all sums due in respect of each claim and shall indemnify the Contractor in respect thereof and in respect of all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in relation thereto. Provided always that if and so far, any such claim or part thereof shall in the opinion of the Employer's Representative be due to any failure on the part of the Contractor to observe and perform his obligations under clauses 19.4.2 above and 19.4.3 above, the amount certified by the Employer's Representative to be due to such failure shall be paid by the Contractor to the Employer.
- 19.4.5 Where the nature of the Works is such as to require the use by the Contractor of water-borne transport, the foregoing provisions of this Clause shall be construed as though "highway" includes any river or other structure related to, on or beneath a waterway, and "vehicle" includes craft, vessels or platforms and shall be read and construed accordingly.
- 19.4.6 If in the course of or for the purposes of the execution of the Works or any part thereof any highway or road or way shall have been damaged, broken or broken into then notwithstanding anything herein contained:

- (a) If the permanent reinstatement of such highway or road or way is to be carried out by the appropriate Relevant Authority or by some person other than the Contractor or any sub-contractor of any tier to him, the Contractor shall:
 - (i) at his own cost and independently of any requirement of or notice from the Employer's Representative be responsible for the temporary reinstatement of such highway, road or way and the making good of any subsidence or shrinkage or other defect, imperfection, settlement or fault in the temporary reinstatement of such highway, road or way and for the execution of any necessary repair or amendment thereof from whatever cause the necessity arises until the end of the Defects Liability Period in respect of the part of the Permanent Works beneath or over such highway, road or way or until the Relevant Authority or such other person as aforesaid shall have taken possession of the highway, road or way for the purpose of carrying out permanent reinstatement, whichever is the earlier; and
 - (ii) indemnify and save harmless the Employer against and from any damage or injury to the Employer or claims by third parties arising out of or in consequence of any neglect or failure of the Contractor to comply with the foregoing obligations or any of them, and against and from all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto; and
- (b) as from the end of such Defects Liability Period or the taking of possession of such highway, road or way referred to in clause 19.4.6(a)(i) above whichever shall first happen, the Employer shall indemnify and save harmless the Contractor against and from any damage or injury to the Contractor arising out of or in consequence of or in connection with the said permanent reinstatement or any defect, imperfection or failure of or in such permanent reinstatement and against and from all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

19.4.7 Where the Relevant Authority or other person referred to in clause 19.4.6 above shall take possession of the highway, road or way as aforesaid in sections or lengths, the responsibility of the Contractor under clause 19.4.6 above shall cease in regard to any such section or length at the time at which possession thereof is so taken. But shall during the continuance of the said Defects Liability Period continue to be responsible for any section or length of which possession has not been taken and the indemnities given by the Contractor and Employer respectively under clause 19.4.6 above shall be construed and have effect accordingly.

19.5 Access

Alternative access shall be provided if interference with existing public or private vehicular or pedestrian access is necessary to enable the execution of the Works. The arrangements for the alternative access shall be as reviewed without objection by the Employer's Representative. The permanent access shall be reinstated as soon as practicable after the work is complete and the alternative access shall be removed as soon as practicable after it is no longer required.

19.6 Trees and Other Similar Obstructions

19.6.1 Trees which are to be retained or which are not required to be removed in order to carry out the Works, shall be protected from damage at all times by methods reviewed without objection by the Employer's Representative. Materials, including excavated materials, shall not be banked around such trees and they shall not be trimmed or cut without having been reviewed without objection by the Employer's Representative.

BI-RIDE will facilitate by writing letters to concerned authorities. It will be in the scope of contractor to get required permission.

19.6.2 If any trees or other obstructions are required to be removed during the execution of the Works which are not specifically required to be removed or otherwise catered for, the Contractor shall draw the attention of the Employer's Representative to them and shall not remove them without having received a notice of no objection from the Employer's Representative.

19.7 Noise Control on Works Site

19.7.1 All Contractor's Equipment shall be effectively "sound-reduced" by means of silencers, mufflers, acoustics linings or shields or acoustic sheds or screens to levels prescribed in the relevant Noise Control Ordinance and measured outside the nearest occupied property or to the satisfaction of the Employer's Representative. The Contractor shall provide details of proposed noise control measures to the Employer's Representative for review prior to the use of any Contractor's Equipment on the Site.

19.7.2 Provided that the provisions of this Paragraph shall not be applicable in the case of emergency work necessary to save life or property or for the safety of the Works or in the case of blasting operations necessitated by urgency and reviewed by the Employer's Representative.

19.7.3 The Contractor shall provide a sound level meter (as specified in this Specification), reviewed without objection by the Employer's Representative, for the exclusive use of the Employer's Representative at all times during the continuance of the Contract.

19.8 Spoil Disposal

19.8.1 The Contractor shall make his own enquiries and arrangements regarding the location and the availability of spoil disposal areas and reclamation and shall pay all costs of complying with all regulations and requirements of Relevant Authorities in connection with the use of such areas. These areas are not within the control of the Employer and no claims will be entertained in respect of non-availability of a particular areas or changes in the costs of arrangements for the use thereof.

19.8.2 The Contractor shall be responsible for all necessary liaison to ensure compliance with the requirements of unproductive disposal of any surplus excavated rock or soft material which is suitable for filling

19.8.3 The Contractor shall conform to all pertinent Environmental Protection Ordinances and be liable for any breach of such Ordinances committed by himself and/or his subcontractors during the disposal of surplus excavated material and water from the Site.

*** End of Chapter ***

CHAPTER 20

20. ENVIRONMENTAL PROTECTION REQUIREMENTS

Please refer to "Conditions of Contract on Safety, Health and Environment"

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CHAPTER 21

21. PHOTOGRAPHS

21.1 Photographs

- 21.1.1 Colour progress photographs showing the progress of the Works and the quality of the materials and workmanship shall be taken by the Contractor. The photographs shall be taken by a professional photographer, nominated by the Contractor and reviewed without objection by the Employer's Representative. Processing shall be carried out by a competent processing firm, nominated by the Contractor and reviewed without objection by the Employer's Representative. The photographs shall be taken under the direction of the Employer or the Employer's Representative at locations selected by the Employer or the Employer's Representative. Photographs shall be taken once every month and at other times instructed by the Employer or the Employer's Representative. 21.1.2 One proof 3R print of each progress photograph shall be provided to the Employer's Representative not more than 2 days after the photographs are taken. The Employer's Representative shall select the sets of progress photographs to be provided. The selected sets shall be provided not more than 2 days after the Employer's Representative has selected the sets. The following shall be provided for the Employer's Representative:
- (1) one set of each selected progress photograph comprising the negatives and three 3R prints
 - (2) albums for the photographs and negatives; and
 - (3) printed labels for each photograph.
- 21.1.3 The Contractor shall provide to the Employer's Representative the photographs selected in clause above on Photo Compact Disks with a minimum resolution of 64 Base (4096 x 6144).
- 21.1.4 The Contractor may propose to the Employer's Representative the use of a digital photography system to meet the requirements of this Chapter. The Employer's Representative shall at his discretion, review the proposed system for practical and technical compliance.
- 21.1.5 Colour progress photographs shall provide a fair representation of the Works. A minimum of 24 photographs per month shall be submitted to the Employer's Representative.

*** End of Chapter ***

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CHAPTER 22

22 TEMPORARY ELECTRICITY SUPPLY

22.1 Electricity Supply for the Contractor by the Project Civil Contractors

Please Refer Clause 56 of SCC

22.2 Applicability

22.2.3 Where the Contractor is required to provide temporary electrical supplies, or to use, extend or expand on temporary supplies installed by others, all such activity shall be executed in accordance with clauses 22.3 to 22.19 inclusive.

22.2.4 When the Contractor makes use of temporary electrical supplies provided by other, viz. Project (Civil) Contractors, he will observe and comply with the requirements of this Chapter.

22.3 Work on Site

22.3.3 The Contractor shall nominate a representative whose name and qualifications shall be submitted in writing to the Employer's Representative for review not later than 4 weeks before the appointment and who shall be solely responsible for ensuring the safety of all temporary electrical equipment on Site. The Contractor shall not install or operate any temporary Site electrical systems until this representative is appointed and has commenced duties.

22.3.4 The name and contact telephone number of the representative having been reviewed without objection by the Employer's Representative shall be displayed at the main distribution board for the temporary electrical supply so that he can be contacted in case of an emergency.

22.3.5 The Contractor shall submit schematic diagrams and the details of the equipment for all temporary electrical installations, and these diagrams together with the temporary electrical equipment shall be submitted to the Employer's Representative for review.

22.3.6 All electrical installation work on Site shall be carried out in accordance with the requirements laid down in BS 7375 and the Specification. All work shall be supervised or executed by qualified and suitably categorized electricians, who are registered as such under the Electricity Ordinance 1990/Electricity (Registration) Regulations 1990.

22.4 Electrical General

Temporary electrical Site installations and distribution systems shall be in accordance with: -

- (1) Indian Electrical Regulations
- (2) The Power Companies' Supply Rules
- (3) Electricity and its subsidiary Regulations
- (4) IEE Wiring Regulations (16th Edition)
- (5) BS 7375 Distribution of Electricity on Construction and Building Sites
- (6) BS 4363 Distribution Assemblies for Electricity Supplies for Construction and Building Sites; and
- (7) Any other applicable national standards

22.5 Materials, Appliances and Components

All materials, appliances and components used within the distribution system shall comply with BS 4363 and BS 7375 Appendix A.

22.6 Mains Voltage

22.6.3 The Site mains voltage shall be as the Electricity Companies' Utility supplies, 415V 3-phase 4 wire system.

22.6.4 Single-phase voltage shall be as the Electricity Companies' Utility supplies, 240V supply.

22.6.5 Reduced voltages shall conform to BS 7375.

22.7 Types of Distribution Supply

22.7.3 The following voltages shall be adhered to for typical applications throughout the distribution systems:

- (1) fixed plant - 415V 3 phase
- (2) movable plant fed by trailing cable - 415V 3 phase
- (3) installations in Site buildings - 240V 1 phase
- (4) fixed flood lighting - 240V 1 phase
- (5) portable and handheld tools - 115V 1 phase;
- (6) Site lighting (other than flood lighting) - 115V 1 phase; and
- (7) portable hand-lamps (general use) - 115V 1 phase.

22.7.4 When the low voltage supply is energized via the Employer's transformer, any power utilized from that source shall be either 415V 3 phase or / 240V single phase as appropriate. The Contractor shall carry out any conversion that may be necessary to enable him to use power from that source.

22.8 Protection of Circuits

22.8.3 Protection shall be provided for all main and sub-circuits against excess current, residual current and earth faults. The protective devices shall be capable of interrupting (without damage to any equipment or the mains or sub-circuits) any short circuit current that may occur.

22.8.4 Discrimination between circuit breakers, circuit breakers and fuses shall be in accordance with: -

- (1) BS 88

- (2) BS EN 60898; and
- (3) BS 7375
- (4) Any other appropriate Indian Standards.

22.9 Earthing

22.9.3 Earthing and bonding shall be provided for all electrical installations and equipment to prevent the possibility of dangerous voltage rises and to ensure that faults are rapidly cleared by installed circuit protection.

22.9.4 Earthing systems shall conform to the following standards:-

- (1) IEE Wiring Regulations (16th Edition)
- (2) BS 7430
- (3) BS 7375; and
- (4) IEEE Standard 80 Guide for Safety in AC Substation Grounding.

22.10 Plugs, Socket Outlets and Couplers

Low voltage plugs, sockets and couplers shall be colour coded in accordance with BS 7375 and constructed to conform to BS EN 60309. High voltage couplers and 'T' connections shall be in accordance with BS 3905.

22.11 Cables

22.11.3 Cables shall be selected after full consideration of the conditions to which they will be exposed and the duties for which they are required. Supply cables up to 3.3KV shall be FR type in accordance with BS 6346/ IS 694. The cable armouring shall be used as the earth return in conditions where the cable is continuously extended and not subject to continuous movement after installation.

22.11.4 For supplies to mobile or transportable equipment where operation of the equipment subjects the cable to flexing, the cable shall conform to one of the following standards appropriate to the duties imposed on it:

- (1) BS 6708 flexible cables for use at mines and quarries
- (2) BS 6007 rubber insulated cables for electric power and lighting; and
- (3) BS 6500 insulated flexible cords and cables.

22.11.5 Where low voltage cables are to be used, reference shall be made to BS 7375. The following standards shall also be referred to particularly for underground cables: -

- (1) BS 6346 for armoured PVC insulated cables; and
- (2) BS 6708 Flexible cables for use at mines and quarries.

22.11.6 All cables which have a voltage to earth exceeding 65 V (except for supplies from welding transformers to welding electrodes) shall be of a type having a metal sheath and/or armour which shall be continuous and effectively earthed. In the case of flexible or trailing cables, such earthed metal sheath and/or armour shall be in addition to the earth core in the cable and shall not be used as the sole earth conductor.

22.11.7 Armoured cables having an over-sheath of polyvinyl chloride (PVC) or an oil resisting and flame-retardant compound shall be used whenever there is a risk of mechanical damage occurring.

22.11.8 For resistance to the effects of sunlight, overall non-metallic covering of cables shall be black in colour.

22.11.9 Cables which have applied to them a voltage to earth exceeding 12 V but not normally exceeding 65 V shall be either one of the types as described in clause 0 above or alternatively of a type insulated and sheathed with a general purpose or heat resisting elastomer.

22.11.10 All cables that are likely to be frequently moved in normal use shall be flexible cables.

22.11.5 Flexible cables shall be in accordance with BS 6500 and BS 7375.

22.12 Lighting Installation

22.12.3 Lighting circuits shall be run separate from other sub-circuits and shall be in accordance with BS 7375 and BS 4363.

22.12.4 Voltage shall not exceed 55 V to earth except when the supply is to a fixed point and where the lighting fixture is fixed in position.

22.12.5 Luminaries shall have a degree of protection not less than IP 54. In particularly bad environments where the luminaries are exposed to excesses of dust and water, a degree of protection to IP 65 shall be employed.

22.12.6 Where the Employer's Representative requires Site inspection of the Works, the Contractor shall upgrade the lighting level to a minimum of 200 lux by localized lighting in all areas.

22.12.7 Use of wire guards or other such devices shall provide mechanical protection of luminaries against damage by impact whenever risk of damage occurs.

22.13 Electrical Motors

22.13.3 Totally enclosed fan cooled motors to BS 4999: Part 105 shall be used.

22.13.4 Motor control and protection circuits shall be as stipulated in BS 6164. Emergency stops for machinery shall be provided.

22.14 Inspection and Testing

Electrical installations on Site shall be inspected and tested in accordance with the requirements of the IEE Wiring Regulations (16th Edition/ latest).

22.15 Identification

Identification labels of a type reviewed without objection by the Employer's Representative shall be affixed to all electrical switches, circuit breakers and motors to specify their purpose.

22.16 Maintenance

Strict maintenance and regular checks of control apparatus and wiring distribution systems shall be carried out by an electrician (duly qualified to carry out the said checks) to ensure safe and efficient operation of the systems. The Contractor shall submit for review by the Employer's Representative details of his maintenance schedule and maintenance works record.

22.17 Maintenance Record

All portable electrical appliances shall be permanently numbered (scarf tag labels or similar) and a record kept of the date of issue, date of the last inspection carried out and the recommended inspection period.

22.18 Metering

22.18.1 For the purposes of the clause 22.18 above, "construction works" shall mean the Works excluding both the Contractor's on and off Site, fabrication facilities, workshops, work-yards, offices and stores.

22.18.2 The Contractor shall install a separately metered and invoiced supply or supplies of electricity for: -

- (1) Site fabrication facilities
- (2) Site workshops and work-yards; and
- (3) Site offices and stores.

22.19 Inability to Supply

Wherever, the Project Contractor is not in a position to supply construction power and water supply to the Systemwide Contractor, he (the Systemwide Contractor) shall arrange for his own separate construction power and water supply.

*** End of Chapter ***

CHAPTER 23

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APPENDIX 1**MONTHLY PROGRESS REPORT****1. Topics**

- 1.1 The Monthly Progress Report required under clause 2.17 of the GS shall include as a minimum the following sections and topics:
- (1) Executive Summary, highlighting any matters of concern and explaining corrective action to be taken
 - (2) Three-month Rolling Programme and overall progress
 - (3) Physical progress report (see Paragraph 2.19 of the General Specification)
 - (4) Achievement of Key Dates and Milestone Dates planned vs actual dates
 - (5) Planning, Interface and Interface co-ordination progress
 - (6) Approval of drawings, vendor finalization
 - (7) Issue of purchase orders for equipment's, expected date of inspection, expected date of arrival at site.
 - (8) Installation / erection on Site
 - (9) Commissioning activity
 - (10) System integration tests
 - (11) Training
 - (12) Maintenance issues
 - (13) Payments / invoices
 - (14) Employer's Representative's instructions and variation orders
 - (15) Claims / potential claims
 - (16) Contractor's resources (details of all staff and sub-contractors engaged on the Works)

2. PROGRESS REPORTS

The Monthly Progress Reports shall be accompanied by:

- a) the Works Programme, marked to show the status of progress to date
- b) control schedules for document submissions and issues of a repetitive or multiple nature
- c) where appropriate, exception reports to highlight any problem areas including any submissions and information which are overdue
- d) the Programme analysis report, in accordance with Paragraph 2.18 of the General Specification.
- e) the physical progress (earned value) report, in accordance with Paragraph 2.20 of the General Specification.
- f) "S" curve showing current status of the Contract
- g) a full list of all submissions and their current status in comparison to the Submissions Programme. Special commentary shall be provided for each item that is late to this Programme giving the reasons for the delay and the proposed corrective action that will ensure that the delay does not affect any overall or stage completion dates, particularly those that interface with other parties
- h) identification and discussion of significant accomplishments, problem areas encountered, actions taken or planned to resolve actual or potential problems and conflicts, and other comments or proposals on matters (including the interfacing works) affecting or likely to affect the Works; and
- i) a critical items action list which identifies outstanding problems associated with the timely completion of the Works including anticipated actions for their resolution.

2.1 The programmes shall show current status to provide a comparison between the Works Programme and reported progress.

2.2 Actual progress shall be reported for each activity in the Works Programme in the following terms:

- (1) the percentage of the work which is complete
- (2) the remaining duration of the work
- (3) the actual start date; and
- (4) the actual completion date.

- 2.3 Actual progress shall reflect the physical scope of the work that has been completed and shall not be calculated based on elapsed time or hours worked. Any automatic statistical indications in the Contractor's software that is based on this principle shall be disabled.
- 2.4 Each Monthly Progress Report shall include a Programme activity listing and an analysis report. All activities that have negative float shall be analyzed by the Contractor to identify the impact on the achievement of target dates.
- 3 Copies**
- 3.1 The Contractor shall submit 1 unbound original and 4 bound hard copies of all Monthly Progress Reports and of the accompanying documents plus one copy in electronic format compatible with Microsoft Office and Primavera P3 applications.

*** End of Appendix 1 ***

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APPENDIX 2

PROJECT CALENDAR

- (i) The Project Weeks shall be commenced on a Monday. A day shall be deemed to commence at 0001 hour on the morning of the day in question. Where reference is made to the completion of an activity or Milestone by a particular week, this shall mean by midnight on the Sunday of that week.
- (ii) Requirements for the computation of Key Dates are given in FOT of the Contract.
- (iii) A 7-day week calendar shall be adopted for various (Work) Programme schedules for scheduling purposes.
- (iv) For Project purposes, the presentation shall be in 'Week' units.

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APPENDIX 3

SUBMISSION FOR REVIEW REQUEST FORM

Reference No. (See Paragraph 4.3.2)

Date Programme reference and scheduled Date:

Submission Stage (See Paragraph 3.5.1.1)

Title We hereby submit for review by the Employer's Representative the documents or articles listed below: (Introduction and list of items submitted – see Paragraph 4.3.5.2 – continue on separate sheet if necessary) I confirm that the material submitted is in full compliance with the Contract.

Signed (Contractor's responsible engineer)

Employer's Representative's Response

Dated:

The material submitted has been reviewed and the following decision is given: "No Objection" / "No Objection Subject To" (see below) / "Rejected" (see below)

The following comments are made and a re-submission is to be made by the Contractor within 10 working days demonstrating fully how all of these are taken into account:

(Employer's Representative's comments)

Signed _____ (Employer's Representative)

* End of Appendix 3 *

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APPENDIX 4

SCHEDULE OF ITEMS TO BE SUBMITTED BY CONTRACTOR

This Appendix lists the principal items to be submitted by the Contractor for review by the Employer's Representative. This list is not exhaustive, and the Contractor is reminded to satisfy itself of the requirements for all submissions whether or not they are included within this Appendix. Engineer at his sole discretion may accept any genuine delay in submission of the items mentioned in the list below.

Sl.No.	Article	Reference Paragraph(s)	To be submitted
a) Documentation submission within 14 days of commencement of work			
1	Contractor's Representative	GCC 4.3 eed", submit to the engineer for consent the	Unless it is mentioned in the contract, within 14 days of "Notice to proc of the person the contractor proposes to appoint.
2	Proposals for the construction of the Employer's Representative's Site Offices		Within 14 days of the Commencement Date of the Works
3	Particular Uses of Site	17.2.1	Within 14 days of the Commencement Date of the Works
b) Documentation submission within 30 days of commencement of work			
4	Initial Works Programme	Appendix-7 & SCC 11	Within 15 days of the Notice to proceed
5	3-month rolling Programme	Appendix-7	Within 30 days of the Notice to proceed
6	Particulars of agent	3.3.1.6(6)	30 days before the Commencement Date of the Works
7	Contractor's Health and Safety Documentation	3.6.2.2	Within 30 days of the Commencement Date of the Works
8	Project Document Control Procedure	4.3.2	Within 30 days of the Commencement Date of the Works
9	Quality Manual& Quality System Procedures	5.2.3	Within 30 days of the Commencement Date of the Works
10	Details of Quality Manager	5.2.6	Within 30 days of the Commencement Date of the Works
11	Management Quality Plan	5.3	Within 30 days of the Commencement Date of the Works
c) Documentation submission within 60 days of commencement of work			
12	Detailed Works Programme	Appendix 7	Within 60 days of the approval of Initial Works Programme but in any case, before 3 months from issue of Notice to Proceed.
13	Deleted		
14	Deleted		
15	Management Plan	3	Preliminary within 60 days of Commencement of work followed by detailed plan within 60 days of preliminary submission.
16	Interface Management Plan	3.3.2b)	Within 60 days of notification from the Employer's Representative of the identity of each Project Contractor

S.No.	Article	Reference Paragraph(s)	To be submitted
17	Safety Plan	3.4.5	As stated in the PS, or if none is given, within 60 days of the Commencement Date of the Works. It includes site safety plan and RAMS plan (if applicable).
18	Contractor's Factory Testing Plan	3.5.1	As stated in the PS, or if none is given, within 60 days of the Commencement Date of the Works
19	Procurement, Manufacturing and Delivery Plan	3.5.2	As stated in the PS, or if none is given, within 60 days of the Commencement Date of the Works
20	Site Quality Plan	5.5	60 days prior to the commencement of the construction works
21	Packaging Materials & Procedures	8.4.1	As stated in the PS, or if none is given, within 60 days of the Commencement Date of the Works
22	Construction & Installation Plan		As stated in the PS, or if none is given, within 60 days of the Commencement Date of the Works, and in any case not less than 12 weeks before starting the construction of the Works on Site
d) Documentation submission with miscellaneous timelines			
23	Monthly Progress Report, Monthly quality report and supporting documentation	GCC 4.14 & GS 2.17.1, GS 5.11	The 5 th day of each month.
24	Detailed Interface Document	3.3.2d)	Within 90 days of notification from the Employer's Representative of the identity of each Project Contractor
25	Test Reports	0	Immediately after the completion of Factory Testing
26	Commissioning Plan	3.7.2	First draft within 180 days of the Commencement Date of the Works
27	Installation Test Schedule	3.7.2.2b. (i)	As stated in the PS or if not given, not later than two months in advance of the Date scheduled for commencement of respective tests
28	Partial Acceptance Tests Plan	3.7.2.2b. (ii)	As stated in the PS or if not given, not later than four months in advance of the Date scheduled for commencement of Partial Acceptance Tests
29	System Acceptance Tests Plan	3.7.2.2b. (iii)	As stated in the PS or if not given, not later than four months in advance of the Date scheduled for commencement of System Acceptance Tests
30	Integration Tests & Commissioning Plan	3.7.2.2b. (iv)	As stated in the PS or if not given, not later than four months in advance of the Date scheduled for commencement of Tests on Completion
31	Operation & Maintenance Manuals Plan	3.7.3.2	As stated in the PS or if not given, not later than nine months prior to the issue of the Taking Over Certificate for the Works
32	Training Plan	3.7.4.2	As stated in the PS or if not given, not later than six months prior to the issue of the Taking Over Certificate for the Works
33	Defects Liability Management Plans	3.7.6	Upon issuance of the Taking Over Certificate
34	Proposed Corrective & Preventive Action Plan	5.2.7	Within 14 days of issue of CAR

S.No.	Article	Reference Paragraph(s)	To be submitted
35	Reports of Quarterly Quality Audits	5.7.2	Every Three months
36	Quality Control Register	5.8	7 th working day of every month
37	Latest drawings, test procedures, specifications and quality documentation for inspection of equipment	9.2.7.4	At least 15 days prior to each First Article Inspections (FAI)
38	Installation Tests Reports	9.4.3.3	Immediately after the completion of each test
39	Proposed Partial Acceptance Tests Records	9.4.4.7	As stated in the PS or if not given, not later than two months in advance of the Date scheduled for commencement of tests
40	Partial Acceptance Tests Records		9 Immediately following the successful Partial Acceptance Tests.
41	System Acceptance Tests Records	9.4.5.8	Immediately following the successful System Acceptance Tests
42	Integration Tests & Commissioning Records	9.4.6.8	Immediately following the successful Tests on Completion of the system
43	Service Trial Records	9.4.7.8	Immediately following the successful Service Trial of the system
44	Summaries of Inspection and/or Test	9.6.11	7 th day of the following month
45	Operation & Maintenance documentation (Draft Version)	11.4.1	As stated in the PS or if not given, not later than 6 months prior to the issue of the Taking Over Certificate for the Works
46	Operation & Maintenance documentation	11.4.3	As stated in the PS or if not given, not later than 1 month prior to the issue of the Taking Over Certificate for the Works
47	Spare Parts & Tools and Tackles List	13.1.3	As stated in the PS
48	Detailed written report of accidents, incidents and dangerous occurrence	Error! Reference source not found.	Within 7 days of occurrence/accident
49	Name and qualification of safety representative for temporary site electricity	22.3.3	Not later than 4 weeks before appointment

*** End of Appendix 4 ***

APPENDIX 5**TYPICAL TYPE TEST REQUIREMENTS****1 Electronic and Electrical Equipment**

The initial visual inspection shall be carried out to ensure that the equipment is of sound construction and, so far as can be ascertained, meets the requirements of the Specification.

1.1 Initial Performance Test

- i. The initial performance tests shall consist of a comprehensive series of measurements of the characteristics of the equipment to demonstrate that its performance is in accordance with its functional requirements, including detailed requirements of the Specification.
- ii. This test shall normally be performed at an ambient temperature of 40°C +5°C while supplied at its normal voltage and frequency, if relevant.
- iii. This test shall extend to demonstrating compliance with any limitation on self-generated vibration or interference as stated in the Specification.

1.2 Modes of Testing

- i. Electrical tests will generally be applied to the 'external terminals' of the item of equipment to be tested which are normally used to interface the subject equipment to other equipment or external circuits, e.g. power supply terminals, signal input/output terminals, frame (safety) earth terminals, etc. Tests may be applied in Common Mode and/or Series Mode, as described below.
- ii. Common mode tests generally involve testing circuits with respect to the equipment's frame earth. All accessible metal parts (intended to be connected to earth) are to be connected to the frame earth.
- iii. All the terminals of the circuit to be tested shall be connected together, where practicable. All terminals of circuits not involved in the test shall preferably be connected to earth.
- iv. For example, a common mode test on the AC power supply circuit of an item of equipment would involve connecting all the supply circuit terminals together (e.g. phase (s) and neutral) and applying the test between those connected terminals and the equipment's frame earth terminal. The terminals of all other circuits, e.g. signal input/output terminals, shall preferably be connected to earth.
- v. Series mode tests generally involve testing circuit connections with respect to each other.
- vi. Where an item of equipment to be tested has a large number of identical interfaces circuits series mode testing may be restricted to a representative sample of those interfaces, the proportion being to the agreement of the Employer's Representative.
- vii. The test is applied between terminals (other than the earth terminal) either associated with the same circuit (e.g. between power supply terminals) or associated with different circuits (e.g. between input signal terminals and output signal terminals). All terminals of circuits not involved in the test shall preferably be connected to earth.
- viii. For example, a series mode test on an RTU analogue input circuit would involve applying the test between the positive and negative analogue signal input terminals, preferably with all other terminals connected to earth.
- ix. For each item of equipment to be tested, there may be many combinations of terminals to which series mode testing could be applied. Not all combinations may be relevant or subject to the conditions against which a particular test is to be performed. However, the Contractor shall test all combinations unless specifically agreed otherwise by the Employer's Representative.

2 Mechanical Tests**2.1 Drop Test**

- i. The drop test is intended to be carried out on units and sub-assemblies that are portable. It is not intended that it be carried out on complete racks of equipment.
- ii. Casings or dust covers, which have to be removed for servicing, shall be removed after subjecting equipment to this test to inspect for damage. The test is designed to reveal any weakness of assembly and to ensure that the component mountings are of adequate strength. It is not designed to check whether doors or windows made of glass will fracture and to this end meters, glass windows, etc., may be removed.
- iii. The equipment shall not be deemed to have failed the drop test if externally accessible components such as control knobs or connectors are damaged. The Employer's Representative however reserves the right to ask for some form of guard, to prevent such damage, to be fitted at the Contractor's cost.

- iv. Test conditions shall be in accordance with IEC 68-2-31. Information required for paragraph 4.2 of that test:
 - a. Visual inspection and function test to specification.
 - b. Assembled ready for installation.
 - c. Connectorized cables removed, casings or covers in place.
 - d. Not applicable.
 - e. All.
 - f. 25mm, 6 times.
 - g. 25mm, 6 times.
- v. Visual inspection and function test to specification.
- vi. Topple (or push over) test is not required.

2.2 Vibration Test

- i. The vibration test is designed to reveal any parts or components of the equipment that may be prone to any resonance severe enough to cause possible damage or malfunctioning.
- ii. The test shall be in accordance with IEC 68-2-6 1982. Information required for Chapter 12 of that standard:
 - a. Measuring Points: If four or less fixing points are used for the specimen, these shall also be used as checkpoints. If more than four fixing points are used then those nearest the corners shall be used as checkpoints. The checkpoints shall be located as close as possible to the fixing points.
 - b. Transverse Motion: Any transverse motion in excess of that specified in the above standard clause 4.1.2 shall be noted and recorded in the test results.
 - c. Distortion: As defined in clause 3 in excess of the limits in clause 4.1.3 of the above standard shall be noted as defined in clause 4.1.3 paragraph 4 of the same standard.
 - d. Derivation of Control Signal Single point.
 - e. Tolerances at check points shall be as clause 4.1.4.2 of the above standard. Where these cannot be achieved, the actual values shall be recorded.
 - f. Monitoring of Specimen(s): The equipment shall be rigidly mounted in a jig so designed as to transmit the input vibration with minimum modification.

2.3 Vibration Test 1

- i. Equipment intended for use with vibration isolators shall normally be tested with its isolator. When this is not possible, the equipment shall be rigidly secured to the vibrator and the input vibration levels modified to include transmissibility of the isolators.
- ii. Equipment under test is to be mounted in its normal operational attitude.
- iii. Frequency Range: See Chapter 6, Paragraph 5.5 (Equipment Requirements).
- iv. Vibration Amplitude: See Chapter 6, Paragraph 5.5 (Equipment Requirements).
- v. Special crossover frequency: See Chapter 6, Paragraph 5.5 (Equipment Requirements).
- vi. Type and duration of endurance:
 - a. Endurance by sweeping 6 hours, i.e. 2 hours per axis
 - b. Endurance at critical frequencies (as defined in the above standard clause 8.1): 1 minute at each frequency providing not more than four such frequencies exist per axis.
- vii. Pre-conditioning: None.
- viii. Initial measurements Functional test to the appropriate test procedure.
- ix. Axes of vibration: Three mutually perpendicular axes in turn.
- x. Force Limitation: Not required.
- xi. Test stages to be performed in the sequence below:
 - a. Vibration response investigation.
 - b. Endurance at fixed frequencies derived from vibration response investigation.
 - c. Endurance by sweeping.
- xii. The equipment functionality shall be verified throughout the sweep test to the appropriate test procedure.
- xiii. Action to be taken after vibration response investigation. If less than four critical frequencies are found in each axis, then endurance testing for the prescribed duration shall be performed at each frequency.
- xiv. Final response test not required.
- xv. Predetermined frequencies shall be derived from the vibration response investigation.
- xvi. Conditioning at the resonance frequencies of the specimen on its isolators (where fitted) shall be included.
- xvii. Final measurements Functional test to the appropriate test procedure.

- xviii. Any resonance liable to affect the performance or reliability of the equipment shall be reduced to an acceptable level by suitable modifications and the complete test repeated.

3. ENVIRONMENTAL TESTS

3.1 Dry Heat Test

- i. The dry heat test shall be carried out on each complete piece of equipment or assembly, with all doors and covers being in place and closed as in normal operation.
- ii. Test conditions shall be in accordance with IEC 68-2-2. Information required for paragraph 44 of that test:
 - a. Laboratory ambient.
 - b. Visual inspection.
 - c. Assembled and mounted in rack, enclosure or cabinet ready for operation or installation.
 - d. On.
 - e. Maximum class temperature (see Chapter 6, Chapter 5.2, Equipment Requirements) for 16 hours.
 - f. At maximum class temperature after 16 hours, switch on and function test to specification.
 - g. Recovery at laboratory ambient.
 - h. Visual inspection and function test to specification.
 - i. None.

3.2 Low Temperature Test (in case applicable for Bangalore ambient temperature range)

- i. The low temperature test shall be carried out on each complete piece of equipment or assembly, with all doors and covers being in place and closed as in normal operation.
- ii. Test conditions shall be in accordance with IEC 68-2-1. Information required for paragraph 33 of that test:
 - a. Laboratory ambient.
 - b. Visual inspection and function test to specification.
 - c. Assembled and mounted in rack, enclosure or cabinet ready for operation or installation.
 - d. Off.
 - e. Minimum class temperature (see Chapter 6, Paragraph 5.2, Equipment Requirements) for 16 hours.
 - f. At minimum class temperature after 16 hours, switch on and function test to specification.
 - g. Recovery at laboratory ambient.
 - h. Visual inspection and function test to specification.
 - i. None.

3.3 Change of Temperature Test

- i. If both Dry Heat and Low Temperature Tests are required (as decided by the Employer's Representative) they may be replaced by a single test in accordance with IEC 68-2-14.
- ii. Information required for paragraph 2.9 of that test:
 - i. Assembled and mounted in rack, enclosure or cabinet ready for operation or installation.
 - ii. Minimum class temperature.
 - iii. Maximum class temperature.
 - iv. Per Minute.
 - v. One.
 - vi. Visual inspection.
 - vii. On.
 - viii. Hours.
 - ix. None.
 - x. Recovery at laboratory ambient.
 - xi. Visual inspection and function test to specification.

3.4 Damp Heat Test

- i. The damp heat test shall be carried out on each complete piece of equipment or assembly, with all doors and covers being in place and closed as in normal operation.

- ii. Test conditions shall be in accordance with IEC 68-2-30. Information required for paragraph 10 of that test:
- iii. Maximum class temperature, two cycles.
- iv. Visual inspection and function test to specification.
- v. Switched on, ready to use.
- vi. None.
- vii. Variant 2.
- viii. At maximum class temperature after 12 hours, function test to Specification. At 6 hours after the temperature starts to fall a further function test to specification. Tests to be repeated during second cycle.
- ix. Laboratory ambient conditions.
- x. None.
- xi. Visual inspection and function test to specification within 4 hours.

3.5 Driving Rain Test

- i. The test conditions shall be in accordance with IEC 68-2-18 Method Rb 2.2.
- ii. Information required for paragraph 5.3.8 of that document:
 - a. Minutes/m² for a minimum of 15 minutes.
 - b. No preconditioning of seals.
 - c. Visual inspection and function test to specification.
 - d. Table V1: a = 60°. B = 60°C. duration = 10 minutes.
 - e. Table V2: diameter = 0.40mm. water flow = 0.10 + 0.005 dm³/min. supply pressure = 80 kpa.
- iii. Equipment functioning throughout the test to be verified by testing.
- iv. Any ingress of water shall be reported to the Employer's Representative, the equipment shall be visually inspected, and function tested to Specification.

3.6 Electrical Tests

3.6.1 Supply Variations

Measurements of equipment performance and maximum VA consumption shall be made, for supply voltage and frequency variations in all possible combinations of upper limit, normal and lower limit as detailed in the Specification. Throughout these tests, the equipment shall function in accordance with the Specification.

3.7 Supply Interruptions

- i. The supply input to the equipment under test shall be interrupted for periods of 10 ms.
- ii. The tests shall be performed ten times at random for ac supplies and three times at random for dc supplies.
- iii. The equipment shall be capable of withstanding these interruptions of supply input without damage, interruption or resetting by the operator and shall continue to function and operate correctly in accordance with the Specification.

3.7.1 High Frequency Disturbance Test

- i. The High Frequency Disturbance test is required to determine whether an item of equipment will continue to operate correctly when specified high frequency transients, representative of practical system conditions, are applied to the fully operating equipment.
- ii. The test to be applied is based on IEC 255-4, Appendix E.
- iii. This test shall be performed for all equipment required to operate in environments subject to Electrical Interference Class 2 or 3 (refer to Table 8-3) and shall be applied to the AC power supply terminals of that equipment.
- iv. Waveform: a damped oscillatory wave with the envelope decaying to 50% of peak value at the end of three to six cycles.
 - a. Frequency: 1 MHz tolerance + 10%.
 - b. Source impedance: 200-ohm tolerance + 10%.
 - c. Repetition rate: the test wave is applied to the equipment under test at a repetition rate of 400 per second.
 - d. Duration of test: 2 s tolerance + 10% 0% (see Sub-clause E5.2.7 of IEC 255-4, Appendix E).
 - e. Standard value of test voltage: Refer to Table 8-3.
 - f. Test voltage tolerance: +0 -10%.
- v. The test voltage levels are the voltages at the output of the test circuit before the equipment to be tested is connected to the test circuit terminals.
- vi. The test leads shall not be longer than 2 m.
- vii. The disturbance test shall be applied to the AC supply terminals of the equipment under test in series mode (refer to Sub clause 2.1.3).
- viii. The tests shall be carried out with the equipment operating under nominal supply conditions.
- ix. The equipment shall function in accordance with the Specification throughout the test.

3.7.2 Radio Frequency Interference

- i. Portable radio communication transmitters are a common source of radio frequency interference when they are operated in close proximity to equipment. A field strength of 10 V/m shall be assumed to be present in the VHF and UHF bands.
- ii. These field strengths are approximately those expected at a distance of 35 cm from a 5-watt hand portable radiotelephone. These fields can induce currents of the order of 100 mA into cables, screens and metalwork.
- iii. Other possible sources are low level radiation from adjacent equipment including fluorescent lamps and signals from powerful but more distant radio, television and radar transmitters. The test to be applied is based on IEC 801-3 over a frequency range of 27 MHz to 500 MHz The Severity Level (Chapter 5) to be applied shall be as follows:
- iv. The Contractor shall state to what field strength the equipment is immune, and include as an option the cost of testing to 10 V/m. The equipment functionality and performance shall not be degraded during or after the RFI test.
- v. With regard to RTUs and tele-protection equipment, the command outputs shall be immune to mal-operation with the cubicle doors open when the equipment is subjected to the radiated field strengths mentioned above.

3.7.3 Electrical Stress Impulse Voltage Withstand

- i. The Impulse Voltage Withstand test is designed to demonstrate that the equipment has been correctly designed to withstand, without damage, the electrical stresses to which it might be subjected in practice.
- ii. The test to be applied is based upon IEC 255-4, Appendix E.
- iii. This test shall be performed for all equipment required to operate in environments subject to Electrical Interference Class 2 or 3 (refer to Table 8-3) and shall be applied as follows:
- iv. To all AC power supply input and output terminals of all equipment.
- v. To all signal input/output, communication interface and DC power supply terminals of RTU and tele- protection equipment.
- vi. For the withstand test, the impulse voltage is a periodic transient voltage without appreciable oscillations (see IEC Publication 60, High-voltage Test Techniques).
- iv. Impulse waveform: This shall be the standard 1.2/50 impulse specified in IEC Publication 60 and having the following tolerances:
 - a. Voltage rise time: + 30%.
 - b. Voltage falls time: + 20%.
 - c. Source impedance: 500-ohm tolerance + 10%.
 - d. Source energy: 0.5 J tolerance + 10%.
 - e. Standard value of test voltage: Refer to Table 3.
 - f. Test voltage tolerance: +0 -10%.
- v. The test voltage levels are the voltages at the output of the test circuit before the equipment to be tested is connected to the test circuit terminals.
- vi. The test leads shall not be longer than 2m.
- vii. Three positive and three negative impulses shall be applied at intervals of not less than 5s. Both common mode and series mode tests shall be performed (refer to Sub-clause 2.1.3).
- viii. After the above tests, the equipment shall be visually inspected, and function tested to check compliance with the Specification.

3.7.4 Insulation Resistance (Across Isolating Barrier) Test

- i. Where a barrier is used to provide isolation from external circuits, its insulation resistance shall be measured.
- ii. If the barrier is required to withstand high voltage stresses, then it shall be stressed at the specified voltage to demonstrate its withstand capability and a further insulation resistance test shall be made to ascertain that it has not been significantly degraded as a result of the stress being applied.
- iii. The insulation of all circuits that include contacts of switches, relays or contractors for isolation functions shall be tested for insulation resistance, R1. R1 shall not be less than 20 mega ohms when measured at 500 V dc.
- iv. For switches, relays and contractors, 500 V is to be applied between:
 - a. The opposite ends of each circuit with contacts in open position.
 - b. Both ends of each circuit to earth with contacts in closed position.
- v. For circuits intended for connection to 100 V ac or dc and above, 2 kV RMS shall be applied for one minute and this shall be followed by a further test for insulation resistance, R2.
- vi. Stress to be applied between:

- a. The individual circuits of this type.
 - b. Each circuit of this type and all other circuits including earth. These other circuits can be strapped together electrically for the purpose of this test.
- vii. Final insulation resistance shall be such that either:
 - a. $R_2 > 20$ megohm, or
 - b. $R_2/R_1 > 0.7$.
- viii. For circuits intended to provide isolation against large differences in earth potential, the barrier shall, after the initial resistance measurement, be stressed to the design voltage and this shall be followed by a further insulation resistance test.

*** End of Appendix 5 ***

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APPENDIX 6

REQUESTS FOR INSPECTION OF WORKS FORM

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CONTRACTOR

REQUEST FOR INSPECTION OF WORKS

To the Date
Employer's Representative

- * Location (Will be ready for your inspection) On
- * Description of Works) at prior to)) on at hrs.
- * Labour and plant to be used

Signed for Contractor.

Received by
for Employer's Representative

date
time

Filled in by Engineer

Mr
Mr

Please arrange inspection
Please check setting out

Signed

Filled in by Inspector

The above work was inspected and permission was given / not given to proceed with next operation.

- * The following remedial works were required
- * Contractor informed verbally (to MR by Mr. on at hrs.)
- * Remedial works inspected and permission given to proceed with next operation on at hrs.)

as supervised by

Signed:
Date:
Time:

Verbal or written permission by the Employer's Representative or his staff shall in no way relieve the Contractor of his responsibilities under the Contract.

* To be completed if applicable.

*** End of Appendix 6 ***

Appendix 7

PROGRAMME REQUIREMENTS

1. GENERAL

1.1 Purpose of Programme

There are two primary purposes for the requirement of Programme (Scheduling) information described in this document:

- a. Evaluation of Tender
- b. Status Reports during Project

To provide the Engineer with status reports for managing, monitoring and coordinating the awarded contracts during their execution within the overall multi-contract project schedule. The requirements are organized in two stages. The first stage is a requirement for all Tenderers and shall be submitted as part of Tender. The second stage is a requirement of the Employer and describes a series of reports to be submitted by the Contractor to the Engineer during the execution of the contract, following the award of Contract. The Tenderer/ Contractor shall Programme his work at all times to meet the Key Dates stated in FOT of the Contract and the specified interface periods for the design validation and installation of the Works with those of the Designated Contractors and shall during the progress of the Works constantly monitor his progress against the programmes described below.

The Tenderer/ Contractor shall include in all programmes his work obligations towards shared access, shared Site areas and other coincident or adjacent Works Areas. The Works Programme, and all more detailed or revised versions, shall be submitted to the Engineer in hard copy as well as soft copy for his consent in accordance with the provisions of the GCC.

1.2 METHODOLOGY

- (1) The computerized Critical Path Method (CPM) network using the Precedence Diagramming Method (PDM), has been selected by the Employer as the technique for contract management system and in co-coordinating the multi-contract project. This technique shall also be employed by the Tenderer in preparing their Tender submissions and by the Contractor in their Project Stage submissions.
- (2) Unless otherwise agreed by the Engineer, all programmes submitted by the Contractor shall be produced using computerized Critical Path Method (CPM) Networks developed implementing the Precedence Diagramming Method (PDM) with Cost Loaded Charts and Tables.
- (3) The Contractor shall implement and use throughout the duration of the Contract, a computerized system to plan, execute, maintain and manage the planning, design, pre- construction, construction, procurement, installation, testing and commissioning and sub-contracts in executing the CPM scheduling by PDM. The reports, documents and data provided shall be an accurate representation of the current status of the Works and of the work remaining to be accomplished, shall provide a sound basis for identifying problems, deviations from the planned works, and for making decisions, and shall enable timely preparation of the same for presentation to the Engineer.

PROGRAMME MANAGEMENT SOFTWARE

- (1) CPM programming software used shall be Primavera Project Planning (P6) Program - latest version. Any other compatible system capable of direct file interchange capability with software program used by the Employer - Primavera (P3), latest version can be used with Engineer's consent. Scheduling software and relevant instruction manuals, licensed for use in connection with the contract, shall be provided by the Contractor according to the Employer's specifications.
- (2) The Tenderer may use a system other than Primavera but will be required to demonstrate that full electronic data transfer to Primavera is available and that the various levels of reporting and coding capabilities are at least equivalent to Primavera. Compatibility and

comparable performance between Primavera and the Tenderer's proposed system shall be demonstrated in his Tender submission. Should compatibility not be demonstrated to the Employer's satisfaction the Contractor shall utilize Primavera for development, stat using, updating and revision of all the Programmes during the duration of the Contract. Upon the Engineer's consent of a system other than Primavera, the Contractor shall supply the Engineer with an original licensed copy, including manuals and approved training of the software and any subsequent versions thereof at no extra cost.

POST CONTRACT AWARD

- 1 The Contractor shall develop his Tender Programme into the Initial Works Programme including an outline Narrative Statement and submit within 15 days of the date of the Notice to Proceed and its more detailed version within forty-five (45) days of receiving the Engineer's consent to the proposed Initial Works Programme.
- 2 The first Three Month Rolling Programme shall be submitted within thirty (30) days of the date of Notice to Proceed and all subsequent editions shall accompany the Monthly Progress Report. The Monthly Progress Reports shall also include a Programme Update as described below. These programmes shall subsequently be updated as described below.
- 3 Following the Contractor's Initial Works Programme submission but in any case, no later than three (3) months from the date of award of contract, the contractor shall make submissions of the detailed **Works Programme** suitably amended to take into account the programmes of Designated Contracts. It is the Contractor's responsibility to ensure timely co-ordination with the Designated Contractors to review, revise and finalize his Initial Work Programme so as not to affect the progress of Works/ and or the works of the Designated Contractors. The resubmitted programme when approved by the Engineer shall form the **Baseline Programme** against which actual progress of the Contract shall be reckoned. As the work progresses, it may be necessary to update/ revise the Baseline programme but such updating shall only be carried out with the prior consent of the Engineer or when directed by them.
- 4 For Initial & Detail Work Programme submission, one (1) original and three (3) copies each of the following Programmes and Reports shall be submitted to the Engineer:
 - a) Programme: Baseline CPM Network
 - b) Programme: Baseline Milestone based Cost Activity Schedule
 - c) Baseline Schedule Report
 - d) Narrative
 - e) Baseline Physical Progress 'S' curve
 - f) Baseline Resource Charts
- 4.1 The Engineer shall review and comment on the Contractor's programmes and information submitted under this Clause. The Engineer will confirm his consent or otherwise of the submissions within thirty (30) calendar days.
- 5 The Engineer shall require the Contractor to re-submit within thirty (30) calendar days if he is of the opinion that the programmes and information submitted by the Contractor is unlikely to meet the Contract key dates or has not given consent to Contractor's programme due to any other discrepancy/comments.
- 6 If in the opinion of the Engineer, any of the Contractor's revised programmes or Baseline Schedule Report is not acceptable, it shall be construed as a failure of the Contractor to meet a Milestone.
- 7 Notwithstanding the above, the Engineer may at any time during the course of the Contract require the Contractor to reproduce the computer-generated Baseline Schedule Report described above to reflect actual activity dates and generate schedules based upon "what if" statements. The initial computer-generated report after receiving the Engineer's consent will serve as the base against which the contract progress will be measured. Any changes to the Report reflected in subsequent Baseline Schedule Reports shall also require the Engineer's consent.
- 8 Failure to include any element of work required for performance of the Contract shall not relieve the Contractor from completing all works required under the Contract to achieve the original or any extended key completion date.

WORKS PROGRAMME

- (1) The Works Programme shall show the Contractor's plan for organizing and carrying out whole of the Works. The Works Programme shall demonstrate by reference to its Sub-Programmes, Supplementary Programmes and associated Management Plans, the sequence and duration of activities and any restraints thereto, that the Contractor shall adopt to achieve Key Dates and to fulfil all Contract obligations. The Works Programme shall become the Employer's Representative's basis of administration of the time-related aspects of the Contract.

- (2) The Works Programme shall be a computerized Critical Path Method (CPM) network developed using the Precedence Diagramming Method (PDM) and shall be present in bar chart and time-scaled network diagram format to a weekly or monthly time scale. The Contractor shall provide the Employer's Representative with substantiation for each constraint whether target start, target finish or mandatory constraint entered by the Contractor into the Works Programme. The number of constraints shall be kept to an absolute minimum in order that the CPM networks developed can be freely analyzed.
- (3) Tasks in the Works Programme shall be sufficiently detailed to describe activities and events clearly showing all logical interdependencies that include, but are not limited to, the following:
 - (a) Key Dates, Access Dates,
 - (b) All physical work to be undertaken in the performance of the Contract obligations, including Temporary Works,
 - (c) The requested date for issue of any drawings or information by the Engineer, preparation, submission and review of Documents showing all items where review by the Employer's Representative is required
 - (d) Incorporation of principal aspects of the Design Submission Programme and other submissions,
 - (e) Procurement of major materials and the delivery and/or partial delivery date on- Site of principal items of Contractor's Equipment,
 - (f) Installation, testing and commissioning,
 - (g) Installation of temporary construction facilities,
 - (h) Interface periods with Designated Contractors or utility undertakings,
 - (i) Design, supply and/or construction activities of sub-contractors,
 - (j) Any software development requirements,
 - (k) Training and Transfer of Technology,
 - (l) Any outside influence which will or may affect the Works like permits and other statutory approvals.
- (4) The Works Programme shall show achievement of all Key Dates.
- (5) Activity descriptions shall be unique, describing discrete elements of work. Any activity creating an imposed time or other constraint shall be fully defined by the Contractor.
- (6) The Works Programme shall be organized in a logical work-breakdown-structure including work stages and phases, and shall clearly indicate the critical path(s).

Each activity in the Works Programme shall be coded to indicate:

- Activity ID and Activity Code.
- The Engineer may request additional activity coding to the extent available without restraint to the Contractor's utilization of the programme software. When requested, the Contractor shall add the required additional coding to the Programme. The Contractor shall use additional code fields as requested to comply with the requirements and for the use of the Contractor.
- Activity duration shall not exceed 15 days, unless otherwise consented to by the Engineer, except non- construction activities such as submittals, submittal reviews, procurement and delivery of materials or equipment and concrete curing. The Contractor shall submit a Programme/Project Calendar cross reference clearly indicating the allowance for holidays.
- The Works Programme, in each submission, shall be accompanied by an Activity Report and a Narrative Statement as described below in both electronic (Flash Drive or CD-R) and hard copy format (time scale logic diagrams in A1 size, reports in A4 size).
- Activity Report shall list all activities, and events in the Works Programme, sorted by activity identification number. The Activity Report shall include the following for each activity and event:
 - (a) Activity identification number and description,
 - (b) Duration expressed in Days,
 - (c) early and late start, & early and late finish dates. Planned start and finish dates,
 - (d) Calculated total float and free float,
 - (e) Predecessor and successor(s), accompanying relationships and lead/lag duration,
 - (f) Imposed time or date constraints,
 - (g) Calendar.

Narrative Statement

The Narrative shall be a comprehensive statement of the Contractor's plan and approach for the execution of the Works and the achievement of key dates, handover dates, submission dates and any intermediate dates. It shall incorporate outline method statements in respect of major items of work including construction sequences and primary item of plant, Construction Equipment, Temporary Works

and the like. It shall fully explain the reasons for the main logic links in the Programme and include particulars of how activity duration are established. This shall include estimated quantities, production rates, hours per shift, work days per week and a listing of the major items of Construction Equipment planned for use on the project. Activities, which may be expedited by use of overtime or additional shifts, shall be identified and explained. A listing of holidays, and other special non-work days being used for the computer reports shall be included.

Baseline Physical Progress 'S' Curve

The Contractor shall also submit a forecast Cumulative Physical Progress 'S' curve based on the time- phased distribution of cost in the CPM Network Logic Diagram, expressed in percentage terms. This 'S' curve shall be generated from the computerized CPM Network Logic Diagram.

Baseline Resource Charts

The Contractor shall also submit a Resource Charts, generated from the Contractor's CPM Network Diagram, showing the anticipated manpower and main Construction Equipment usage during the execution of the Project.

As an additional monitoring facility, indicator resources shall be assigned to relevant activities for the major items of work. Resource indicators may be input as a daily rate, expected required rate, or as an activity total in the relevant units. These are purely indicative quantities and do not form part of contract.

All submissions of proposed Works Programmes subsequently, after approval of the Initial Works Programme, shall include the actual physical progress of work and forecast of the remaining work. Actual progress shall be stated in percent complete, remaining duration, and actual start and finish dates for each activity in the Works Programme.

INITIAL WORKS PROGRAMME

- (1) The Initial Works Programme submitted as under Clause 5.1 need not include the full details given under Clause 6 above. It should be a condensed version with combined activities of longer. The outline Narrative Statement shall be in sufficient detail to clearly show the Contractor's intention.
- (2) Within sixty (30) days of the Engineer's consent to the Initial Works Programme, the Contractor shall submit to the Engineer an expanded and more detailed version of the Initial Works Programme containing all of the information and detail required under Clause 5 above.
- (3) Such submission shall make use of the Tender Programme submitted earlier but refined to include the best estimates of dates for the work of Designated Contracts which has impact on the Contractor's Programme. Such programmes shall be amended subsequently to incorporate the actual dates/ schedule of the affecting contracts. It is the Contractor's responsibility to ensure timely co-ordination with the Designated Contractors to finalize the Initial Programme, without affecting progress of the work.

WORKS PROGRAMME REVISIONS

- (1) The Contractor shall immediately notify the Engineer in writing of the need for any changes in the Works Programme, whether due to a change of intention or of circumstances or for any other reason. Where such proposed change affects timely completion of the Works or any other Key Date the Contractor shall within fourteen (14) days of the date of notifying the Engineer submit for the Engineer's consent its proposed revised Works Programme and accompanying Narrative Statement. The proposed revised Works Programme shall show the sequence of operations of any and all works related to the change and the impact of changed work or changed conditions.
- (2) If at any time the Engineer considers the actual or anticipated progress of the work reflects a significant deviation from the Works Programme, he may request the Contractor to submit a proposed revised Programme which together with an accompanying Activity Report and Narrative Statement, shall be submitted by the Contractor within fourteen (14) days after the Engineer's instruction. The proposed revised Works Programme shall show the sequence of operations of any and all work related to the change and the impact of changed work or changed conditions.
- (3) All activities that have negative float must be analyzed by the Contractor to identify the impact on the timely completion of the Works or on the achievement of Key Dates.

THREE MONTH ROLLING PROGRAMME

- (1) The Three-Month Rolling Programme shall be an expansion of the current Works Programme, covering sequential periods of three months. The Three-Month Rolling Programme shall provide more detail of the Contractor's plan, organization and execution of the work within these periods. In particular, the Contractor shall expand each activity planned to occur during the next three (3) month period, if necessary to a daily level of detail.
- (2) The Three-Month Rolling Programme shall be developed as a Critical Path Method (CPM) network, and shall be presented in bar chart and time-scaled network diagram format. Bar charts shall be presented on an A4 and time-scaled networks diagrams on

an A1 size reproducible media. Tasks in the programme shall be derivatives of and directly related to tasks in the approved Works Programme.

- (3) The Contractor shall describe the discrete work elements and work element interrelationships necessary to complete all works and any separable parts thereof including work assigned to sub-contractors.
- (4) Activity duration shall not exceed two (2) weeks unless otherwise consented to by the Engineer.
- (5) Each activity in the Three-Month Rolling Programme shall be coded, or described so as clearly to indicate the corresponding activity in the Works Programme.

THREE MONTH ROLLING PROGRAMME REVISIONS AND UPDATE

- (1) The Three-Month Rolling Programme shall be extended forward each month as described under Clause 5(1) above. Each submission of the Three-Month Rolling Programme shall be accompanied by a Programme Analysis Report, describing actual progress to date, and the forecast for activities occurring over the next three-month period.
- (2) If the Three-Month Rolling Programme is at variance with the Works Programme, the Programme Analysis Report shall be accompanied by a supporting Narrative Statement describing the Contractor's plan for the execution of the activities to be undertaken over the three-month period, including Programme assumptions and methods to be employed in achieving timely completion.
- (3) The Contractor shall revise the Three-Month Rolling Programme or propose revisions of the Works Programme, or both, from time to time as may be appropriate to ensure consistency between them.

THREE WEEK ROLLING BAR CHART SCHEDULE

Once a week, on a day mutually agreed to by the Engineer and the Contractor, a meeting will be held to assess progress by the Contractor during the previous work week. The Contractor shall submit a construction schedule listing activities completed and in-progress from the previous week and the activities scheduled for the succeeding two weeks based on the detailed Works Programme. Copies of the schedule shall be submitted on A3 sized paper.

PROJECT CALENDAR

For the Project, the Contractor shall adopt 7 days a week calendar, identical calendar for the purpose of programming and Execution of Works. Official documents shall be transacted during 5 days week - Monday through Friday, except for National (Govt. of India) Holidays. For Project purposes, a week begins at 0001 hours on a Monday and ends at 2359 hours on a Sunday. The completion of an activity or the achievement of an event when given a week number shall be taken to mean midnight on the Sunday at the end of the numbered week. An access date or activity start date when given as a week number shall be taken to mean 0001 hours on a Monday of the Numbered week.

PROGRAMMING PERSONNEL

The Contractor shall submit, as part of its Staff Organization Plan, the names and required information for the staff to be employed on Works Programming. The principal Works Programmer shall hold reputable professional qualifications acceptable to the Engineer including at least five (5) years relevant experience in programming similar engineering works. Others in the group, as per site requirement, shall have at least three (3) years' experience in such work. The programmers shall be employed by the Contractor full time on the Contract until the completion or such earlier time the Engineer may give his consent.

PROGRAMME AND REPORT SUBMISSION FORMAT

The Contractor shall submit one (1) original and three (3) copies and one (1) reproducible (for Programmes) of all submissions to the Engineer. All submissions shall be in AO, A1, A3 or A4 size, as appropriate except as may otherwise be agreed by the Engineer. In addition, the computerized Programme and report shall be submitted in Flash Drive/CD (similarly for submissions required under Clause 5.4).

The format for all Programme and Report submissions shall be strictly in accordance with the format as stated herein or as requested by the Engineer.

FAILURE TO SUBMIT PROGRAMME

Failure of the Contractor to submit any Programme, or any required revisions thereto within the time limits stated for acceptance by the Engineer, shall be sufficient reason for not making the relevant stage on account payment by the Engineer.

*** End of Appendix 7 ***

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APPENDIX 8

FIRST AID REQUIREMENTS

1. Provisions by others

- (1) First aid bases will be located at the Contractor's principal Works Areas. The bases will consist of a treatment room fitted with two treatment couches, a hand wash basin, sterilizing equipment and lockable cupboards to contain sufficient medical supplies for the Contractor's workforce, the Employer's Representative's site supervisory staff, the Designated Contractors working in the area and any visitors to the Site. The first aid post will be air-conditioned, with cooling capability sufficient to maintain the temperature of the inside of the building at 20°C.
- (2) A qualified doctor, nurse and assistant nurse will be in attendance at the first aid base during all times when work is being undertaken on the Site, including work by the Designated Contractors and periods when only emergency activities are being undertaken, such as during periods of inclement weather.
- (3) A fully equipped ambulance and driver will be provided at the first aid base during all working hours. The ambulance will be equipped with emergency life support equipment suitable for application in construction site accidents.

2. Provisions by the Contractor

- 2.1 The Contractor shall supply portable first aid boxes maintained fully equipped at each local site offices and any work locations where 20 or more persons work at a time.
- 2.2 In each site office and work location at least one of the Contractor's employees shall be trained in first aid and should be available at all working hours for purpose of attending to emergencies.
- 2.3 The Contractor shall be responsible for making his employees aware of the location and access route to the nearest first aid base and if necessary, shall provide facilities for evacuating a workman by stretcher from the worksite.
- 2.4 The Contractor shall keep the first aid base personnel informed of the number and identity of staff working within the area of responsibility of each first aid base.

* End of Appendix 8 *

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APPENDIX 9 WORKS AREAS

1. Works Areas

- (a) Temporary occupation of land is governed by Part VI of land acquisition Act 1894 which limits occupation to 3 years.
- (b) Deleted.
- (c) Deleted.
- (d) Deleted.
- (e) Prior to the Works Area Handover Dates for returning any Works Area, the Contractor shall carry out the following works:
 - (i) construct all Permanent Works within the area, to the extent defined in this Appendix, in accordance with the requirements of the Contract,
 - (ii) reinstate the area to the condition as close as possible to its condition when it was taken over,
 - (iii) form the area to the approved lines and levels and carry out such other works as may be required by the Employer's Representative.
 - (iv) remove all rubbish, debris and other materials.

*** End of Appendix 9 ***